

## Patrick County Planning Commission Meeting

Minutes of May 21, 2019

Present: Mike Helms, Chairman; Owen Caldwell and Sandra Belcher members of the Planning Commission, Rickie Fulcher, Board of Supervisor.

Also Present: Teresa McCormick, Secretary to the Planning Commission; Alan Black, County Attorney; Jason Brown, Patrick County Building Official.

Absent: Brandon Simmons and Marbin Anderson

Call to Order:

Mike Helms, Chairman called the meeting to order.

Approval of the Agenda and Minutes:

A motion was made by Sandra Belcher to approve the agenda April 16, 2019 minutes; seconded by Rickie Fulcher and carried unanimously by all voting members present.

Old Business:

Jason Brown reviewed updates with the Planning Commission

Patrick County Communication Tower Ordinance: May 14, 2019 Draft

### **Items Reviewed – Deleted – Changes:**

Pg.1 - #4 - Delete

### **Pg.2 – Definitions:**

View shed - Delete entire definition

Scenic Road – Delete entire definition

Designated Agent – The **Patrick County Building Official (remove County Administrator)** or designated in writing by the Administrator.

### **Process for Approval of Communication Towers:**

C – Add the **cell tower check list application in the ordinance.**

E – Delete entire sentence

L – Remove County Administrator replace with **Designated Agent**

T-U-V - regarding the approval of cell towers

W – Remove appeal replace with application

X – Remove - There shall be no fee for a preliminary request by an applicant to determine if there are existing permits, and/or applications that are in conflict with the proposed site.

Jason Brown will check with other localities regarding charges for application fee.

Rickie Fulcher stated in revising the ordinance, it needs to state that when the planning commission has a public hearing for a cell tower, we are not approving the project, but recommending to go before the board of supervisors with a public hearing and approval.

### **Patrick County Mobile Home Park Ordinance – April 18, 2019 Draft**

Jason Brown reviewed updates with the Planning Commission

Alan Black will change the legality information on front page

Combine Ordinance To Regulate Manufactured Home Parks and Ordinance To Regulate Manufactured Home Parks and Pre-June 15, 1976 Mobile Homes.

### **Article 3 – Definitions**

#1. Manufactured Home –added **8** body feet and **320** square feet

### **Article 8- Rules and Regulations**

Jason Brown noted the Health Department will be requiring a (SAP) Safe Adequate and Proper application. If a mobile home is replaced with a mobile home the Health Department will no longer provide us with the paper work. The health department does an inspection making sure the septic system is in working condition. The building inspections office has to do a request form for a SAP to the Health Department. This service will eventually become a charge to the customer.

**#11. Delete: Except as provided for an Article 9, Section C.**

Owen Caldwell ask if the Town of Stuart follows the Pre-June 15, 1976 mobile home. Jason Brown will speak with Terry Tilley, Manager of Town of Stuart as to restrictions of a mobile home.

#18. Updated paragraph stating its 30 years of age for mobile home in a mobile home park.

New Business:

Mike Helms noted Brandon Simmons representing the Dan River District has resigned from the planning commission due other obligations.

Adjourn:

Mike Helms motion to adjourn the meeting. Sandra Belcher made a motion to close the meeting; seconded by Rickie Fulcher and carried unanimously by all voting members present. The next Planning Commission meeting will be August 20, 2019.

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Mike Helms, Chairman