

PATRICK COUNTY PUBLIC SERVICE AUTHORITY
Meeting Minutes
Thursday, June 19, 2014

Members Present: Rodney Kendrick, Chairman; Scott Eutsler; Cheryl Kiefer; Dr. Boyce;

Members Absent: Darryl Worley

Others Present: Tom Rose, County Administrator; Alan Black, Co. Attorney; Terry Tilley, Town of Stuart; and Chris Corbett, Town of Stuart Attorney; Ruth Russell, Clerk to the PSA.

At 6:20 p.m., with a quorum present, the meeting was called to order by Chairman, Mr. Kendrick.

On motion by Ms. Kiefer, seconded by Mr. Eutsler and carried unanimously, the agenda was approved as presented.

On motion by Mr. Eutsler, seconded by Ms. Kiefer and carried unanimously, the minutes from the June 13, 2013 meeting were approved as presented.

Public Comment Period:

No public comment

New Business:

Update on West End Water Lines – Mr. Tilley stated that there was about 2800 feet of line that needed to be upgraded from 2” to 6” pipe on the West End running out to Stuart Concrete. Presently they have completed about 900 feet and are expecting to be finished by the end of July. Once the project is completed there will be fire protection on Route 58W to Stuart Concrete.

Mr. Rose stated that W & W Produce is ready plumbed and ready to hook in once the 6” pipe has been laid.

Mr. Corbett asked for a review of the Second Amendment to the July 10, 2006 Utility Agreement between the Town of Stuart and the County of Patrick in regards to paragraph 3 and 4. The agreement states that the Town of Stuart would read the meters of the PSA customers for no charge for three (3) years.

Mr. Rose asked the Town to provide him with an itemized bill for the maintenance of the pumps, meter reading and billing.

A fee of \$150 per month was agreed upon for the Town of Stuart to do the billing and mailing of the monthly bills for a period of three (3) years.

He also stated that the Town was receiving a large number of phone calls and visits from customers with questions and complaints mainly in regard to the Availability Fee billing. The office staff is asking for something in writing from the PSA as to the policy.

Mr. Rose suggested to the Board to follow the Town of Stuart's billing and collections practices up to and including the termination of service.

On motion by Ms. Kiefer, seconded by Mr. Eutsler and carried unanimously, the PSA voted to adopt the Town of Stuart's billing and collections practices up to and including the termination of service.

Mr. Rose also asked the Town of Stuart to place a statement on the July billing stating "Accounts over 75 days past due may be discontinued without notice." The PSA will forward this information to the media.

Mr. Tilley also stated that it is required to put the annual Water Report on the County Website.

Executive Session

On motion by Dr. Boyce, seconded by Mr. Eutsler and carried unanimously, the PSA went into Executive Session to discuss legal matters 2.2 – 3711 (A) (7), contract matters 2.2 – 3711 (A) (30) and personnel matters 2.2 – 3711 (A) (1).

Reconvene

On motion by Dr. Boyce, seconded by Mr. Eutsler and carried unanimously, the PSA reconvened from Executive Session where only legal matters 2.2 – 3711 (A) (7), contract matters 2.2 – 3711 (A)(30) and personnel matters 2.2 – 3711 (A)(1) were discussed.

Action

Chris Corbett will address the Fire Chiefs of all Voluntary Fire/Rescue Departments that they must meter water used to fill trucks.

Adjourn

With no further business to discuss on motion by Mr. Eustler, seconded by Dr. Boyce and carried unanimously, the meeting was adjourned.



Mr. Rodney Kendrick, Chairman