

PATRICK COUNTY COMMUNICATION TOWER ORDINANCE

Patrick County
106 Rucker Street
Stuart, VA 24171
276-694-6094
276-694-2160 (fax)

NEW TOWER APPLICATION

PRELIMINARY CHECKLIST

FINAL CHECKLIST

As approved by the Planning Commission on April 5, 2011

Client: _____

Client Contact: _____

Client Contact Number: () _____

Date: _____

NOTICE: The applicant should check with the County Administration Office to verify if any towers have been approved in close proximity to the proposed site, monitor the Planning Commission Meetings for proposals until approval, and refer to the Communication Tower Ordinance.

SITE INFORMATION

District, Tax Map, & Parcel Information: _____
Site Address: _____
City: _____ State: _____ Zip Code: _____
Site Type: Raw land Purchase [] Raw land Perpetual Easement [] Raw land Lease []
Other: _____
Lat: _____ ° _____ ' _____ " Proposed Tower Height: _____ Ft.
Long: _____ ° _____ ' _____ " Tower Type: _____
Lot Size: _____
Comments: _____

LANDOWNER INFORMATION

Private [] Corporation [] Partnership [] County [] City [] Town []
Owner Name #1: _____ Owner Name #2: _____
Tax ID or SS #: _____ Tax ID or SS #: _____
Owner Address: _____ Tel (H): () _____
City: _____ State: _____ Zip Code: _____ Tel (W): () _____
Contact Name: _____ Contact Home Number: () _____
Contact Address: _____ Contact Work Number: () _____
City: _____ State: _____ Zip Code: _____

DIRECTIONS AND VISUAL MARKINGS

NOTE: The site must be visually and physically marked in the field for easy identification for County staff and officials

UTILITIES

Existing Power at Site: Yes [] No [] Power Company: _____
Existing Telco at Site: Yes [] No [] Telephone Company: _____
Utility Easement Required: Yes [] No []

PERMANENT ACCESS

Is Access obtained in this Agreement: Yes [] No []
Are there Road Restrictions: Yes [] No []
Does Existing Access Need Improvements: Yes [] No []
Existing Access: Width: _____ Length: _____
New Access: Width: _____ Length: _____
Is Access granted to all Co-locators in the easement: _____

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PRELIMINARY CHECKLIST

All items must be included in the Preliminary Application and 7 individual packets submitted to the Patrick County Building Official's office with the application fee.

- Is this tower within two (2) miles of another communication tower?
- Design drawings and plans stamped by a licensed engineer for all proposed structures and shall describe and illustrate, among other things, maximum structural capacity for co-locations with longitude and latitude as required by the Ordinance to Patrick County Building Department
- Engineering report certifying that the proposed tower is compatible for four (4) co-location providers
- An Aerial photo map illustrating the location of the proposed site including sub-sections listed below:
- Indicate all habitable dwellings within 500ft.
 - Indicate area perimeter of tower failure by a certified, Virginia licensed Professional Engineer (fall zone) plus a 50 ft buffer zone.
 - Indicate all existing towers within a 5 mile radius.
 - Indicate all adjoining property parcels with Tax ID numbers and owner information.
- Documentation of secured lease and/or easements and right-of-ways for all co-locators, and agents of, for access to the site
- Erosion & Sediment plan submitted to Patrick County Erosion & Sediment Control Office including natural vegetation or evergreen buffer with a minimum 6 ft. tall fence
- Visual Analysis
- Evidence of advertising at least one week prior to Balloon test in the local newspaper of general circulation and notification to the adjoining property owners, County Administrator, and Chairman of the Planning Commission by certified mail with proof of receipt of acceptance
 - Evidence of Balloon test with date and time
 - Evidence of advertising at least one week prior to public hearing in the local newspaper of general circulation.
- A letter of intent from a primary service provider
- Signed statement that owner will maintain tower in compliance with applicable Federal and State Regulations
- Signed statement that proposed tower will meet or exceed current standards and regulations of the American National Standards Institute
- Hardship Waiver Request Yes No If yes, applicant must submit a technical report and supporting documentation demonstrating one or more of the following:
- The unavailability of co-location opportunities
 - The unavailability of sites
 - Construction constraints
- This must be forwarded from the Planning Commission to the Board of Supervisors for a Waiver Request
- Application Fee - \$500 (*Fee must be in the form of a check made to: "Treasurer of Patrick County"*).

Applicant Checklist

County Checklist

Planning Commission Checklist

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FINAL CHECKLIST Signatures from all departments listed below are required before permit issuance.

- Recommendation from the Patrick County Planning Commission
Chairman's signature _____
Date _____
- Approval from Patrick County BOS. Chairman's signature _____
Date _____
- Approval from Patrick County Administrator Administrator signature _____
Date _____
- Approval from Erosion & Sediment that all E & S requirements and permits have been acquired.
E&S Inspector's signature _____ Date _____
- Approval from Building Department Building Official's signature _____ Date _____
This application shall expire on this date _____
- A completed "Address Assignment Form" from the Office of Emergency Management/MECCA 9-1-1
- Permit Fee – See Building Permit Fee Schedule

GENERAL PROVISIONS

APPLICANT to read and sign:

1. Applicant has read and understands the Patrick County Communications Tower Ordinance dated June 8, 2009 and as amended from time to time.
2. No work may start until a permit is issued.
3. The permit may be revoked if any false statements are made herein.
4. If revoked, all work must cease until permit is re-issued.
5. The approved application will expire within 180 days from the date of the Building Official's approval signature if no permit has been acquired.
6. The permit will expire if no work is commenced within six months of issuance of the permit.
7. Applicant is hereby informed that other permits may be required to fulfill local, state, and federal regulatory requirements.
8. Applicant hereby gives consent to the County of Patrick or it's representative to make reasonable inspections and repairs as deemed necessary.
9. I, THE APPLICANT, CERTIFY THAT ALL STATEMENTS HEREIN AND IN ATTACHMENTS TO THIS APPLICATION ARE, TO THE BEST OF MY KNOWLEDGE, TRUE AND ACCURATE.

(APPLICANT SIGNATURE)

DATE

PRINT NAME

TITLE