

PATRICK COUNTY COMMUNITY POLICY AND MANAGEMENT TEAM

Wednesday, November 19, 2025 2:00 PM

Patrick County School Board Large Conference Room

MEETING AGENDA

I. Call to Order

II. Roll Call

**21st District Court Service Unit:**

Mr. Rob Hiatt, CSU Director

Ms. Holly Johnson, CSU Alternate

**Piedmont Community Services:**

Ms. Dana DeHart, PCS Clinical Director – CPMT Chair

Ms. Rhonda Brown, PCS Alternate

Patrick County Dept. of Social Services:

Ms. Carol Craig, PCDSS Director – CPMT Vice Chair

Ms. Tammy Martin, PCDSS Alternate

Patrick County Schools:

Mr. Andy Bowlin, PC Schools

Ms. Kim Kendrick, PC Schools Alternate

Patrick County Health Department:

Ms. Pam Rorrer, Health Dept.

Patrick County Board of Supervisors:

Mr. Steve Marshall, Patrick County Board of Supervisors

Patrick County Administration Office:

Ms. Lori Jones, Patrick County Administration

Ms. Ruth Russell, Alternate County Administration

Private Provider:

Ms. Crystal Peterson-Barker, Private Provider Rep.

Parent Representative:

Ms. Tamika Reynolds, Parent Rep.

Others attending the meeting:

Ms. Michelle Corns, CSA Coordinator / FAPT Chair

Jane Layman - Assistant to CSA Coordinator, Michelle Corns.

III. Recognition of Guests and Public Comment

IV. Approval of the Agenda November 19, 2025

V. Approval of the October 22, 2025 Minutes

VI. FAPT Updates from CSA Coordinator – Michelle Corns

VII. Old Business

a. Expenditures/CSA Pool Reimbursement Report – PC DSS

b. CSA Monthly Pool Reimbursement Report (FY25 September-Attachments)

VIII. **New Business**

- a. Contracts (Michelle Corns)
- b. Naming new FAPT member for private provider
- c. Workgroups for Local Policy Update
- d. Michelle Corns – Getting feedback about who needs VCL log ins.
- e. OCS- Office Hours reminder
- f. OCS- Monthly Broadcast – Provisional Licensees/Denials/Expiring
- g. Beginning in FY2021, the Virginia General Assembly directed the OCS to: "collect annually from each local Children's Services Act program the number of program staff by full- and part-time status and the administrative budget broken out by state and local funding to understand local program resources and target technical assistance to the most under-resources local programs" (Appropriation Act).
  - i. Between now and the end of the year, please coordinate with your CPMT to collect the following information for **FY2025**. Please designate one person to submit your locality's responses, using this Survey Monkey link:  
[https://www.surveymonkey.com/r/CSA\\_Local\\_Resource\\_FY2025](https://www.surveymonkey.com/r/CSA_Local_Resource_FY2025)  
**Responses will be collected through January 6, 2026.**

IX. Closed Session pursuant per Code of Virginia §2.2-3711(A)(15) for discussion of cases

- a. FAPT Cases
- b. FAPT Utilization Management report
- c. New Foster Care cases/ 866 funding/ IEP
- d. Amendments and Revisions to Prior Approved Funding Requests

X. Return to Open Session

XI. Certification of Closed Session Discussion and Roll Call.

XII. Approve funding per FAPT recommendation.

XIII. Approve funding for new Foster Care Maintenance/IEP cases.

XIV. Next meeting: Wednesday, December 19, 2025, at 2:00 PM.

XV. Adjournment

Note: CPMT Board Members; if you are unable to attend, please give this information to your CPMT alternate.

PATRICK COUNTY  
COMMUNITY POLICY AND MANAGEMENT TEAM

Wednesday, October 22, 2025

2:01 PM

Patrick County School Board  
Large Conference Room

MEETING MINUTES

- I. Mrs. Dana DeHart, CPMT Chair called the meeting to order at 2:01 pm.
- II. Roll Call

**21<sup>st</sup> District Court Service Unit:**

Mr. Rob Hiatt, CSU Director  
 Ms. Holly Johnson, CSU Alternate

**Piedmont Community Services:**

Ms. Dana DeHart, PCS Clinical Director – CPMT Chair  
 Ms. Rhonda Brown, PCS Alternate

**Patrick County Dept. of Social Services:**

Ms. Carol Craig, PCDSS Director - CPMT Vice-Chair  
 Ms. Tammy Martin, PCDSS Alternate

**Patrick County Schools:**

Mr. Andy Bowling, Director of Special Education PC Schools  
 Ms. Keri Adkins – PC Schools Alternate

**Patrick County Health Department:**

Pam Rorrer, Health Dept.

