

# **Patrick County Board of Supervisors**

## ***Work Session Monday, June 27, 2005***

Third Floor – County Administration Building  
Stuart, Virginia  
2:00 p.m.

**PRESENT:** H. Danny Foley, Sr., Chairman; Darrell Cockerham, Crystal P. Harris, and David G. Young, Board Members; Regena H. Handy, County Administrator; Michael Burnette, Assistant County Administrator; and Mary Beth Roberson, Assistant to County Administrator.

**ABSENT:** Roger L. Martin, Vice Chairman, and Eric Helms Monday, County Attorney.

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**Call to Order:** Chairman H. Danny Foley, Sr.

**Items for Consideration:**

**I. Report and Discussion of Road Matters with VDOT Official:** This day came Lisa Price Hughes, Resident Engineer, Virginia Department of Transportation (VDOT), to discuss matters pertaining to the primary and secondary road systems in Patrick County.

a. **Scenic Byway Designation:** Mrs. Hughes advised that the portion of Highway 58, which runs from the intersections of Routes 8 and 58 to the Blue Ridge Parkway, has been designated as a Scenic Byway and signage has been erected for same.

b. **Route 8 Connector Road:** Mrs. Hughes noted that the Public Hearing for the Route 8 Connector Road is scheduled for July 27<sup>th</sup> from 4:00p.m. – 7:00p.m.

c. **Route 8 Paving:** Mrs. Hughes advised that APAC has begun paving portions of Route 8. She noted that upon completion of paving Route 8, paving of Route 58 towards Meadows of Dan would begin.

d. **Route 8 Slides:** Mrs. Hughes stated that Sowers Construction has begun moving sections of Route 8 over due to slides from the mountain with a completion date of September 30<sup>th</sup>.

e. **Route 58 through Meadows of Dan:** Mrs. Hughes advised that VDOT would be installing flashing lights on an existing 9% Grade sign near Ronnie Greene's in the Meadows of Dan area. She stated that the proposed truck pull-off at Busted Rock Road does not have adequate sight distance; therefore, another location will be

sought. She noted that VDOT is completing estimates for improvements of curves near Cockram's Mill.

f. **Secondary Construction Allocation:** Mrs. Hughes advised that the Secondary Construction Allocation has increased approximately \$200,000 and noted a savings of approximately \$1 million from the Squirrel Spur Road project. She stated that the additional funds would advance the paving schedule of Route 708 and Cherry Creek Road.

g. The Board is this day in receipt of a request for the installation of a "Watch for Children" sign on Abram Penn Highway, which was submitted by Tina Joyce.

On motion by Crystal P. Harris, seconded by David G. Young and carried:

**WHEREAS**, the Virginia Department of Transportation requires the concurrence of the local governing body to consider and install "Watch for Children" signs, and

**WHEREAS**, residents of Abram Penn Highway have submitted requests for the installation of a "Watch for Children" sign, and

**NOW, THEREFORE, BE IT RESOLVED**, that the Patrick County Board of Supervisors approves the installation of a sign on Abram Penn Highway contingent upon the review and approval of the Virginia Department of Transportation.

**Voting Aye:** Foley, Cockerham, Harris, and Young

**Voting Nay:** None

**Absent:** Martin

h. **Pleasant View Drive:** The Chairman inquired on the change in speed limit on Pleasant View Drive. Mrs. Hughes advised that VDOT is looking into that request.

i. **Route 680:** Mr. Young inquired about the installation of flashing lights on Route 680 in Patrick Springs. Mrs. Hughes advised that VDOT is working on that project.

j. **Stoplight near Walmart:** Mrs. Hughes advised that VDOT approved the design of the proposed stoplight in the vicinity of the future Walmart store.

**II. Outdoor Drama and Facility:** Michael Burnette, Assistant County Administrator, advised that the Outdoor Drama Committee had met on June 22<sup>nd</sup> to study the possibility of constructing a facility to be used for the outdoor drama per the Board's request. He stated that the Committee recommends the construction of an enclosed,

1,000-seat capacity, multiuse facility at the DeHart Park in Woolwine. Mrs. Harris noted that the proposed facility could be used by all of the communities in Patrick County. Mr. Burnette advised that a feasibility study of the drama and facility, along with water and sewer to the DeHart Park and the Woolwine Business Community along Route 8 would cost approximately \$25,000. He noted that the outdoor drama feasibility study would cost approximately \$10,000 - \$12,000 and a Danville engineering firm has estimated the cost of a feasibility study for the water and sewer project to be \$10,000 - \$12,000. Mr. Burnette recommended that the County make application for an economic development grant from the Tobacco Indemnification Commission in the amount of \$20,000, which would require local funding of approximately \$5,000. He advised that the Tobacco Grant Application is due September 1<sup>st</sup>. If approved, Mr. Burnette stated that the County could advertise for Requests for Proposals for the studies in October and award in November. He noted that the feasibility studies would require approximately ninety days to complete; therefore, results would be available in February. He advised that with this timeline, the County would be able to apply for a construction grant in March 2006.

On motion by Darrell Cockerham, seconded by David G. Young and carried, the Board hereby authorizes Michael Burnette to make application for an economic development grant in the amount of \$20,000 from the Tobacco Indemnification Commission to fund a feasibility study for an outdoor drama, facility, and water and sewer at the Woolwine DeHart Park.

