

# Economic Development Authority of Patrick County

Meeting of January 13, 2011

Present: Glenn Roycroft, Chairman; Gail Harding, Vice Chairperson; Terry Dalton, Secretary; and Felecia Shelor

Mr. Puckett was attending another meeting and joined after the agenda, minutes and finances were presented.

Also Present: Tom Rose, Economic Development Director; Wilma Pendleton, and Nancy Lindsey

Absent: Twyla Neil and Ron Haley

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A meeting of the Economic Development Authority of Patrick County was held on Thursday, January 13, 2011 at 7:00 PM in the second floor conference room of the Patrick County Veteran's Memorial Building.

Mr. Roycroft called the meeting to order. The agenda was presented for approval. On motion by Mr. Dalton, seconded by Ms. Harding and carried the board approved the agenda with additions.

Voting Aye: Glenn Roycroft, Chairman; Terry Dalton, Secretary; Gail Harding, Vice-Chair; and Felecia Shelor

Voting Nay: N/A

Abstaining: N/A

The minutes of November 18, 2010 meeting were presented for approval. On motion by Mr. Dalton, seconded by Mr. Roycroft and carried, the board approved the minutes.

Voting Aye: Glenn Roycroft, Chairman; and Terry Dalton, Secretary;

Voting Nay: N/A

Abstaining: Felecia Shelor and Gail Harding

## **FINANCE REPORT (BILLS):**

Mr. Rose presented the EDA finance reports for monthly billings. (Finance report is available). On motion by Ms. Harding seconded by Ms. Shelor and carried the board approved to pay the bills.

Voting Aye: Glenn Roycroft, Chairman; Terry Dalton, Secretary; Gail Harding, Vice-Chair; and Felecia Shelor

Voting Nay: N/A

Abstaining: N/A

Mr. Rose informed the board that if there was any money left from the line items on the economic development budget that he would be putting that money towards debt service for the EDA.

## **OFFICE UPDATES:**

### **Stuart Forestry**

Mr. Rose informed the board that Mr. Bufford King was back at Stuart Forestry. He informed the board that he had a meeting with them concerning the sewage lines in the building. He also informed the board that Stuart Forestry would be working three weeks on and three weeks off and then they would be going full time with the possibility of starting up a 2<sup>nd</sup> and maybe even a 3<sup>rd</sup> shift.

### **Lt. Governor Meeting Update**

Mr. Rose informed the board that the Southside Initiative would be sending out a job description in order to contract someone who had experience with grant writing and marketing to promote the initiative for the program. The contract person would have an office in Danville. Each director from the five localities would have a vote in the hiring process. Locals would be encouraged to apply. The contract pay range would be \$261,000 for a two year period.

### **Rich Creek Corporate Park**

Mr. Rose informed the board that the meeting with David Hughes/VDOT had been rescheduled due to inclement weather.

### **PSA Update-PSW&S**

Mr. Rose informed the board that an environmental study had to be done for the wastewater for the Patrick Springs Water and Sewer Project. He also informed the board that the water line was close to being completed.

Mr. Rose informed the board that there was a drawdown of the tobacco grant monies and there seemed to be some misunderstanding with the Tobacco Indemnification Commission concerning the grant because they are doing both the Commerce Street Project where the waterline was damaged at Stuart Forestry and the Patrick Springs Water and Sewer Project with the same grant money. He informed the board that he would give Mr. Phol a call to get the correct information with each project so there would not be a misunderstanding.

### **EDA Small Business Grant**

Mr. Rose informed the board that he had been approached to see if the EDA board could do a small business grant. The board had discussion and they all want to be able to change the language in the business incentives to focus on small businesses instead of all manufacturing; however, it is not accepted favorably by the board of supervisors because they do not want to give any money towards tax incentives because it would decrease the tax base coming into the county.

The board discussed having some guidelines set such as having a business plan, investing \$20,000 or more and employing at least three people. There would be later discussion concerning the possibility of a small grant.

### **Economic Development Contribution**

Mr. Rose approached the board concerning the cut backs of contributions to non-profit agencies and it was the consensus of the board that Mr. Richard Epgrave with Longwood University and the Small Business Assistance program continue to be funded because Mr. Epgrave, who is located in Martinsville comes to Stuart to meet with individuals who are wanting to start up a small business. He walks them through the small business process. If in his professional opinion, the business has a chance of making it, he gives them a list of banks that might be able to help them with small business loans.

### **OTHER BUSINESS:**

#### **Town of Stuart Update**

Mr. Rose informed the board that Mr. Charles Cauley was able to save over \$100,000.00 for the emergency water and sewer project by boring under a manhole. He informed the board that they had been giving a twenty-five percent advance from the Tobacco Indemnification Commission because of the emergency of the project.

#### **Rich Creek Corporate Park Surveying**

The board revisited the idea of having the entrance at RCCP surveyed again.

On motion by Mr. Dalton seconded by Ms. Harding and carried the board approved to have Mr. Rose seek a surveyor to re-survey the ditch line at the road entrance of Rich Creek Corporate Park not to exceed \$1,800.00

Voting Aye: Glenn Roycroft, Chairman; Terry Dalton, Secretary; Gail Harding, Vice-Chair; and Felecia Shelor

Voting Nay: N/A

Abstaining: N/A

### **MARC**

Mr. Rose informed the board that the MARC Workshop out of Martinsville was going to rent the former STEP building and will hire out their services to Patrick County.

The grant-funded program managed by the MARC Workshop has created 15 full-time jobs in a year, and plans are under way to add more employees as the program expands into Patrick County.

MARC, which provides training and employment services to people with disabilities, received a three-year, \$241,976 grant from The Harvest Foundation in October 2009 to fund MWS Mobile Employment Services. The program offers competitive, minimum-wage jobs to local residents with physical, cognitive or intellectual disabilities.

Through the program, the workers — many of them recent graduates of special education programs in local schools — do mobile jobs such as lawn maintenance, commercial document destruction and moving assistance. The employees are referred to the program by the state Department of Rehabilitative Services (DRS).

**PUBLIC COMMENT PERIOD**

There was no one present for the public comment period.

**EXECUTIVE SESSION:**

On motion by Mr. Dalton and seconded by Ms. Harding and carried unanimously; the meeting was called into Executive Session under the appropriate codes of Virginia to discuss legal matters [Section 2.2-3711(A)(7), 1950 Code of Virginia, as amended]; prospective business matters [Section 2.2-3711(A)(5), 1950 Code of Virginia, as amended]; and personnel matters [Section 2.2-3711(A)(1), 1950 Code of Virginia, as amended].

Voting Aye: Glenn Roycroft, Terry Dalton, Dale Puckett, Gail Harding, and Felecia Shelor

Voting Nay: N/A

Abstaining: N/A

On motion by Ms. Harding and seconded by Ms. Shelor and carried unanimously; the meeting was reconvened by the appropriate codes. A roll call vote was taken with unanimous vote that only the items listed above were discussed during Executive Session.

Voting Aye: Glenn Roycroft, Terry Dalton, Dale Puckett, Gail Harding, and Felecia Shelor

Voting Nay: N/A

Abstaining: N/A

Being no further business to discuss, on motion by Ms. Harding seconded by Ms. Shelor and carried; the meeting was adjourned.

Voting Aye: Glenn Roycroft, Terry Dalton, Dale Puckett, Gail Harding, and Felecia Shelor

Voting Nay: N/A

Abstaining: N/A

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Chairperson

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Date

**NEXT MEETING: February 10, 2011**