

VIRGINIA: At a Business Meeting of the Board of Supervisors of the County of Patrick, held at the Patrick County Veterans' Memorial Building on Monday, February 14, 2011 at 6:00 p.m.

PRESENT: Roger Hayden, Chairperson; Lock Boyce, Vice – Chairperson; Crystal P. Harris, Ron Knight, Karl Weiss Board Members.

STAFF PRESENT: Tom Rose, County Administrator; Alan Black, County Attorney; and Geri Hazelwood, Assistant to the County Administrator/Clerk

Others present were: Nancy Lindsey, The Enterprise; Tom Bishop, Patrick County Chamber of Commerce, Richard Rogers, WHEO

Mr. Chairperson called the meeting to order.

Rev. Wayne Hannah provided the invocation.

The Board recited the Pledge of Allegiance to the Flag, led by Lock Boyce followed by a Moment of Silence in honor of past and present U. S. military personnel serving domestically or abroad.

On motion by Karl Weiss seconded by Lock Boyce to approve the agenda as presented.

On motion by Lock Boyce to amend the agenda as presented by adding closed session legal matters 2.2. – 3711 (A) (7) real estate matters 2.2 3711 (A) (3), HB 2106 and discussion of the quotes for repairs to the County Administration building seconded by Ron Knight carried unanimously.

Voting Aye: Knight, Boyce, Harris, Weiss, Hayden

Voting Nay: None

On motion by Karl Weiss to approve the minutes from January 12, 2011 and January 24, 2011 seconded by Crystal P. Harris and carried unanimously.

Voting Aye: Knight, Boyce, Harris, Weiss, Hayden

Voting Nay: None

## Public Comment Period

Mr. Chairperson opened public comment period.

Mr. Jack Horton, Mayo River District spoke on the following topics: closed session, minutes being available online immediately following the meeting and the letter to the legislatures concerning the windmills.

Mr. Horton thanked the Board.

Mr. Walter Mitchell, Dan River District; spoke on issues with Old Orchard Loop.

Mr. Charlie Thomas, Peter's Creek District; spoke in opposition to the way the County spends money, and the cost of relocating the 4-h Shooting Range.

Mrs. Joanne Spangler, Blue Ridge District; spoke in favor of bringing in new jobs and to keep jobs here in Patrick County. She asked how we paid for holding inmates, and questioned how much county business is going out of the County.

Mrs. Spangler thanked the Board.

According to Mr. Black the stay of an inmate is paid on a daily basis, like a hotel.

In summary of the Board's reply regarding public comment period:

The Board addressed the questions posed. The minutes are up to date and will be posted on the website after approved by the Board. Old Orchard Loop Rd. will be discussed at the meeting on the six year plan over the next few months. The complaints on the firing range have not fallen on deaf ears, there is a lot of discussion going on, we don't have a dollar figure for relocation, the 4 – H Shooter's club is not an issue. We have to figure out a way to see what monies are being spent in and out of the County.

The bidding process is highly structured, we hope that Patrick County contractors will bid, Hazelwood Construction received the bid award for the County Courthouse, and Prillaman & Pace received the bid award for the water for the PSWS project they work for both Patrick/Henry Counties. According to the Board local sub contractors were used for both the schools and jail projects when possible. The Sheriff has to be relocated to another location. The area near the new jail and Lock's Hunt Club was suggested for use, to shoot the high powered rifles. The Board apologized for the executive session lasting so long and the people having to wait. The Board discussed the windmills.

Mr. Chairperson closed the public comment period.

