

Patrick County Board of Supervisors

106 Rucker Street – P. O. Box 466

Stuart, Virginia 24171

Minutes for Special Joint Board of Supervisors Meeting

Tuesday, August 16, 2011

6:30 p.m.

2nd Floor Conference Room, Patrick County Veteran's Memorial Building

The Patrick County Board of Supervisors and the Patrick County Social Services met in joint session on Tuesday, August 16, 2011 at 6:30 p. m. at the 2nd Floor Conference Room, Patrick County Veteran's Memorial Building, 106 Rucker Street, Stuart, VA.

Present: Mr. Roger Hayden, Chairman

Mr. Lock Boyce, Vice Chairman

Mr. Ron Knight

Mrs. Crystal P. Harris

Mr. Karl Weiss

Mr. Tom Rose, County Administrator

Mr. Alan Black, County Attorney

Mrs. Geri Hazelwood, Clerk

Present: Mrs. Carol Clement, Chair

Mr. Alan Ullring, Vice Chairman

Ms. Angie Cassell

Mr. James Houchins

Mr. Lock Boyce

Mrs. Joan Rogers, Secretary

Ms. Sharon Kimble, Ms. Regena Shough, Ms. Melinda Shough, staff

Absent: Mrs. Greta Payne

Present: Ms. Joanne Spangler, Mr. Lloyd Stovall, Ms. Teresa Roberson, citizens

Mr. Hayden, Chairman, called the meeting to order for the Board of Supervisors and Ms. Carol Clement, Chair, called the meeting to order for the Social Services Board

The Director informed the Board and the Board of Supervisors that the last Lease Agreement signed by the County and this Department was in May 2000. The lease agreement of May 2000 stated that the Department of Social Services would pay the county \$1845.00 per month for rent. This agreement did not state how the figure of \$1845.00 was determined. Prior to May 2000, this department paid \$1,335.00 for rent for the period of January 1987 through April 2000. It should be noted that in May 2000 the Department of Social Services acquired an additional 752 square feet of office space. According to Tom Rose, County Administrator, the Department of Social Services has 2,256 sq ft of office space on the first floor and 752 sq ft of office space on the 3rd floor for a total of 3,008 sq. feet. The Central Services Cost Allocation Plan prepared by Robinson, Farmer, Cox Associates showed the total amount of use allowance claimed for 2007, 2008, 2009 was \$33,396.00. Deanna L. Cox, CPA stated that the county had told Robinson, Farmer, Cox Associates years ago that the total square footage for DSS was 4,368. All of these figures were given to the VA. Department of Social Services Division of Finance to determine the correct amount of depreciation (rent) that DSS should be paying to the County. The Director also provided the original cost of the building as well as the 40 year depreciation schedule. According to VA Code Section 63.2-401 no monthly rent payment shall exceed a reasonable amount as determined by the Commissioner. The monthly payments are based on the cost of initial construction or a reasonable amount of depreciation of such building. Based on the figures provided to the Division of Finance at the VA Department of Social Services, it was determined that an overpayment has been made by PCDSS to the County in the amount of \$10,442.00. The following Depreciation Worksheet was given to Board Members, Board of Supervisors, and Tom Rose, County Administrator.

