



# PATRICK COUNTY E-911



P.O. Box 933 • Stuart, Virginia 24171  
Phone: 276-694-2663 • [REDACTED]

## *Addressing Process for New Construction*

Listed below are the steps required to receive an address assignment for a new home or business in Patrick County:

- Obtain building permit from County Building Inspectors Office (must have before address assignment can be made)
- Structure footers inspection completed by Building Inspector
- Driveway location in place

Once all of the above has been completed, please call the addressing office at 276-694-2663. Please be prepared to provide complete directions to the property, contact phone number and current mailing address. If no one is in the office, please leave a name and return telephone number on the voice mail and someone will get back with you as soon as possible.

If you wish to make the request in person and the above has been completed, please call 276-694-2663 for an appointment as our addressing office is not staffed every day.

Address assignments require a visit to the structure site. This is generally done on a weekly basis. Please allow 7-10 days, for site visits.

## *Addressing Process for Existing Homes or Businesses*

Where an individual only needs to verify an E911 address for an existing structure, a phone call to 276-694-2663 is generally all that is needed. Knowledge of the address of the structures on each side of your structure is extremely helpful in verifying your location and E911 address. If verification cannot be made over the phone, a site visit may be required.