2011 Patrick County Board of Supervisors Committee's

Budget Committee ----- All Board Members  
Personnel Committee----- Knight, Weiss  
Building Committee----- Not Active  
Town/County Liaison-----Weiss, Harris  
Social Services Board----- Boyce  
Public Service Authority-----Knight  
Planning Commission-----Knight  
EDA-----Weiss (until meeting with the EDA, Mr. Boyce is also interested in serving)  
911 Committee-----Harris  
STEP Board-----Harris  
WIA-----Harris  
LEO-----Harris, Rose  
VACO-----Hayden  
WPPDC-----Weiss, Boyce  
TAC-----Hayden  
Jail Committee-----Not Active  
Skateboard Park Committee-----Weiss, Boyce  
Broadband Taskforce Committee—Dissolved  
Solid Waste Committee -----Knight, Weiss  
Parks & Recreation-----Weiss  
School board Liaison-----Boyce, Weiss

The Board took a break at 7:30pm-7:55pm

PRESENTATION:

Mrs. Donna Shough, Finance Officer; presented the budget books for FY 2011 – 2012, \$38,968,000.00.

The Board will hold the first discussion of the budget for 2011 – 2012 on Monday, February 28, 2011; all Department Heads and Constitutional Officers are encouraged to attend.

Reports to the Board

Ms. Drusilla Carter, Director; Blue Ridge Regional Library gave a presentation to the Board on the services that the library offers:

### **Library Highlights**

- In the first six months of this fiscal year the Patrick County Library and the Bookmobile served 23,237 patrons and circulated 61,114 items.
  - In the same six months the Patrick County Library and the Bookmobile answered 2523 reference questions, and 4047 people used the library's public computers. (An additional 350 people took advantage of the free wireless internet.)
  - In January alone the Patrick County Library and the Bookmobile circulated 7983 items to 3507 people of all ages. (That's eighteen percent of the county's population served in a single month.)
  - In 2010 the Patrick County Library and the Bookmobile added 610 new library cards to the total of 8258 borrowers registered at those two locations.
  - Visits to the Bookmobile and circulation on that route have increased a steady ten to twenty percent in month-to-month comparisons to last year. The Patrick County Library is up five to ten percent in both circulation and visitor count.
  - The Bookmobile makes its rounds through the communities of Ararat, Willis Gap, Claudville, Patrick Springs, Critz, Stella, Midway, Woolwine, Charity, Elamsville, and Meadows of Dan, and stops at the Patrick Henry Fire Station and at Blue Ridge school, Trinity Christian School, Woolwine Elementary, Hardin Reynolds, Patrick Springs, and Meadows of Dan schools.
  - In the first six months of this fiscal year the Blue Ridge Regional Library system has circulated 291,007 items to 154,144 visitors.
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- All of the libraries in the system offer free computers and high-speed internet access for public use by anyone in the community. All of our libraries also offer free wireless internet access.
  - The library answers reference questions for students, business owners, and the general public. Questions range from "why is the sky blue?" to "how do I start a small business?"
  - If a patron wants a book that isn't in our system, our Interlibrary Loan Department will get it for them. From any library in the country. Recent materials have come in from Indiana, North Carolina, and all across Virginia.

Mr. Hayden noted that both PHCC off campus site and Claudville Computer Center also offer computer use. The Claudville Computer Center is equipped with five computers. The center has received funding for the third consecutive year.

The Board thanked Ms. Drusilla Carter.

Mr. Tom Rose provided the Board with the following proposal from Mr. David Bradshaw; InteractiveGIS:

# **Proposal for Additions to the Current Geographic Information System**

*Prepared for*

Patrick County, Virginia

*by*

**InteractiveGIS, Inc.**  
1715 Pratt Drive, Suite 3100  
Blacksburg, VA 24060

[www.InteractiveGIS.com](http://www.InteractiveGIS.com)

January 28, 2011

## Proposal

### Scope

Task 1 - Generate the USGS Topographical Map & DTM (shaded relief) Layers

Task 2 - Add 2010 CENSUS Tract Layer

Task 3 - Road Centerline Updates (E-911 & VGIN)

Task 4 - Add E-911 Search - Building Location

Task 5A - Option 1: Training & Technical Support Option - 15 Hrs per Month

Task 5B - Option 2: Training & Technical Support Option - 20 Hrs per Month

For the County's consideration, InteractiveGIS, Inc. is pleased submit a proposal to meet new and additional requests for data layers (Tasks 1-4) as well as a proposed option to be an ongoing/on-call technical support & training as well as training County officials with new data layers.

