

Economic Development Authority of Patrick County

Meeting of August 18, 2008

Present: Glenn Roycroft, Chairman; Gail Harding, Vice Chairperson; Terry Dalton, Secretary; Dale Puckett, Felecia Shelor and Noel Wood

Also Present: Tom Rose, Economic Development Director; Wilma Pendleton, Administrative Assistant; Jim McHone, Leslie Shelor, Nancy Lindsey, Karl Weiss, Twyla Neil, Tiffani Underwood, and Mr. Danny Wood

Absent: Alan Black

A meeting of the Economic Development Authority of Patrick County was held on Monday, August 18, 2008, at 7:00 PM in the Second Floor conference room of the Patrick County Veteran's Memorial Building.

Mr. Roycroft called the meeting to order. The agenda was presented for approval. On motion by Ms. Felecia Shelor, seconded by Mr. Dalton and carried the board approved the agenda with modifications.

Voting Aye: Glenn Roycroft, Gail Harding, Felecia Shelor, Noel Wood, Terry Dalton, and Dale Puckett

Voting Nay: N/A

Abstaining: N/A

The minutes of June 24, 2008 called meeting were presented for approval. On motion by Mr. Puckett, seconded by Mr. Dalton and carried the board approved the minutes.

Voting Aye: Glenn Roycroft, Terry Dalton, and Dale Puckett

Voting Nay: N/A

Abstaining: Noel Wood, Gail Harding, and Felecia Shelor

The minutes of June 30, 2008 emergency meeting were presented for approval. On motion by Mr. Wood, seconded by Ms. Harding and carried the board approved the minutes.

Voting Aye: Glenn Roycroft, Noel Wood, Gail Harding, Felecia Shelor, and Dale Puckett

Voting Nay: N/A

Abstaining: Terry Dalton

OFFICE UPDATES:

Introduction of Twyla Neil

Mr. Tom Rose introduced Ms. Twyla Neil. At this time the EDA members welcomed Twyla Neil, who will be replacing Steve Swartz as the newest member of the board. Twyla moved to Patrick County after living in Richmond for approximately 30 years. She currently works at the Patrick County Site of Patrick Henry Community College. She owned Bellevue

Hardware for eight years and prior to that she owned Bellevue Home and Gardens. She was president of Bellevue Merchants Association and a member of the Bellevue Women's Club. She was also on the Board of Lewis Ginter Botanical Garden.

Officers Taking Oath: Patrick County Clerk, Susan Gasperini

Mr. Tom Rose introduced Ms. Gasperini, clerk of Patrick County who conducted the swearing in of the EDA voting members who had recently been reappointed by the Board of Supervisors. Glenn Roycroft, Gail Harding, Felicia Shelor, Noel Wood all took a verbal oath on August 18, 2008 to support the Constitution of the United States, and the Constitution of the Commonwealth of Virginia, and faithfully and impartially discharge all the duties incumbent upon them as members of the Economic Development Authority of Patrick County according to the best of their abilities. Twyla Neil who will be replacing Steve Swartz also took the oath. Each written oath was signed by the members and by the clerk.

Tiffani Underwood-Executive Director of WPBDC

Mr. Rose introduced Ms. Tiffani Underwood, Executive Director of West Piedmont Business Development Center. Ms. Underwood gave everyone an introductory packet concerning WPBDC and she gave a brief description of the services that they offer. WPBDC is a business incubator benefiting Henry, Franklin and Patrick Counties as well as the City of Martinsville. WPBDC helps new and existing businesses with the process of starting and growing companies. They provide guidance and assistance to individuals who are interested in pursuing entrepreneurship. She stated that they had a 100% success rate to date because all 13 business graduates were still in business and 144 jobs had been created. They offer a satellite program to Patrick and Franklin Counties meaning that they will come to the counties instead of the entrepreneurs having to travel to Martinsville. They also have space available for light assembly business start up. There is no set time limit that a business can stay at the incubator; however, the average is not longer than three years. You can visit the center at 22 East church Street in Martinsville, call 276-638-2523 or visit the website at www.wpbdc.org if you have any questions or just want more information. There will be an Entrepreneurial Workshop coming to the Patrick County Community Center located at DeHart Park in Stuart sometime in November. The date will be announced later.

Election of Officers

In compliance with the EDA bylaws, Glenn Roycroft asked the nominating committee to elect officers for Chairman, Vice-chairman, and Secretary. The committee elected to keep the present officers. On motion by Mr. Noel Wood, seconded by Mr. Dalton and carried the board approved to retain the current officers. The officers elected are Glenn Roycroft, Chairman; Gail Harding, Vice-Chairperson and Terry Dalton, Secretary.

Voting Aye: Felecia Shelor, Noel Wood and Dale Puckett
Voting Nay: N/A
Abstaining: Glenn Roycroft, Gail Harding, and Terry Dalton

FINANCE REPORT (BILLS):

Mr. Rose presented the EDA finance reports for July and August billings. (Finance report is available). On motion by Mr. Dalton seconded by Mr. Puckett and carried the board approved to pay the bills. The board also approved to double up on the \$4,750.00 note to BB&T.

Voting Aye: Glenn Roycroft, Felecia Shelor, Terry Dalton and Dale Puckett

Voting Nay: N/A

Abstaining: Noel Wood, Gail Harding

OFFICE UPDATES continued:

Enterprise Zone

Mr. Rose updated the board concerning the enterprise zone. The revised and final application was sent off for approval.

Lights at Rich Creek Park

Mr. Rose informed the board that the lights are finally installed at Rich Creek Park.

OTHER BUSINESS:

PUBLIC COMMENT PERIOD

Mr. Rose opened the meeting up for public comment. Mr. Danny Wood of Patrick Springs, Virginia expressed his concerns about the litter overflow at the dumpster behind Results.

Mr. Rose stated that he had brought the matter to the attention of those in charge at Results. They have been going through some administrative changes. Mr. Harding suggested putting a Private Dumpster Sign on the dumpster at Results. Mr. Rose said he would address the situation again.

Audit Discrepancy

Mr. Rose informed the board that there was a discrepancy in the Audit for FY ending June 30, 2007 on page six, note 4 of the audit booklet.

On motion by Ms. Harding, seconded by Mr. Wood and carried the board approved the audit with the correction made.

Voting Aye: Glenn Roycroft, Noel Wood, Gail Harding, Felecia Shelor, Terry Dalton and Dale Puckett

Voting Nay: N/A

Abstaining: N/A

Mr. Roycroft reminded everyone that what was discussed in Execution Session was not to be shared outside the closed doors.

EXECUTIVE SESSION:

On motion by Ms. Shelor and seconded by Mr. Wood and carried unanimously; the meeting was called into Executive Session under the appropriate codes of Virginia to discuss legal matters [Section 2.2-3711(A)(7), 1950 Code of Virginia, as amended]; prospective business matters [Section 2.2-3711(A)(5), 1950 Code of Virginia, as amended]; and personnel matters [Section 2.2-3711(A)(1), 1950 Code of Virginia, as amended].

On motion by Ms. Harding and seconded by Mr. Wood and carried unanimously; the meeting was reconvened by the appropriate codes. A roll call vote was taken with unanimous vote that only the items listed above were discussed during Executive Session.

Being no further business to discuss, on motion by Mr. Dalton, seconded by Ms. Harding and carried; the meeting was adjourned.

Voting Aye: Glenn Roycroft, Gail Harding, Felecia Shelor, Noel Wood, and Dale Puckett

Voting Nay: N/A

Abstaining: N/A

Chairperson

Date

NEXT MEETING: September 15, 2008