

Economic Development Authority of Patrick County

Meeting of August 24, 2017
Second floor conference room

Present: Bill Clark, Vice-Chair, Brenda Roberson; Secretary; Glenn Roycroft, Ron Haley, Dr. Richard Cole

Also Present: Karl Weiss, Board of Supervisor and Debbie Foley, ED Director

Absent: Dale Puckett, Chair and Clayton Kendrick

A meeting of the Economic Development Authority of Patrick County was held on Thursday, August 24, 2017 in the second floor conference room of the Patrick County Veteran's Memorial Building.

Mr. Clark called the meeting to order. The agenda was presented for approval. On motion by Mr. Haley, seconded by Mr. Roycroft and carried, the authority approved the August 24, 2017 agenda.

Voting Aye: Bill Clark, Vice-Chair; Brenda Roberson; Secretary; Glenn Roycroft, Ron Haley, Dr. Richard Cole

Voting Nay: N/A

Abstaining: N/A

MINUTES

In the absence of a quorum of the members that were present at March 9, 2017 and July 27, 2017 meetings, the authority was unable to approve the minutes for said meetings. Ms. Foley will email the March 9, 2017 minutes for review and attempt to get a poll vote for approval. Approval of the July 27, 2017 minutes was tabled until the next meeting.

FINANCE REPORT (BILLS):

Ms. Foley presented the finance report. On motion by Mr. Roycroft, seconded by Dr. Cole and carried, the authority approved the finance report and payment of bills for the month of July, 2017. Mr. Foley presented a breakdown of the year's expenses to date. There was discussion about how or if the EDA was depreciating assets. Ms. Foley indicated that she would consult with the Finance Officer to determine the process.

Voting Aye: Bill Clark, Vice-Chair; Brenda Roberson; Secretary; Glenn Roycroft, Ron Haley, Dr. Richard Cole

Voting Nay: N/A

Abstaining: N/A

PUBLIC COMMENT

There was no-one in attendance for public comment.

NEW BUSINESS

Ms. Foley informed the authority that the gravel lot at Results was severely overgrown. She had instructed the Maintenance Department to spray the lot to clean the lot up.

Ms. Foley informed the authority that she had been contacted by Linda Green with SVRA that representatives from VEDP were going to be doing a tour of the region. Ms. Green had arranged for a breakfast meeting and tour at Primland, and had asked Ms. Foley to arrange a tour of Capewell Aerial. Ms. Foley inquired as to if one of the members could join the tour. It was decided that Mr. Haley would attend the meeting.

OLD BUSINESS

Ms. Foley stated that she had received the results of the RFP for engineered services to develop the lot on Martin Farm Road. She updated the authority on the items that were already in the process for the application of the ARC Grant and that the next step was to hire the engineering firm to prepare preliminary engineering plans for the site development.

On motion by Mr. Haley, seconded by Mr. Roycroft and carried unanimously, the authority approved the commission of an engineering study/plans for the development of the Martin Farm Road lot.

Voting Aye: Bill Clark, Vice-Chair; Brenda Roberson; Secretary; Glenn Roycroft, Ron Haley, Dr. Richard Cole
Voting Nay: N/A
Abstaining: N/A

On motion by Mr. Roycroft, seconded by Mr. Haley and carried unanimously, the authority approved the application to be submitted for a Appalachian Regional Commission (ARC) Grant for the development of the Martin Farm Road Lot.

Voting Aye: Bill Clark, Vice-Chair; Brenda Roberson; Secretary; Glenn Roycroft, Ron Haley, Dr. Richard Cole
Voting Nay: N/A
Abstaining: N/A

Mr. Weiss apologized to the authority for not advising the Board of Supervisors (BOS) of their displeasure as to the lack of notification to the authority in hiring a new Economic Development Director. He indicated that he intended to advise the BOS at the next scheduled meeting. The authority expressed that their primary concern was that they wanted to ensure the continuation of the positive communication with the BOS that they have enjoyed for the past several years.

EXECUTIVE SESSION

On motion by Dr. Cole, seconded by Mr. Roycroft and carried unanimously, the meeting was called into Executive Session under the appropriate codes of Virginia to discuss Real Estate [Section 2.2-3711 (A) (3)]; Legal matters [Section 2.2-3711(A) (7),]; Contracts [Section 2.2-3711 (A) (29)]; and Personnel [Section 2.2-3711 (A) (1)] 1950 Code of Virginia. A roll call was taken with unanimous vote.

Voting Aye: Bill Clark, Vice-Chair; Brenda Roberson; Secretary; Glenn Roycroft, Ron Haley, Dr. Richard Cole
Voting Nay: N/A
Abstaining: N/A

RECONVENE

On motion by Mr. Haley and seconded by Mr. Roycroft and carried unanimously, the meeting was reconvened by the appropriate codes. A roll call vote was taken with unanimous vote that only the items listed above were discussed during Executive Session.

Voting Aye: Bill Clark, Vice-Chair; Brenda Roberson; Secretary; Glenn Roycroft, Ron Haley, Dr. Richard Cole
Voting Nay: N/A
Abstaining: N/A


ADJOURNMENT

Being no further business to discuss, on motion by Dr. Cole, seconded by Mr. Clark and carried unanimously, the meeting was adjourned.

Voting Aye: Bill Clark, Vice-Chair; Brenda Roberson; Secretary; Glenn Roycroft, Ron Haley, Dr. Richard Cole
Voting Nay: N/A
Abstaining: N/A



Chairman



Date

NEXT MEETING: October 26, 2017 at 7:00pm- Second floor conference room