

PATRICK COUNTY COMMUNITY POLICY AND MANAGEMENT TEAM

Wednesday, December 17, 2025 2:00 PM

Patrick County School Board Large Conference Room

MEETING AGENDA

- I. Call to Order
- II. Roll Call
  - 21st District Court Service Unit:**
    - ☐ Mr. Rob Hiatt, CSU Director
    - ☐ Ms. Holly Johnson, CSU Alternate
  - Piedmont Community Services:**
    - ☐ Ms. Dana DeHart, PCS Clinical Director – CPMT Chair
    - ☐ Ms. Rhonda Brown, PCS Alternate
  - Patrick County Dept. of Social Services:
    - ☐ Ms. Carol Craig, PCDSS Director – CPMT Vice Chair
    - ☐ Ms. Tammy Martin, PCDSS Alternate
  - Patrick County Schools:
    - ☐ Mr. Andy Bowlin, PC Schools
    - ☐ Ms. Keri Adkins, PC Schools Alternate
  - Patrick County Health Department:
    - ☐ Ms. Pam Rorrer, Health Dept.
  - Patrick County Board of Supervisors:
    - ☐ Mr. Steve Marshall, Patrick County Board of Supervisors
  - Patrick County Administration Office:
    - ☐ Ms. Lori Jones, Patrick County Administration
    - ☐ Ms. Ruth Russell, Alternate County Administration
  - Private Provider:
    - ☐ Ms. Crystal Peterson-Barker, Private Provider Rep.
  - Parent Representative:
    - ☐ Ms. Tamika Reynolds, Parent Rep.
  - Others attending the meeting:
    - ☐ Ms. Michelle Corns, CSA Coordinator / FAPT Chair
    - ☐ Jane Layman - Assistant to CSA Coordinator, Michelle Corns.
- III. Recognition of Guests and Public Comment
- IV. Approval of the Agenda December 17, 2025
- V. Approval of the November 19, 2025 Minutes
- VI. FAPT Updates from CSA Coordinator – Michelle Corns
- VII. Old Business
  - a. Expenditures/CSA Pool Reimbursement Report – PC DSS
  - b. CSA Monthly Pool Reimbursement Report (FY25 November-Attachments)

- VIII. New Business
- a. Contracts (Michelle Corns)
  - b. Workgroups for Local Policy Update
  - c. Vote needed: Zoe Green being the FAPT alternate (to replace Amber Duncan) for Piedmont Community Services Board.
  - d. Steve Marshall – Shared he will not be taking on the Board of Supervisors (BOS) representative position for the PCCPMT in 2026 (he remains on Board of Supervisors). He shared he will still plan to attend meetings whenever his schedule allows, as well as sharing he remains completely at the team's disposal on the Board if we ever need an advocate or facilitator for any issues.
  - e. OKTA Verify statewide to begin on November 30<sup>th</sup>- shared with school and CSB staff. State DSS and DJJ employees should already be using OKTA Verify which was downloaded to their work computers by VITA.
  - f. Email sent to CPMT: Includes QR code that links to YouTube and a video presented by OCS that explains the FAPT process and what to expect for families. Also found at <https://www.youtube.com/watch?v=GLxkgbROom4>
  - g. OCS- Office Hours reminder
- IX. Closed Session pursuant per Code of Virginia §2.2-3711(A)(15) for discussion of cases
- a. FAPT Cases
  - b. FAPT Utilization Management report
  - c. New Foster Care cases/ 866 funding/ IEP
  - d. Amendments and Revisions to Prior Approved Funding Requests
- X. Return to Open Session
- XI. Certification of Closed Session Discussion and Roll Call.
- XII. Approve funding per FAPT recommendation.
- XIII. Approve funding for new Foster Care Maintenance/IEP cases.
- XIV. Next meeting: Wednesday, January 21, 2026, at 2:00 PM.
- XV. Adjournment

Note: CPMT Board Members; if you are unable to attend, please give this information to your CPMT alternate.

PATRICK COUNTY  
COMMUNITY POLICY AND MANAGEMENT TEAM  
Wednesday, November 19, 2025  
2:00 PM  
Patrick County School Board - Large Conference Room

MEETING MINUTES

- I. Ms. Carol Craig, CPMT Vice-Chair called the meeting to order at 2:00 pm.
- II. Roll Call

**21<sup>st</sup> District Court Service Unit:**

- ☐ Mr. Rob Hiatt, CSU Director
- ☐ Ms. Holly Johnson, CSU Alternate

**Piedmont Community Services:**

- ☒ Ms. Dana DeHart, PCS Clinical Director – CPMT Chair
- ☐ Ms. Rhonda Brown, PCS Alternate

**Patrick County Dept. of Social Services:**

- ☒ Ms. Carol Craig, PCDSS Director - CPMT Vice-Chair
- ☐ Ms. Tammy Martin, PCDSS Alternate

**Patrick County Schools:**

- ☐ Mr. Andy Bowling, Director of Special Education PC Schools
- ☒ Ms. Keri Adkins – PC Schools Alternate

**Patrick County Health Department:**

- ☒ Pam Rorrer, Health Dept.

**Patrick County Board of Supervisors:**

- ☒ Steve Marshall, member of the Patrick County Board of Supervisors/voted in by Board of Supervisors.

**Patrick County Administration Office:**

- ☒ Ms. Lori Jones, Patrick County Administration
- ☐ Ms. Ruth Russell, Alternate County Administration

**Private Provider:**

- ☒ Ms. Crystal Peterson-Barker, Private Provider Rep.

