



## Patrick County Board of Supervisors Meeting Agenda Item

Meeting Date: February 12, 2024

Agenda Item Number: 8

Requester: Lori Jones

Job Title: Finance Officer

Agenda Item: Authorization to open PSA and Building Inspection Checking Accounts

Background & Summary of Topic:

The PSA and Building Inspection Departments would like to start accepting credit cards for walk-in utility payments and building inspection fees. As I've done with the Visitor's Center, I would like to open checking accounts for both departments to process charges. Neither checks nor debit cards will be issued for the accounts. Only electronic transfers to the Treasurer and automatic debits for the payment of credit card fees will be allowed.

The department head and Finance Officer will have signature authority on each account.

I would like to open the accounts at Carter Bank and Trust in Stuart. The bank is local, is authorized to hold public funds, and will provide maintenance fee free accounts.

Carter Bank and Trust requires formal approval by the governing body in support of opening the accounts.

Recommendation:

Staff recommends that the Board of Supervisors approve checking accounts for our PSA and Building Inspection Departments.

Possible Board Actions:

**Approve Motion:** I move to give authorization to Lori Jones, Finance Officer to open PSA and Building Inspection checking accounts at Carter Bank & Trust.

**Deny Motion:** I move to deny the request from Lori Jones, Finance Officer to open PSA and Building Inspection checking accounts at Carter Bank & Trust.

**Table Motion:** I move to table the request from Lori Jones, Finance Officer to open PSA and Building Inspection checking accounts at Carter Bank & Trust.

Attachment(s): Yes

No