Patrick County DSS Depreciation Worksheet

| | Facility Sq Ft | Facility Cost | | Splitting 2 Different Sq Ft | |
|----------------------------------------|----------------|-------------------|--------------------|-----------------------------|-----------------|
| County Total | 20,159 | \$ 2,373,871 | \$ 2,373,871 | 480 | \$ 2,373,871 |
| DSS Share | 4,368 | \$ 514,364 | \$ 428,220 | 160 | \$ 791,290 |
| | 21.67% | 21.67% | 18.04% | 320 | \$ 1,582,581 |
| Depr. Years | | 40 | 40 | | |
| Annual Depr | | \$ 12,859 | \$ 10,706 | 18.04% | \$ 142,749 |
| Month Depr | | \$ 1,072 | \$ 892 | 21.67% | \$ 342,945 |
| | | | | \$ | 485,694 |
| <hr/> | | | | | |
| Claimed Depr from 1/1987 - 4/2000 | | \$ 215,510 | \$ 215,510 | \$ | 215,510 |
| Claimed Depr from 5/2000 - 6/2011 | | \$ 247,230 | \$ 247,230 | \$ | 247,230 |
| Total Claimed Depreciation | | \$ 462,740 | \$ 462,740 | \$ | 462,740 |
| <hr/> | | | | | |
| Depr Remaining 7/2011 - 12/2027 | | \$ 51,624 | \$ (34,520) | \$ | 22,954 |
| Monthly Depr (186 months) | | \$ 277.55 | 0 | \$ | 123 |
| <hr/> | | | | | |
| CSCAP 2007 | Paid | \$ 10,800 | \$ 10,800 | \$ | 10,800 |
| CSCAP 2008 | Paid | \$ 11,291 | \$ 11,291 | \$ | 11,291 |
| CSCAP 2009 | Paid | \$ 11,305 | \$ 11,305 | \$ | 11,305 |
| CSCAP 2010 | Not Paid | \$ - | \$ - | \$ | - |
| Total Claimed 2% Use | | \$ 33,396 | \$ 33,396 | \$ | 33,396 |
| <hr/> | | | | | |
| Depr Remaining 7/2011 - 12/2026 | | \$ 18,228 | \$ (67,916) | \$ | (10,442) |
| Monthly Depr (186 months) | | \$ 98.00 | 0 | | |
| <hr/> | | | | | |
| Depr Remaining 7/2011 - 12/2016 | | \$ 18,228 | | | |
| Monthly Depr (66 months) | | \$ 276 | | | |
| <hr/> | | | | | |
| Depr Remaining 7/2011 - 12/2011 | | \$ 18,228 | | | |
| Monthly Depr (6 months) | | \$ 3,038 | | | |

Amount overpaid is \$10,442. Patrick DSS will be allowed to pay back this overpayment by crediting the 2010 Cost Service Allocation Plan. Also from this point forward, Patrick DSS must cease seeking reimbursement for depreciation and Use Allowance via LASER and CSCAP. PCDSS may continue to claim for other maintenance and operational costs (utilities, janitorial services, ground maintenance, ect.) consistent with the methodology used by the county.

A discussion followed with the Board of Supervisors and the Board Members. It was decided more information and clarification was needed regarding depreciation, and the exact square footage occupied by PCDSS before the correct amount of depreciation (rent) could be determined. The Director will request that David Morrison from the VA Department of Social Services Finance Department and a CPA from Robinson, Farmer, Cox Associates discuss this matter further and to keep this Director, and Tom Rose County Administrator abreast on their discussions. More information will be provided to both Boards as it becomes available.

A discussion took place between the Board of Supervisors and Patrick DSS's Board Members pertaining to the relationship between the two Boards. Mr. Alan Black, County Attorney also took part in this discussion. Board of Supervisors requested that PCDSS keep them updated on issues and spending of funds within the county's approved budget for this department. For example, any pay raises for staff must first be brought to the attention of the Board of Supervisors for their approval. The Board of Supervisors also desires more communication between the two Boards.

At 7:45 pm, Board of Supervisors left this Board Meeting as well as did the three citizens who were in attendance.

The Board of Supervisors reconvened at 7:50 pm in the County Administration office to discuss the following action items.

ACTION

Resolution for the Declaration of a Local Emergency

On motion by Lock Boyce seconded by Karl Weiss the Board adopted the resolution Declaration of a Local Emergency as presented carried unanimously.



COUNTY OF PATRICK
Board of Supervisors

RESOLUTION FOR THE DECLARATION OF A LOCAL EMERGENCY

AT A JOINT MEETING OF THE BOARD OF SUPERVISORS OF PATRICK COUNTY, VIRGINIA, HELD AT THE PATRICK COUNTY VETERANS MEMORIAL BUILDING ON AUGUST 16, 2011

RESOLUTION DECLARING A LOCAL EMERGENCY TO EXIST IN PATRICK COUNTY, VIRGINIA

WHEREAS, the Board of Supervisors of the County of Patrick, Virginia, does hereby find as follows:

1. That due to the occurrence of the fire at Meadows of an Elementary School, the County of Patrick is facing a condition of extreme peril to the lives, safety and property of the residents of Patrick County;
2. That as a result of this extreme peril, the proclamation of the existence of an emergency is necessary to permit the full powers of government to deal effectively with this condition of peril.