**Task 1** - InteractiveGIS will prepare as an overlay the USGS Topographical maps for the entire County. The sheets will be individually tiled for quick loading. This new data will aid in emergency response as it will provide a visualization to the terrain throughout the County.

**Task 2** - InteractiveGIS will provide the new CENSUS 2010 tract layer with the minimal data that is provided by the CENSUS. Data will be prepared in such a manner that it will be readily available to additional demographic data as it becomes publically or commercially available.

**Task 3** - InteractiveGIS discovered during the parcel digital conversion process that many roads were out of date or did not reflect the current state or where in the wrong location. InteractiveGIS will update the base map to meet the current VGIN aerial photography. Updates will include adjusting parcels to reflect the updates. The data will be prepared in the proper format that for now and in the future the data can easily be submitted to the Commonwealth of Virginia for inclusion in VGIN road centerline program. The data will also be transferred and included in the County's E-911 system.

**Task 4** - InteractiveGIS will add a new search engine that includes a dropdown list of all roads in the County. Once the user selects a road the system will provide a list to all address found on the selected road. When the user selects the road the system automatically zooms to the selected address.

**Task 5 A&B** - Interactive would like to offer, for the County consideration, to be on-call as a technical resource for additional training and general technical GIS support. There are two option based on the amount of hours the County selects. If the County selects Option I the hourly rate is \$75/hr at 16 hrs per month where as Option II is discounted to \$65/hr at 24 hrs per month.

### Schedule

InteractiveGIS, Inc. is fully prepared to deliver the new data layers, based on the present requirements, within two (2) months of the Notice to Proceed and from the point which InteractiveGIS, Inc. receives all necessary data and input from the County. .

**Fee**

InteractiveGIS, Inc. proposed bid for the work as defined in Specifications:

Task	Data Cost	Hours	Rate	Fee	Annual	Option 1	Option 2
Task 1 - Generate the USGS Topographical Map & DTM	\$ 1,200.00			\$ 1,200.00			
Task 2 - Add 2010 CENSUS Tract Layer	\$ 250.00			\$ 250.00			
Task 3 - Road Centerline Updates (E-911 & VGIN)	\$ 2,500.00			\$ 2,500.00	\$ 2,500.00		
Task 4 - Add E-911 Search - Building Location	\$ 750.00			\$ 750.00			
Task 5A - Option 1: Training & Tech Support - 15 Hrs per Month		16	\$75.00	\$ 1,200.00	\$ 14,400.00		
Task 5B - Option 2: Training & Tech Support - 20 Hrs per Month		24	\$65.00	\$ 1,560.00	\$ 18,720.00		
Sub Total for New Data & Functionality	\$ 4,700.00					\$ 19,100.00	\$ 23,420.00
						\$ 1,591.67	\$ 1,951.67

InteractiveGIS, if the County's prefers, offers to split the entire offering up over a period of 12 month. Depending on the tasks and options selected the monthly amount would vary

Approved: \_\_\_\_\_

Date: \_\_\_\_\_

Please sign and date and the mail one copy to:

INTERACTIVEGIS, INC.  
 1715 Pratt Drive  
 Suite 3100  
 Blacksburg, VA 24060  
 Phone:  
 (540) 239-0950

Or sign and date and then eFax to (832) 383-8934



The Board discussed the options in the GIS proposal as presented and asked for Mrs. McCormick and Mrs. Viperman to give their recommendations to the Board. Mr. Black stated that a firm in Richmond will submit their plan to Mrs. Viperman concerning the Census/redistricting. It is not the job of the supervisor's; it is more the job of the electoral board, registrar, and me. We will follow State and Federal law.

On motion by Lock Boyce to table the GIS proposal as presented until the current GIS system is in place seconded by Karl Weiss  
The Board had discussion.

