

PATRICK COUNTY PUBLIC SERVICE AUTHORITY
Business Meeting Minutes
Thursday, January 21, 2021

Members Present: Scott Eutsler, Chairman; Rodney Kendrick, Vice Chairman; Anna Lester, Secretary; Darrell Cockerham; Clayton Kendrick, BOS Liaison

Members Absent:

Others Present: Geri Hazelwood, County Administrator; Ruth Russell; Alan Black; Chris Corbett; Terry Tilley

At 6:00 p.m., with a quorum present, the meeting was called to order by Mr. Eutsler.

Regular Session:

A motion by Mrs. Lester to approve the meeting agenda as amended seconded by Mr. Rodney Kendrick was approved unanimously.

A motion by Mr. Kendrick to approve minutes from July 16, 2020 meeting seconded by Mrs. Lester was approved unanimously.

Public Comments:

No comments.

New Business

The Board would like to welcome new member Darrell Cockerham, representing Dan River District to the Board.

The Board reviewed documentation from the County Auditors findings in the June 30, 2020 report. Based on the report the Board agreed to spot check the billing registers with the current rate structure to ensure the calculations are correct and also compare so to ensure that collections appear reasonable. It was also recommended that the payments will be picked up twice a week from the Town of Stuart for deposit to the PSA accounts in a more timely fashion.

The Board also asked that the county website be updated with the current service application. Letters including the new service application are being prepared for mailing to existing customers with a return envelope addressed to Patrick County Public Service Authority so that records can be updated. Both the website and the customer mailings will be completed by the end of March.

GIS Overlay

We currently do not have the water and sewer lines documented in the GIS system. David Bradshaw, Interactive GIS, has received the information needed to add this information to the County GIS and has given us a quote of \$2,500.00 for the initial insertion of the water and sewer lines as found on sheets 18-34 of the Patrick Springs Extension – Phase 2 drawings. Mr. Bradshaw will do this as part of the training session so that county personnel will be trained to handle future edits or the addition of existing or new water and sewer features. This will raise the current annual maintenance & hosting fee for the County to \$7,000.

Since the current maintenance & hosting fee is under the Tax Mapping budget, it was suggested that it be added to that budget line for FY 2022 and the Board of Supervisors can review and approve for the new budget year.

Old Business

Delinquent Accounts

From July 2020 to February 2021 we show a slight reduction in past due amounts for the customers that are using water and/or sewer. For that same period the past due amounts for the customers paying the availability fee has risen. The Town of Stuart is continuing to monitor the customers who are 60 days late and service is being discontinued. Once the customer pays the past due amount or sets up a payment plan, service is being restored.

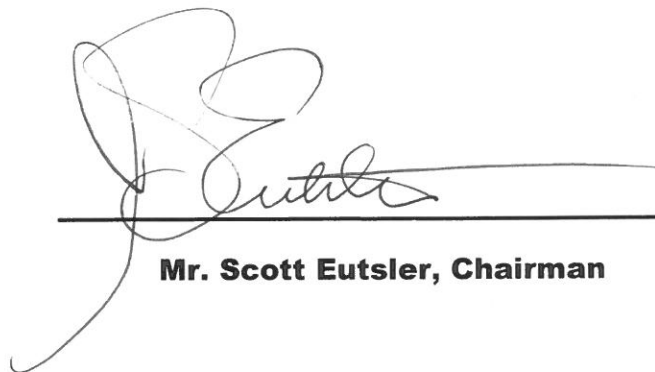
Lien Update

Mr. Black will work with Ruth Russell to review the accounts that need to have liens put in place and make sure that the information has been confirmed. He will issue letters giving customers 30 days to respond before he proceeds with filing the liens.

Next meeting date is Thursday, July 15, 2021. This will be our annual organizational meeting.

Adjourn

A motion to adjourn was given by Mr. Rodney Kendrick and seconded by Ms. Anna Lester and approved unanimously.



Mr. Scott Eutsler, Chairman