**Patrick County Board of Supervisors:**

Steve Marshall, member of the Patrick County Board of Supervisors/voted in by Board of Supervisors.

**Patrick County Administration Office:**

Ms. Lori Jones, Patrick County Administration  
 Ms. Ruth Russell, Alternate County Administration

**Private Provider:**

Ms. Crystal Peterson-Barker, Private Provider Rep.

**Parent Representative:**

Ms. Tamika Reynolds, Parent Rep.

**Others attending the meeting:**

CSA Coordinator –Michelle Corns  
 Jane Layman-Assistant to CSA Coordinator, Michelle Corns.

- III. Recognition of Guests and Public Comment – No guests present, nor any public comment.

- a. Approval of the 10/22/25 PCCPMT Agenda -**Crystal Peterson**- made the motion to approve the 10/22/25 PCCPMT agenda. Seconded by **Rob Hiatt**. Unanimous approval; The motion carried.

IV. Approval of the 9/17/2025 PCCPMT Minutes- **Lori Jones** made the motion to approve the 9/17/25 PCCPMT minutes; seconded by **Tamika Reynolds**. Unanimous approval; The motion carried.

V. **FAPT Updates from CSA Coordinator –**

- a. Michelle Corns shared sending out Executive Order on Social Media and Youth Mental Health Training that must be completed by FAPT December 5 2025.
- b. Annual Risk Assessment Survey- Determines if get possible face to face for audit, but we are aware we are getting Face to face audit. Michelle to complete and submit on behalf of Patrick County CSA. Due by 10/31/25.
- c. Michelle shared a parental placement at Private Day. Placement made 9/22/25, but Michelle does not have any information directly from the school. Inquired about financial agreement done with parent by the school, as Michelle needs information about rates and financial agreement, as Michelle unable to do a purchase order at this time. We do currently have a valid contract for Elk Hill. School to get additional information on this to provide to Michelle Corns.

VI. **Old Business**

- a. Expenditures/CSA Pool Reimbursement Report –PC DSS/Michelle Corns- We received final report from OCS (24/25), which was \$800,000 less than year previous. Thus far in 25/26, we have spent \$286,806.24. Discussion around if Government shut down will affect us, but this money was already allotted July 1, 2025.
- b. CSA Monthly Pool Reimbursement Report (FY25 August)-Provided by PCCPMT team by Dana DeHart via email from OCS website. Dana DeHart to add on Andy Bowlin's new alternate so can receive emails.

VII. **New Business**

- a. Contracts (Michelle Corns)
  - i. Amended contract from Grafton – Grafton in agreement with all but one item, but that item did not pertain to CSA. Dana DeHart to sign at completion of meeting. **Rob Hiatt** made motion to approve the amended contract from Grafton. Seconded by **Lori Jones**. Unanimous approval; The motion carried.
- b. School alternate for Andy Bowling identified (vote needed). **Tamika Reynolds** made motion to approve Ms. Keri Adkins as the School Alternate. Seconded by **Crystal Peterson-Barker**. Unanimous approval; The motion carried.
- c. Workgroups for Local Policy Update-Crystal Peterson-Barker is helping us to revise and noted the auditor comments that needed to also be added/resolved. Workgroup 2 to meet (Andy Bowling, Lori Jones, Rob Hiatt, Tamika Reynolds, Pam Rorrer and Michelle Corns). Going to look at Wednesdays at 10AM or 2PM, as we will see when a space at the School Board will be available. Crystal Peterson-Barker will continue to work to help with formatting of the new updated policy.