Mr. Hayden asked that the Task 2 option to add the 2010 CENSUS Tract Layer for a cost of \$250.00 be looked into. Mr. Rose stated that he would check into that option with Mr. Bradshaw.

Mr. Rose stated that his recommendation would be to table and wait until the system is up and running for six months and then revisit the proposal.

Mr. Knight stated that with a 5% decrease there may be no change in redistricting.

Mr. Knight repeated the previous motion.

Voting Aye: Knight, Boyce, Harris, Weiss, Hayden

Voting Nay: None

Fairystone Volunteer Fire Department Representative's Mr. Clyde Thomas and Mr. Scott

**Fairystone Volunteer Fire Department Inc.  
6687 Fairystone Park Highway  
Stuart , Virginia 24171**

**Steve Allen  
Patrick County  
Emergency Management Coordinator**

**With the addition of the 1<sup>st</sup> Responder team to our company , it was necessary to remove our 2<sup>nd</sup> run tanker from service to make room for our road unit.**

**After much consideration and due to not having any more space for vehicle storage in our present building, we voted to use the Capitol Equipment Money to construct a 10 bay, metal building to house our current emergency equipment and to cover any future needs.**

**We are in the process of securing bids from 3 contractors and should have their quotes by 02/15/2111.**

**If you need further information, please contact me.**

**Best Regards,**

  
**Clyde Thomas, President**

On motion by Lock Boyce to allow Fairystone Volunteer Fire Department to avert

capital funds for equipment for the construction of a new building seconded by Ron Knight and carried unanimously.

Voting Aye: Knight, Boyce, Harris, Weiss, Hayden

Voting Nay: None

The Board thanked the Fairystone Volunteer Fire Department.

Mr. Rose, Permit Fee Waiver for ATT Tower on Bull Mountain

**Subject:** Bull Mt  
**From:** Ron\_Regan@nps.gov  
**Date:** Tue, 1 Feb 2011 12:39:02 -0500  
**To:** sallen@co.patrick.va.us

Hi Steve,

I called your office but understand you are out this AM. ATT has a tentative schedule of starting at Bull Mt around 06/06/2011. Due to some weather issues on northend of Parkway, construction may start a little earlier @ Bull Mt.. Would there be any permitting construction fees associated with our partnershiping project? IF there are, how might we attempt having any fees waived, in light of County benefitting from our project. My cell is 828 779 0408.  
thks/rr

of 1

2/8/2011 10:22 AM

On motion by Lock Boyce to allow ATT to place our emergency equipment on their tower on Bull Mountain and waive the building permit fee for the construction of said tower seconded by Ron Knight carried unanimously.

Voting Aye: Knight, Boyce, Harris, Weiss, Hayden

Voting Nay: None

Mr. Weiss requested in writing that we have use of the tower throughout the life of the tower.

Mr. Tom Rose, County Administrator discussed the tax Billings --2<sup>nd</sup> mailing; with an additional cost of \$7,500 to send a second mailing. The Board requested that the Treasurer put it in the personal property a reminder to pay the second portion of real estate which she did. According to Mr. Knight those who do not have personal property did not get that reminder to pay the second portion on real estate. Mr. Black's recommendation is to ask that the Treasurer attempt to put the real estate in with the personal property notice and a second attempt to mail out for the second half of the real estate bill to those who do not get a personal property note. Mrs. Harris asked that the second notice be a post card that will be less expensive. Mrs. Harris is opposed to the outsourcing. The Board asked that Mrs. Tatum see what options are available.

The Board chose to discuss the information further in closed session with regard to the building improvements to the former Sheriff's Department.

January 28 2011

Tom Rose, County Administrator  
Patrick County, Virginia

Mr. Rose,

Based on our discussion referencing the old sheriff's office facility located at 103 W. Blue Ridge Street, I have the following concerns about the building as it currently stands.