**Parent Representative:**

- ☒ Ms. Tamika Reynolds, Parent Rep.

**Others attending the meeting:**

- ☒ CSA Coordinator –Michelle Corns
- ☐ Jane Layman-Assistant to CSA Coordinator, Michelle Corns.

- III. Recognition of Guests and Public Comment – County Administrator, Mike McGuinness was recognized as a guest today and no public comment.
- IV. Approval of the 10/22/25 PCCPMT Agenda -**Lori Jones**- made the motion to approve the 10/22/25 PCCPMT agenda. Seconded by **Crystal Peterson-Barker**. Unanimous approval; The motion carried.

- V. Approval of the 10/22/2025 PCCPMT Minutes- **Lori Jones** made the motion to approve the 10/17/25 PCCPMT minutes; seconded by **Crystal Perterson-Barker**. Unanimous approval; The motion carried.
- VI. **FAPT Updates from CSA Coordinator –**  
Reminder to let FAPT representatives know that if they say they are going to participate in emergency meetings then they need to do so. It is difficult to get these scheduled due to quorum and then if somebody said they were going to and then doesn't, we risk not having quorum.
- VII. **Old Business**
- a. Expenditures/CSA Pool Reimbursement Report –PC CSA Coordinator Michelle Corns reports we have spent \$433,134.93 this far for 25/26.
  - b. CSA Monthly Pool Reimbursement Report (FY25 September)- Provided to PCCPMT team by Dana DeHart via email from OCS website.
- VIII. **New Business**
- a. Contracts (Michelle Corns) – No contracts this month.
  - b. Private provider FAPT members identified the representative and alternate (vote needed). **Tamika Reynolds** made motion to approve Ms. Lesley Minter as the FAPT representative along with Ms. Holly Smith as the alternate representing National Counseling Group. Seconded by **Rhonda Brown**. Unanimous approval; The motion carried.
  - c. Workgroups for Local Policy Update-No meetings since the last CPMT due to number of holidays. Hope to get one scheduled in December and then after the first of the year really get the workgroup going.
  - d. Michelle Corns – VCL logins have been received on who needs account and who needs access. This will be passed along to OCS to get everyone set up.
  - e. OCS- Office Hours will resume in January on the 16<sup>th</sup> at 9:00 am with a discussion on the CANS.
  - f. OCS- Monthly Broadcast – Provisional Licensees/Denials/Expiring
  - g. Local CSA Resource survey requested by CSA. Annually they collect the number of program staff by full and part time status and the administrative budget broken out by state and local funding. CSA Coordinator will complete the survey. The **completion date for survey is January 6, 2026.**
- IX. **Closed Session per Code of Virginia §2.2-3711(A)(15)**
- a. **Lori Jones** moved that the Board go into a closed meeting at 2:07 PM seconded by **Crystal Peterson-Barker** ; unanimous approval; The motion carried to discuss cases as allowed under Code of Virginia § 2.2-37711 (A)(15) of the Virginia Freedom of information Act.
    - i. FAPT Cases
    - ii. FAPT Utilization Management report
    - iii. New Foster Care cases/ IEP
    - iv. Amendments and Revisions to Prior Approved Funding Requests

- X. Return to Open Session –  
a. The Board returned to an open meeting at 2:16 pm on a motion by **Tamika Reynolds** seconded by **Pam Rorrer** and unanimous approval; The motion carried.

- XI. **Certification of Closed Session**-Ms. Michelle Corns read the certification of the closed meeting and Michelle Corns took a roll call vote. Those voting in the affirmative were:

21<sup>st</sup> District Court Service Unit:

☐ Mr. Rob Hiatt, CSU Director

☐ Ms. Holly Johnson, CSU Alternate

Piedmont Community Services:

☐ Ms. Dana DeHart, PCS Clinical Director- CPMT Chair

☒ Ms. Rhonda Brown, PCS Alternate

Patrick County Dept. of Social Services:

☒ Ms. Carol Craig, PCDSS Director- CPMT Vice-Chair

☐ Ms. Tammy Martin, PCDSS Alternate

Patrick County Schools:

☐ Mr. Andy Bowling, Director of Special Education PC Schools

☒ Ms. Keri Adkins – PC Schools Alternate

Patrick County Health Department:

☒ Pam Rorrer, Health Dept.

Patrick County Board of Supervisors:

☒ Steve Marshall, member of the Patrick County Board of Supervisors/voted in by Board of Supervisors.

Patrick County Administration Office:

☒ Ms. Lori Jones, Patrick County Administration

☐ Ms. Ruth Russell, Alternate

Private Provider:

☒ Ms. Crystal Peterson Barker, Private Provider Rep.

Parent Representative:

☒ Ms. Tamika Reynolds, Parent Rep.

Others attending the meeting: NON-VOTING

☒ CSA Coordinator –Michelle Corns

☐ Jane Layman-Assistant to CSA Coordinator, Michelle Corns.

- XII. Approve funding per FAPT recommendations - **Steve Marshall** made the motion to approve the funding seconded by **Rhonda Brown**. The motion carried. All in favor.
- XIII. Approve funding for Foster Care Maintenance/IEP cases – **Crystal Peterson-Barker** made a motion to approve the funding seconded by **Lori Jones**. The motion carried. All in favor.
- XIV. Next meeting: Wednesday, December 17, 2025, at 2:00 PM.
- XV. Carol Craig requested a motion to adjourn at 2:27 pm. **Lori Jones** made a motion, seconded by **Steve Marshall** and unanimous approval; The motion carried.