

**PATRICK COUNTY  
COMMUNITY POLICY AND MANAGEMENT TEAM**  
Wednesday, July 23, 2025  
2:00 PM  
Patrick County School Board  
Large Conference Room

**MEETING AGENDA**

- I. Call to Order
- II. Roll Call

**21<sup>st</sup> District Court Service Unit:**

- Mr. Rob Hiatt, CSU Director
- Ms. Holly Johnson, CSU Alternate

**Piedmont Community Services:**

- Ms. Dana DeHart, PCS Clinical Director – CPMT Chair
- Ms. Rhonda Brown, PCS Alternate

**Patrick County Dept. of Social Services:**

- Ms. Carol Craig, PCDSS Director - CPMT Vice-Chair
- Ms. Tammy Martin, PCDSS Alternate

**Patrick County Schools:**

- Mr. Andy Bowling, Director of Special Education PC Schools
- Ms. Kim Kendrick – PC Schools Alternate

**Patrick County Health Department:**

- Pam Rorrer, Health Dept.

**Patrick County Board of Supervisors:**

- Steve Marshall, member of the Patrick County Board of Supervisors/voted in by Board of Supervisors.

**Patrick County Administration Office:**

- Ms. Lori Jones, Patrick County Administration
- Ms. Ruth Russell, Alternate County Administration

**Private Provider:**

- Ms. Crystal Peterson-Barker, Private Provider Rep.

**Parent Representative:**

- Ms. Tamika Reynolds, Parent Rep.

**Others attending the meeting:**

- CSA Coordinator –Michelle Corns

- III. Recognition of Guests and Public Comment
- IV. Approval of the 7/23/25 PCCPMT Agenda
- V. Approval of the 6/18/2025 PCCPMT Minutes-Note change in date for next July PCCPMT date.
- VI. FAPT Updates from CSA Coordinator-Michelle Corns

VII. Old Business

- a. Expenditures/CSA Pool Reimbursement Report –PC DSS
- b. CSA Monthly Pool Reimbursement Report (FY25 June)

VIII. New Business

- a. New CPMT Officers effective 07/01/25 – Ms. DeHart, Chair and Ms. Craig, Vice Chair.

- b. Workgroup Assignments for Local Policy Update- Michelle Corns

- i. Provision of Services
    - ii. Structure of CSA
    - iii. Operational Procedures for both FAPT and CPMT
    - iv. Referral process
    - v. Use of Pool Funds
    - vi. Payment Process
    - vii. Timelines
    - viii. CSA Expenditures from State Pool Funds
    - ix. Payments
    - x. Accuity and Accountability
    - xi. Management of the Budget
    - xii. Contract management
    - xiii. Due process for complaints, appeals, non-discrimination.
- c. Letter sent requesting that CSA funds be released from the County for \$2,805,000 for 7/14/25 Board Meeting.
- d. Contracts -Michelle Corns
  - i. Misty Grossman- (attachments)- Michelle Corns - contracting opportunity with Strategic Therapy Associates, Inc.-Can provide Evidence-Based BSFT for the majority of Patrick County but not Evidence-Based FFT currently.
- e. Administrative Memorandum #25-10, *FY2026 Administrative Budget Plan Funding* and the accompanying allocation document.
- f. OCS Monthly Broadcast- Notification Report of Children's Residential Facilities (CRF) Issued a Provisional License Due to Multiple Health and Safety Violations (Attachments).
  - i. Includes "REPORT OF ISSUANCE OF A PROVISIONAL LICENSE OR DENIAL OF LICENSE FOR CHILDREN'S RESIDENTIAL FACILITIES BY THE DEPARTMENT OF SOCIAL SERVICES" – No one identified in report for June 2025.
  - ii. Includes CRF Licenses Expiring in the Month of July 2025 - The Lampstand-Straight Street Roanoke Valley, Inc. expires 7/9/25.
- g. Foster Care Specialty Plan: New Statewide Health Plan for Members in Foster Care, Adoption Assistance, and Former Foster Care (slideshow in attachments).
- h. Sponsored Residential Guidance Document from the Virginia Department of Social Services (VDSS) (Attachments).

- IX. Closed Session pursuant per Code of Virginia §2.2-3711(A)(15) for discussion of cases
  - a. FAPT Cases
  - b. FAPT Utilization Management report
  - c. New Foster Care cases/ 866 funding/ IEP
  - d. Amendments and Revisions to Prior Approved Funding Requests
- X. Return to Open Session
- IX. Certification of Closed Session
- X. Approve funding per FAPT recommendation
- XI. Approve funding for new Foster Care Maintenance/IEP cases
- XII. Next meeting: Wednesday, August 20, 2025, at 2:00 PM.
- XIII. Adjournment

Note: CPMT Board Members; if you are unable to attend, please give this information to your CPMT alternate.