NOW, THEREFORE, BE IT HEREBY PROCLAIMED by the Board of Supervisors of the County of Patrick, Virginia, that a local emergency now exists throughout the County of Patrick; and

IT IS FURTHER PROCLAIMED AND ORDERED that during the existence of this emergency the powers, functions, and duties of the Emergency Management Coordinator and the Emergency Management organizations and functions of the County of Patrick shall be those prescribed by the laws of the Commonwealth of Virginia and the ordinances, resolutions, and approved plans of the County of Patrick in order to mitigate the effects of said emergency.

In order to carry out the effect of this resolution, a sum of money, not to exceed \$ _____, is hereby appropriated from the County's contingency fund to cover the reasonable operational costs of emergency services pending further report to this Board and such additional appropriations as shall be deemed necessary to cover the expected scope of this emergency.

Dated: 8-16-11

Tom Rose

County Administrator, Tom Rose
County of Patrick, VA

Attest: Henri S. Baywood

Clerk, Board of Supervisors
County of Patrick, VA

Roger T. Taylor
Chairman, Board of Supervisors,
County of Patrick, VA

Voting Aye: Knight, Boyce, Harris, Weiss, Hayden

Voting Nay: None

Resolution to support the Rebuilding of Meadows of Dan Elementary School

On motion by Karl Weiss seconded by Lock Boyce the Board adopted the resolution in support of Rebuilding of Meadows of Dan Elementary School as presented carried unanimously.



COUNTY OF PATRICK
Board of Supervisors

RESOLUTION OF SUPPORT

COUNTY OF PATRICK

A RESOLUTION OF SUPPORT BY THE PATRICK COUNTY BOARD OF SUPERVISORS FOR THE REBUILDING OF
THE MEADOWS OF DAN ELEMENTARY SCHOOL

WHEREAS, the Meadows of Dan Elementary School caught fire on Saturday, August 13, 2011 resulting in severe damage to the school, and

WHEREAS, the communities from each district both young and old came together to make shift classrooms for Pre-K through Seventh (7th) grade and only missed one day of school due to this tragedy, and

WHEREAS, it is imperative that the students of Meadows of Dan Elementary have an environment that is conducive to learning, and

NOW, THEREFORE, BE IT RESOLVED the Patrick County Board of Supervisors show their support in the rebuilding of the Meadows of Dan Elementary School.

Passed and approved this 16th day of August 2011 by a unanimous vote.

Handwritten signature of Roger T. Hayden in cursive.

Roger T. Hayden, Chairperson

Handwritten signature of Lock Boyce in cursive.

Lock Boyce, Vice-Chairperson


Ron Knight, Board Member

Handwritten signature of Crystal P. Harris in cursive.

Crystal P. Harris, Board Member

Handwritten signature of Karl V. Weiss in cursive.

Karl V. Weiss, Board Member

Attest: 
Clerk, Board of Supervisors
County of Patrick, VA

Voting Aye: Knight, Boyce, Harris, Weiss, Hayden

Voting Nay: None

Favorable comments were made about the entire Board coming out to help during the fire at the MODE school. Mr. Weiss had a request made by a citizen. The flag pole was not covered under insurance. He asked the Board members if they would be willing to make a contribution to replace the flag pole.

On motion by Karl Weiss seconded by Crystal P. Harris to make a contribution in the amount of \$5,000.00 earmarked to replace the "Flag pole" then to disperse the remaining monies equally among the classrooms carried unanimously.

Voting Aye: Knight, Boyce, Harris, Weiss, Hayden

Voting Nay: None

ADJOURN

On motion by Karl Weiss seconded by Crystal P. Harris to adjourn until September 12, 2011 at 6:00 pm on the 3rd floor of the County Administration building and carried unanimously

Voting Aye: Knight, Boyce, Harris, Weiss, Hayden

Voting Nay: None

Roger T. Hayden, Chairman