- d. Michelle Corns - September 18, 2025 Patrick County P&H training on IFSPs for Patrick County FAPT. The training went well and a lot of collaboration. There was a good show rate of DSS and PCS providers as walked through how to fill out an IFSP.
- e. OCS- October Office Hours
- f. OCS- Monthly Broadcast – Provisional Licensees/Denials/Expiring
- g. Administrative Memo #25-12, *Changes to Login Procedures – OKTA*
- h. *The Office of Children’s Services (OCS) -Summer 2025 edition of its bulletin, The Resource Connection, where you can find highlights of important events, trainings, and relevant updates regarding CSA and other child-serving agencies.*
- i. Governor Youngkin’s Executive Order 43 (EO-43), *Empowering and Supporting Parents to Protect Their Children from Addictive Social Media & Establishment of the Reclaiming Childhood Task Force (RCTF)*- EO-43 mandates that all current Family Services Specialists (FSS), resource parents, **Family Assessment and Planning Team (FAPT) members**, and youth in foster care age 14-18 in Virginia complete training on safety and the use of social media. The target **completion date for training is December 5, 2025**
- j. Courtney Sexton with OCS:
  - i. Next CPMT meeting, please discuss the need for all CPMT members, FAPT members, and CSA Case Managers to verify that they have access to the Virginia Learning Center and due dates for access.
  - ii. Once this date has passed, Michelle Corns to email Courtney Sexton the VLC Access Request form to make sure that everyone is in the system.
  - iii. Once completed, recommends that everyone complete all modules, as indicated by Courtney Sexton.
  - iv. Set a date for all trainings to be completed (30-60 days recommended) Members and case managers will demonstrate completion by submitting the certificates of completion, generated upon completion of each module, to the CSA Office for retention.
  - v. Virtual CSA Academy for CPMT Members and CSA Supervisors begins on January 9 and continuing biweekly through April 24. Discussion regarding in some programs there are mandatory priorities (i.e. required to be in court the same day each week and court presence taking precedence).
  - vi. Courtney also encouraged all CPMT members to participate in this training. I have attached the training and registration information to this email for distribution.
  - vii. Michelle Corns to send out an email to all of CPMT and FAPT members and alternates to make sure all have access to VLC, and give a 15 day turn around. Then once this information obtained, can set up accounts for training. Noted Courtney will plan next year will do an in person training for FAPT and CPMT in Patrick County.

**IX. Closed Session per Code of Virginia §2.2-3711(A)(15)**

- a. **Tamika Reynolds** moved that the Board go into a closed meeting at 2:43 PM seconded by **Rob Hiatt**; unanimous approval; The motion carried to discuss cases as allowed under Code of Virginia § 2.2-37711 (A)(15) of the Virginia Freedom of information Act.

- i. FAPT Cases
  - ii. FAPT Utilization Management report
  - iii. New Foster Care cases/ 866 funding/ IEP
  - iv. Amendments and Revisions to Prior Approved Funding Requests
- X. Return to Open Session –
  - a. The Board returned to an open meeting at 3:07 pm on a **Rob Hiatt** motion by seconded by **Lori Jones** and unanimous approval; The motion carried.
- XI. **Certification of Closed Session**-Mrs. Dana DeHart read the certification of the closed meeting and Dana DeHart took a roll call vote. Those voting in the affirmative were:
  - 21<sup>st</sup> District Court Service Unit:
    - Mr. Rob Hiatt, CSU Director
    - Ms. Holly Johnson, CSU Alternate
  - Piedmont Community Services:
    - Ms. Dana DeHart, PCS Clinical Director- CPMT Chair
    - Ms. Rhonda Brown, PCS Alternate
  - Patrick County Dept. of Social Services:
    - Ms. Carol Craig, PCDSS Director- CPMT Vice-Chair
    - Ms. Tammy Martin, PCDSS Alternate
  - Patrick County Schools:
    - Mr. Andy Bowling, Director of Special Education PC Schools
    - Ms. Keri Adkins – PC Schools Alternate
  - Patrick County Health Department:
    - Pam Rorrer, Health Dept.
  - Patrick County Board of Supervisors:
    - Steve Marshall, member of the Patrick County Board of Supervisors/voted in by Board of Supervisors.
  - Patrick County Administration Office:
    - Ms. Lori Jones, Patrick County Administration
    - Ms. Ruth Russell, Alternate
  - Private Provider:
    - Ms. Crystal Peterson Barker, Private Provider Rep.
  - Parent Representative:
    - Ms. Tamika Reynolds, Parent Rep.
  - Others attending the meeting: NON-VOTING
    - CSA Coordinator –Michelle Corns
    - Jane Layman-Assistant to CSA Coordinator, Michelle Corns.
- XII. Approve funding per FAPT recommendation and Foster Care Maintenance/IEP cases-  
**Rob Hiatt** made the motion to approve the funding with the adjustment to POSO#992121281 to reduce mentoring to 2.5 hours, remove Emotional Stability Training (EST), and look at Intensive In-Home, ICC or to look at Outpatient therapy to replace the EST. , and also CSA Coordinator to inquire about POSO#9921275 child care

rate; seconded by **Tamika Reynolds** with **adjustments noted to POSOs**. The motion carried. All in favor.

XIII. Next meeting: Wednesday, November 19, 2025, at 2:00 PM. Rob Hiatt will be at a conference, but will see if Holly can be present. At this time, CPMT should have quorum.

XIV. Dana DeHart requested a motion to adjourn at 3:12 pm. **Tamika Reynolds** made a motion, seconded by **Crystal Peterson-Barker** and unanimous approval; The motion carried.

Note: CPMT Board Members; if you are unable to attend, please give this information to your CPMT alternate.