**PATRICK COUNTY  
COMMUNITY POLICY AND MANAGEMENT TEAM**  
Wednesday, June 18, 2025  
2:00 PM  
Patrick County School Board  
Large Conference Room

**MEETING MINUTES**

- I. Mr. Rob Hiatt, CPMT Chair called the meeting to order at 1:58 pm.
- II. Roll Call

**21<sup>st</sup> District Court Service Unit:**

- Mr. Rob Hiatt, CSU Director- CPMT Chair
- Ms. Holly Johnson, CSU Alternate

**Piedmont Community Services:**

- Ms. Dana DeHart, PCS Clinical Director – CPMT Vice-Chair
- Ms. Rhonda Brown, PCS Alternate

**Patrick County Dept. of Social Services:**

- Ms. Carol Craig, PCDSS Director
- Ms. Tammy Martin, PCDSS Alternate

**Patrick County Schools:**

- Mr. Andy Bowling, Director of Special Education PC Schools
- Ms. Kim Kendrick – PC Schools Alternate

**Patrick County Health Department:**

- Pam Rorrer, Health Dept.

**Patrick County Board of Supervisors:**

- Steve Marshall, member of the Patrick County Board of Supervisors/voted in by Board of Supervisors.

**Patrick County Administration Office:**

- Ms. Lori Jones, Patrick County Administration
- Ms. Ruth Russell, Alternate County Administration

**Private Provider:**

- Ms. Crystal Peterson-Barker, Private Provider Rep.

**Parent Representative:**

- Ms. Tamika Reynolds, Parent Rep.

**Others attending the meeting:**

- CSA Coordinator –Michelle Corns

- III. **Recognition of Guests and Public Comment-** No guests or public comment.

IV. **Approval of the 6/18/25 PCCPMT Agenda-** Tamika Reynolds made the motion to approve the 6/18/25 PCCPMT agenda; seconded by **Pam Rorrer**; Unanimous approval; The motion carried.

V. **Approval of the May 21, 2025 PCCPMT Minutes-** Tamika Reynolds made a motion to approve the Minutes for the May 21, 2025 PC CPMT meeting, copies having been distributed prior to/during the meeting. **Pam Rorrer** seconded the motion. Unanimous approval with the addition to minutes to clarify that Kim Kendrick cannot participate in both CPMT and FAPT.

VI. **FAPT Updates from CSA Coordinator**

- a. Michelle Corns – The Assistant for CSA Coordinator has declined the position, and special thanks to Tammy Martin for her help this month with purchase orders. The position is now back open. Rob Hiatt did ask that Tammy Martin speak to Carol Craig about keeping the minutes until an assistant to CSA Coordinator can be found.
- b. Per Michelle Corns, Courtney Sexton with OCS coming to FAPT next month (July 2025), and returns to CPMT also July 2025.
- c. Michelle noted memorandum regarding CANS-a new question regarding yearly security training, as it is per agency and nothing specific to OCS. The date this is completed each year per each agency is what will be noted on the CANS question.
- d. Michelle gave reminder of yearly signatures due in July 2025 for CPMT.
- e. Michelle and contract update-Brainstorm a way to manage contracts that need to be updated in such a way FAPT will not have to wait until the next month for CPMT approval. Rob Hiatt noted that he can send email to PCCPMT regarding “would anyone object to my signing renewal to contract that has no changes. If contract does have changes, the contract will be brought to CPMT.”

VII. **Old Business**

- a. Expenditures/CSA Pool Reimbursement Report – PC DSS-Michelle Corns:
  - i. Remaining balance of \$1,068,157.20
- b. CSA Monthly Pool Reimbursement Report (FY25 May)
  - i. Rob Hiatt-provided to team in emailed packet/reviewed with PCCPMT to review month of May 2025. Total \$289,445.49 for May 2025. Noted Local and State match.