- The roof has continuously leaked, most noticeably in the bathroom on the main level
- The window in Naomi Pilson's office has also continuously leaked, causing permanent damage to office equipment
- All of the exterior window seals are in dire need of replacement
- The interior of the facility needs to be re-painted
- The building is infested with rats
- The HVAC system is dated and on the verge of collapse

While the above mentioned items are either structural or cosmetic in nature, the security of the building is my greatest concern. I understand that the board has indicated that a possibility exists to move the Commonwealth's Attorney's Office to this building. One must take into consideration that her office is often frequented by individuals who are intensely emotionally charged. With violence increasing against governmental entities nationwide, I feel that from this point forward we as a county should take great strides in assuring the safety of our employees against attack from disgruntled citizens. Without implementing numerous changes, the facility is far from adequate in terms of offering protection to Ms. Vipperman and her staff. The building is located less than twenty feet from two public roadways and offers little to no protection against gunfire, even from small caliber weapons. Additionally, the door located on the east side (in my old office) needs to be enclosed for obvious security reasons. Ballistic glass needs to replace the exterior windows facing Blue Ridge Street and ballistic glass should be added to protect the secretary. Also, no alarm system currently exists in the building.

If the above mentioned points could be corrected, I believe that this office would serve our county well into the future.

Sincerely,

Daniel M. Smith, Sheriff

Mr. Rose stated that new electronics board is being installed at the Courthouse, the phones are still not working, we are checking into a security system for the Courthouse.

According to Mr. Rose we went out for bids but in the emergency situation that we were put in I chose Fry Fryters.

Mr. Rose presented the Board with the Economic Development Strategy Priority Project List 2010 – 2011. The Board had discussion.

On motion by Ron Knight to approve the Economic Development Strategy Priority Project List 2010 – 2011 as presented seconded by Karl Weiss and carried 4 to 1.

Voting Aye: Knight, Harris, Weiss, Hayden

Voting Nay: Boyce

UPDATE:

Mr. Rose met with Cindy Hylton and Duran from Clark Gas and Oil. Our gas pump would cost approximately \$15,000 for repairs. Mr. Rose recommended that the County use the fleet card program. According to Mrs. Shough we would have an accurate record of who to charge and an exact amount not a prorated amount. The current tank of fuel would be used until empty.

On motion by Lock Boyce to try the commonwealth fleet card program for a trial of six months to see how it works seconded by Crystal P. Harris and carried unanimously.

Voting Aye: Knight, Boyce, Harris, Weiss, Hayden

Voting Nay: None

Mr. Rose provided the Board with the following LODA update:



TO: County Administrators  
FROM: Chris Carey, Administrator  
DATE: January 26, 2011  
SUBJECT: Line of Duty Act

Last year's General Assembly made changes to the Line of Duty Act (LODA); specifically, effective July 1, 2011, the cost for benefits for past and future claims will shift from the state to the localities. A trust fund was created into which localities will pay to cover the cost of benefits. The LODA benefits will remain the same. There is no effort to change the benefits.

Right now there is proposed legislation repealing last year's amendment and leaving the cost for all LODA benefits (past and future) in the state budget. In case this is not successful, there is also proposed legislation to have the liability on past claims stay in the state budget; to change the way the benefits are administered; to extend the irrevocable opt in/out provision; and to have Retiree Health Credits deferred to the locality rather than the state.

At this time only the Virginia Department of Accounts administers the benefits. New budget language would allow self-insured pools to administer LODA benefits. Currently, localities must opt in/out of the state run program by June 30, 2011. The proposed legislation extends the date of the irrevocable opting provision to June 30, 2013 to allow localities more time to collect information to determine which option best serves their constituents. Finally, the proposed legislation would allow the Retiree Health Credits deferred to the locality rather than the state.

It is too early to determine what, if any, legislation will be passed by the General Assembly. As the work of the General Assembly progresses, we will know more and will keep you informed. Thank you for your patience and attention to this important matter.

308 Market St. SE, Suite 1 • Roanoke, VA 24011 • (540) 345-8500, toll-free (888) 822-6772 • fax: (540) 345-5330, toll free (877) 212-8599

The Board took no action.

