

PATRICK COUNTY PUBLIC SERVICE AUTHORITY
Organizational Meeting Minutes
Thursday, July 16, 2020

Members Present: Scott Eutsler; Rodney Kendrick; Anna Lester; Clayton Kendrick, BOS

Members Absent:

Others Present: Ruth Russell; Alan Black; Chris Corbett; Terry Tilley; Bryce Simmons

At 6:00 p.m., with a quorum present, the meeting was called to order by Ms. Russell

Approval of Chairman

A motion by Mr. R. Kendrick to appoint Mr. Eutsler as Chairman of the Patrick County Public Service Authority for the 2020-21 year seconded by Ms. Lester was approved unanimously.

Approval of Vice-Chairman

A motion by Ms. Lester to appoint Mr. R. Kendrick as Vice-Chairman of the Patrick County Public Service Authority for the 2020-21 year seconded by Mr. Eutsler was approved unanimously.

Approval of Secretary

A motion by Mr. R. Kendrick to appoint Ms. Lester as Secretary of the Patrick County Public Service Authority for the 2020-21 year seconded by Mr. Eustler was approved unanimously.

Meeting Schedule

On motion by Mr. R. Kendrick to have quarterly meetings seconded by Ms. Lester was approved unanimously. The meeting dates are as follows:

October 15, 2020

January 21, 2021

April 15, 2021

July 15, 2021

Public Comment

None

Regular Session:

A motion by Mr. R. Kendrick to approve the amended meeting agenda as presented seconded by Ms. Lester was approved unanimously.

A motion by Mr. R. Kendrick to approve minutes from previous meeting seconded by Ms. Lester was approved unanimously.

New Business

An updated Service Application was presented for the Board to Review. The new application is requiring the customer provide additional information such as telephone numbers, social security number and landlord information (if renting). With the additional information on file, it will make it easier to manage the accounts. There were favorable comments from the Board members to approve the use of this with all new customers and do a mailing to current customers asking them to update their account information.

A motion by Mr. R. Kendrick to approve the use of this Service Application with amendments for all new customers and to do a mass mailing for existing customers to complete and return seconded by Ms. Lester was approved unanimously.

Effective July 1, 2020 the Rates for water and sewer will increase 2%. Customers will see the increase on the August billing.

Old Business

Hook Up Issues/Past Due Accounts

Ruth Russell gave an update on collections. From October 2019 through June 30, 2020 we showed a 40% decrease in the past due amounts. The Town of Stuart has been cutting off service for customers on a regular basis and it has made a difference. Since the COVID-19 outbreak and the restrictions from it, we did not disconnect service for customers in past due situations, but the restrictions were lifted since the move to Phase 3 and we have gone back to the current policy of disconnect if past due 60 days.

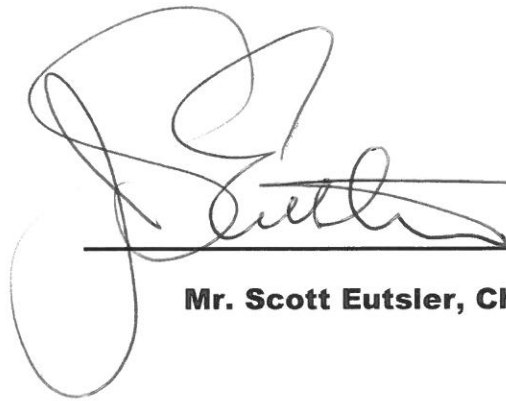
Mr. Black said that because of the COVID-19 restrictions, he had not started any lien procedures for past due customers being billed for the mandatory availability fee. At this time he has a list of 12 customers. Ruth will provide him with updated account information.

GIS overlay

The County has been unsuccessful obtaining shape files from The Lane Group that would allow us to include the water and sewer lines on the GIS system. Mr. Simmons, Economic Development Director, has agreed to contact The Lane Group once again to discuss this matter. Once the files are received we would forward them to David Bradshaw at Interactive GIS to review and quote price to do the overlay.

Adjourn

On motion by Mr. R. Kendrick seconded by Ms. Lester the meeting was adjourned.

A handwritten signature in black ink, appearing to read "Scott Eutsler", is written over a solid horizontal line. The signature is fluid and cursive, with a large loop at the beginning and end.

Mr. Scott Eutsler, Chairman