

Economic Development Authority of Patrick County

Meeting of January 22, 2009

Present: Glenn Roycroft, Chairman; Terry Dalton, Secretary; Felecia Shelor, Twyla Neil, Dale Puckett and Ron Haley

Also Present: Tom Rose, Economic Development Director; Wilma Pendleton, Administrative Assistant; Nancy Lindsey, Karl Weiss, and Stephen Walker

Absent: Gail Harding, Vice Chairperson; Leslie Shelor, and Jim McHone/Terry Tilley, Town Representatives.

A meeting of the Economic Development Authority of Patrick County was held on Thursday, January 22, 2009, at 7:00 PM in the Second Floor conference room of the Patrick County Veteran's Memorial Building.

Mr. Roycroft called the meeting to order. The agenda was presented for approval. On motion by Mr. Haley, seconded by Mr. Dalton and carried the board approved the agenda.

Voting Aye: Glenn Roycroft, Felecia Shelor, Dale Puckett, Ron Haley, Terry Dalton and Twyla Neil

Voting Nay: N/A

Abstaining: N/A

The minutes of December 15, 2008 meeting were presented for approval. On motion by Mr. Puckett, seconded by Ms. Neil and carried the board approved the minutes.

Voting Aye: Glenn Roycroft, Ron Haley, Dale Puckett, Felecia Shelor, and Twyla Neil

Voting Nay: N/A

Abstaining: Terry Dalton

FINANCE REPORT (BILLS):

Mr. Rose presented the EDA finance reports for monthly billings. (Finance report is available). On motion by Ms. Neil seconded by Mr. Dalton and carried the board approved to pay the bills.

Voting Aye: Glenn Roycroft, Felecia Shelor, Terry Dalton, Dale Puckett, Ron Haley and Twyla Neil

Voting Nay: N/A

Abstaining: N/A

OFFICE UPDATES:

Incubator Center

Mr. Rose informed the Board that Ms. Tiffani Underwood, Executive Director of West Piedmont Business Development Center would be assisting in the new industrial business incubator at Narrowflex.

VDOT Punch List

Mr. Rose informed the Board that the maintenance crew had completed 14 out of the 15 problems listed on the VDOT Punch List. He estimated that approximately 75% of the items on the list have been completed by the county maintenance department. They would; however, need to obtain a water analysis from Adams Heath Engineering.

Primland

Mr. Rose informed the Board that the lodge at Primland would bring new jobs into the area, and they would be working closely with Patrick Henry Community College and Virginia Tech for the training that would be necessary. Classes for the Customer Service program will be held on February 13, February 24 and March 5. Thirty-three have already responded to enter this training program. Mr. Rose stated that he would like to thank all of those involved in getting this program together including Steve Helms and Brooks Bradbury from Primland; Dr. Morris, Patrick County School System; Jerry Hughes, Patrick County Education Foundation; Tom Bishop, Patrick County Chamber; Matilda Hunsicker, Adult Ed.; and Wanda Whitlow, Workforce Investment Board.

Broadband

Mr. Rose informed the board that the Broadband study was complete. He thanked Mr. Jim Ingram, and Mr. Roger Hayden for all the help they contributed towards this study.

Enterprise Zone

Mr. Rose informed the Board that the enterprise zone application narrative was complete and things were moving forward and on schedule.

OTHER BUSINESS:

VA Transformer

Mr. Rose informed the Board that there were good quality applicants from the ad that was in the Enterprise for jobs with VA Transformer out of Roanoke. He informed the board that that were currently 20 positions getting ready to go into training and they anticipated 20 more jobs. Mr. Rose thanked Bill Goad, Executive Director of Virginia Transformer; Wanda Whitlow, WIB; Angie Brown, Patrick Henry Community College; and Rhonda Hodges, Patrick Henry Community College for their assistance.

Entrepreneur Express/One-on-One Sessions

Ms. Pendleton gave an update on the progress that was being made from the Entrepreneur Express that was held at the PHCC, PC Site on November 12. She informed the Board that there was success with the first one-on-one session with Sandy Ratliff of the Virginia Department of Business Assistance and that she was booked up with local businesses for the sessions that would be held on December 18, 2008. A third and positive session was held on January 22, and there is a possibility of another session being held if there is enough interest.

Ms. Ratliff stated the need for some basic internet training as well as training on basic website development and social networking to promote a business. She also stated "I seriously believe it is needed, as well as basic business management training." She suggested working with Patrick Henry Community College to see if they can could do something at the branch campus in Patrick County to help the small businesses.

PUBLIC COMMENT PERIOD

There was no one present for the public comment period.

EXECUTIVE SESSION:

On motion by Mr. Dalton and seconded by Mr. Dale Puckett and carried unanimously; the meeting was called into Executive Session under the appropriate codes of Virginia to discuss legal matters [Section 2.2-3711(A)(7), 1950 Code of Virginia, as amended]; prospective business matters [Section 2.2-3711(A)(5), 1950 Code of Virginia, as amended]; real estate [Section 2.2-3711(A)(3), 1950 Code of Virginia, as amended]; and personnel matters [Section 2.2-3711(A)(1), 1950 Code of Virginia, as amended].

On motion by Mr. Dalton and seconded by Mr. Puckett and carried unanimously; the meeting was reconvened by the appropriate codes. A roll call vote was taken with unanimous vote that only the items listed above were discussed during Executive Session.

Since the next scheduled meeting would be on February 16, 2009 which is Presidents Day; therefore, the members agreed on Thursday, February 19, 2009. A complete list of dates for the entire year was handed out to the members as well as The Enterprise and WHEO radio station.

Being no further business to discuss, on motion by Mr. Dalton seconded by Ms. Shelor and carried; the meeting was adjourned.

Voting Aye: Glenn Roycroft, Terry Dalton, Felecia Shelor, Dale Puckett, Twyla Neil and Ron Haley

Voting Nay: N/A

Abstaining: N/A

Chairperson

Date

NEXT MEETING: February 19, 2009