Mr. Rose stated that the Extension Office's plan as presented in January has been done away with and they are going back to the drawing board.

Mr. Black added that he would provide the Board with a draft ordinance of the Cross Connection Policy to discuss setting up a public hearing.

ACTION ITEMS: Bills, Claims, and Appropriations

The Board discussed bills on the MRRT Phase 1 which was flow through monies, additional appropriation for vehicle maintenance equipment for the Sheriff's Department, Radio Equipment, and Hamm's for purchase of tires and payment to Mr. East.

Mr. East needs to appear before the Board and let the Board know what he is doing.

On motion by Karl Weiss seconded by Crystal P. Harris and carried 4 to 1.

Voting Aye: Knight, Harris, Weiss, Hayden

Voting Nay: Boyce

Board Appointments:

On motion by Karl Weiss to appoint Mrs. Felicia Shelor, Blue Ridge District Representative; to serve on the TAC Board seconded by Lock Boyce and carried unanimously

Voting Aye: Knight, Boyce, Harris, Weiss, Hayden

Voting Nay: None

OTHER BUSINESS to come before the Board

Mr. Rose provided the Board with information per Mrs. Kim Adkins for Board support in favor of HB 2106.

On motion by Lock Boyce to support HB2106 seconded by Ron Knight and carried unanimously.

Voting Aye: Knight, Boyce, Harris, Weiss, Hayden

Voting Nay: None

Mr. Rose stated that the quotes were in for the repairs to the County Administration Building, work will begin shortly and letters of award will go out on Tuesday.



the Understanding between the Patrick County Schoolboard, the Board of Supervisors, and The Town of Stuart as presented.

Mr. Black assured the Board that the County is not liable.

On motion by Karl Weiss to approve the Amended Memorandum of the Understanding between the Patrick County Schoolboard, the Board of Supervisors, and The Town of Stuart as presented seconded by Lock Boyce and carried unanimously.

Voting Aye: Knight, Boyce, Harris, Weiss, Hayden

Voting Nay: None

EXECUTIVE SESSION:

On motion by Roger Hayden, seconded by Lock Boyce and carried, the Board convened into Executive Session to discuss personnel matters [Section 2.2 – 3711(A)(1), real estate matters 2.2-3711(A) (3) and legal matters [Section 2.2 -3711(A) (7), 1950 Code of Virginia, as amended].

Roll Call Vote:

Boyce: aye

Knight: aye

Hayden: aye

Harris: aye

Weiss: aye

WHEREAS, the Patrick County Board of Supervisors has convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with provisions of the Virginia Freedom of Information Act, and

WHEREAS, Section 2.1-344.1 of the Code of Virginia requires a certification by the Board that such executive meeting was conducted in conformity with Virginia law,

NOW, THEREFORE, BE IT RESOLVED that the Patrick County Board of Supervisors does hereby certify that, to the best of each member's knowledge, only such public business matters as were identified in the motion convening the executive meeting were heard, discussed or considered by the Board,

BE IT FURTHER RESOLVED that the Patrick County Board of Supervisors does hereby certify that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the executive meeting to which this certification resolution applies.

Reconvene

On motion by Roger Hayden seconded by Lock Boyce the Board reconvened from executive session where only personnel matters 2.2 - 3711 (A)(1), real estate matters 2.2 - 3711 (A)(3), and legal matters 2.2-3711 (A)(7) were discussed.

Voting Aye: Boyce, Knight, Weiss, Hayden, Harris

Voting Nay: None

Action

On motion by Karl Weiss seconded by Lock Boyce the Board approved Mr. Rose's contract as presented, carried unanimously.

Voting Aye: Boyce, Knight, Weiss, Hayden, Harris

Voting Nay: None

Adjourn

On motion by Lock Boyce seconded by Ron Knight and carried unanimously the Board adjourned until February 28, 2011.

Voting Aye: Boyce, Knight, Weiss, Hayden, Harris

Voting Nay: None

, Chairman