VIII. **New Business**

- a. New CPMT Officers Effective 07/01/25 – Ms. DeHart, Chair and Ms. Craig, Vice Chair (temporary assistance needed w/ minutes going forward). Rob Hiatt noted after this 2-year term, Carol Craig will become Chair and Mr. Bowling Vice-Chair.
- b. Workgroups for Local Policy Update- Michelle Corns shared getting policy from Pittsylvania County that was extremely detailed. Rob Hiatt noted that the Floyd, VA policy may be more in line with what Patrick County can go by. Per Michelle, Courtney Sexton encouraged Michelle to focus on long range strategic planning (Courtney is assisting with this) after the actual policy itself is updated by PCCPMT. Michelle noted that something she has not seen is attendance policy, as this makes it extremely

difficult for quorum. Also noted when quorum is disrupted once a FAPT meeting has started is something that would be beneficial to be addressed in policy. Also noted wanting to address virtual in policy. Tameka noted hoping to have a copy of the Floyd policy as something to go by for the workgroups, and Michelle shared she will get the Floyd policy (Stephanie is our contact) and share this with the CPMT. Michelle emphasized that we are to get audited from the State in 2026, and the importance of this needs to be stressed to all FAPT members. Michelle Corns noted the following needing to be addressed in committees:

- i. Provision of Services – will be updated due to CHINS change coming 7/1/25.
- ii. Structure of CSA
- iii. Operational Procedures for both FAPT and CPMT
- iv. Referral process (example of parent self-referral of a child).
- v. Use of Pool Funds
- vi. Payment Process
- vii. Timelines
- viii. CSA Expenditures from State Pool Funds
- ix. Payments
- x. Accuity and Accountability
- xi. Management of the Budget
- xii. Contract management
- xiii. Due process for complaints, appeals, non-discrimination.

- c. CSA Administrative Memo# 25-009 Changes to COV in reference to Children in Need of Services – Expanding to kids that are habitually absent from the home (not just a youth that has runaway). Included in the packet emailed to PCCPMT.
- d. SEC Policy 4.1.1 Children in Need of Services (Open to Public Comment until 08/01/25). Also included in the packet emailed to PCCPMT.

**XI. Closed Session per Code of Virginia § 2.2-37711 (A)(15):**

- a. **Tamika Reynolds** moved that the Board go into a closed meeting at 2:55 PM seconded by **Tammy Martin**; unanimous approval; The motion carried to discuss cases as allowed under Code of Virginia § 2.2-37711 (A)(15) of the Virginia Freedom of information Act.
  - i. FAPT Cases
  - ii. FAPT Utilization Management report
  - iii. New Foster Care cases/ 866 funding/ IEP
  - iv. Amendments and Revisions to Prior Approved Funding Requests

**XII. Return to Open Session:**

- a. The Board returned to an open meeting at 3pm on a motion by **Tamika Reynolds**, seconded by **Dana DeHart**, and unanimous approval; The motion carried.

**IX. Certification of Closed Session**-Mr. Rob Hiatt read the certification of the closed meeting and Dana DeHart took a roll call vote. Those voting in the affirmative were:

21<sup>st</sup> District Court Service Unit:

Mr. Rob Hiatt, CSU Director – CPMT Chair  
 Ms. Holly Johnson, CSU Alternate  
Piedmont Community Services:  
 Ms. Dana DeHart, PCS Clinical Director  
 Ms. Rhonda Brown, PCS Alternate  
Patrick County Dept. of Social Services:  
 Ms. Carol Craig, PCDSS Director  
 Ms. Tammy Martin, PCDSS Alternate  
Patrick County Schools:  
 Mr. Andy Bowling, Director of Special Education PC Schools  
 Ms. Kim Kendrick – PC Schools Alternate  
Patrick County Health Department:  
 Pam Rorrer, Health Dept.  
Patrick County Board of Supervisors:  
 Steve Marshall, member of the Patrick County Board of Supervisors/voted in by Board of Supervisors.  
Patrick County Administration Office:  
 Ms. Lori Jones, Patrick County Administration  
 Ms. Ruth Russell, Alternate  
Private Provider:  
 Ms. Crystal Peterson Barker, Private Provider Rep.  
Parent Representative:  
 Ms. Tamika Reynolds, Parent Rep.  
Others attending the meeting: NON-VOTING  
 CSA Coordinator –Michelle Corns

- X. Approve funding per FAPT recommendation and Foster Care Maintenance/IEP cases-  
**Tamika Reynolds** made the motion to approve the funding; seconded by **Rob Hiatt**. The motion carried. All in favor.
- XI. Next meeting: Wednesday, July 16, 2025, at 2:00 PM.
- XII. Discussion around us needing to look at October's date, as Michelle Corns will be at the CSA Conference. We will most likely have to reschedule for the following week for October.
- XIII. Mr. Hiatt requested a motion to adjourn at 3:06 pm. **Tameka Reynolds** made a motion, seconded by **Pam Rorrer**, and unanimous approval; The motion carried.

Note: CPMT Board Members; if you are unable to attend, please give this information to your CPMT alternate.