Voting Aye: Foley, Cockerham, Harris, and Young

Voting Nay: None

Absent: Martin

### **III. Patrick County Public Schools:**

a. School Textbooks / Lottery Fund Transfers: The County Administrator presented the Board with a letter from Judy Lacks, School Superintendent, requesting authorization from the Board to carry forward to the 2005 – 2006 Budget unspent textbook funds earmarked and used solely for the purchase of textbooks and unspent school construction / lottery funds used for payment of already contracted capital improvement projects. Mr. Young inquired on any additional unspent funds that could be returned to the County. Mr. Cockerham advised that he had spoken with School

Board Member Bobby Mangrum and was told that there are no additional unspent funds. Mrs. Handy advised that Mr. Martin had contacted her and requested that she remit his comments and concerns regarding some issues that the Board would be discussing. Mr. Martin requested that the Board table this request pending a full and complete list of projects and costs. Mrs. Handy advised that she had requested that information from Mrs. Lacks, which was submitted to her immediately.

On motion by David G. Young, seconded by Darrell Cockerham and carried, the Board hereby approves the balance of 2004 – 2005 unspent school textbook funds totaling \$66,547.15 be re-appropriated to the 2005 – 2006 school budget and the balance of 2004 – 2005 unspent school construction / lottery funds totaling \$260,737.72 be re-appropriated to the 2005 – 2006 school budget.

Voting Aye: Foley, Cockerham, Harris, and Young

Voting Nay: None

Absent: Martin

b. 2004 – 2005 Categorical Changes: Mrs. Handy presented the Board with a letter from Mrs. Lacks requesting the approval of a proposed categorical budget amendment and advised that the final total budget amount, which was submitted in May 2005, has not been changed.

On motion by David G. Young, seconded by Darrell Cockerham and carried, the Board hereby approves the Patrick County Public School's request of June 22, 2005 for categorical budget amendments.

Voting Aye: Foley, Cockerham, Harris, and Young

Voting Nay: None

Absent: Martin

c. Food Lion: Mr. Cockerham urged Board members to speak with the elementary school principals in their districts concerning grants that are available from Food Lion. He advised that each school has to apply for the funds and that funding is available for each school. Mr. Young noted that Stuart Elementary had recently received grant money from Food Lion.

IV. Approval of 2005 – 2006 Fiscal Year County Budget: The County Administrator presented the Board with a list of suggestions from Roger L. Martin and advised that he does not support approval of the proposed budget because he feels the Board is

budgeting on a deficit and he does not believe in doing so. The Board held a discussion concerning the County's contribution to the Patrick County Music Association (PCMA). Mr. Foley suggested that the Board and the PCMA come to a formal understanding that the County's contribution to the Association would be decreased next year. Mr. Young stated that he had recently learned that the PCMA pays some musicians to perform at their events, which could make the County liable for ASCAP and BMI fees. Mr. Cockerham suggested the creation of an "umbrella" that would include all musical organizations and assist in advertising their events through the County's Tourism Department. Mr. Young noted that the PCMA has made payments with cash and advised that checks should be issued for all expenses. The Assistant County Administrator recommended two signatures on every check.

On motion by David G. Young, seconded by Darrell Cockerham and carried, the Board hereby approves a contribution to the Patrick County Music Association (PCMA) in the amount of \$4000 in Fiscal Year 2005 – 2006 contingent upon receipt of a financial report outlining a full accounting of any and all monies held by the PCMA, the source of these funds, whether the funds provided by the County are co-mingled with other fund sources, and a list of expenditures and balances.

Voting Aye: Foley, Cockerham, Harris, and Young

Voting Nay: None

Absent: Martin

The Board further made the following recommendations to the Patrick County Music Association Board of Directors:

- That a list be provided to the Board of Supervisors of the PCMA Board of Directors, including their terms and an explanation of how the members are appointed;
- That the Board of Supervisors be authorized to appoint one member to the PCMA Board of Directors;
- That the PCMA monthly event be moved to a Friday night; and
- That attendees of the event be charged a minimum of \$1.00 per head starting July 1, 2005.

The County Administrator stated that the Board had inquired about possible funds relating to the natural gas pipeline. She advised that the County had collected approximately \$55,000 this fiscal year from East Tennessee Natural Gas Company.

The Board discussed at length use of the extra \$100,000 in local funding proposed to be included in the school budget for 2005 – 2006. After thorough review, on motion by Crystal P. Harris, seconded by Darrell Cockerham and carried, the Board hereby approves additional funding to the Patrick County School System in the amount of \$100,000, as advertised, with \$50,000 earmarked for Debt Service and with the recommendation that the remaining \$50,000 be used towards employee health insurance costs, if needed.

**Voting Aye: Foley, Cockerham, Harris, and Young**

**Voting Nay: None**

**Absent: Martin**

On motion by Darrell Cockerham, seconded by David G. Young and carried, following the completion of duly required procedures including advertisements and public hearings as required by Sections 15.2-2506 and 58.1-3321 of the Code of Virginia, it is hereby moved that the Patrick County Board of Supervisors adopt the proposed FY 2005-06 budget in the amount of \$32,654,098, and adopts the Patrick County School Budget for FY 2005-06 in the amount of \$22,711,882 by prescribed categories as defined in Section 22.115 of the Code of Virginia.

**BE IT HEREBY RESOLVED AND ORDERED** by the Board of Supervisors of the County of Patrick, Virginia, that there is hereby levied for the year 2005, a tax of \$0.50 for the General County Fund per hundred dollars of 100 percent assessment valuation on all taxable real estate located in the County of Patrick; that there be, and is hereby levied for the year 2005, a tax of \$1.46 for the General County Fund per one hundred dollars of 100 percent assessment valuation on all tangible property and there be, and is hereby levied for the year 2005, with exception that machinery and tools assessments are exempted from an increase, a tax of \$1.46 and \$0.50 for Public Utilities in accordance with Virginia Code 58-514.2 and save and except those certain classes of household goods and personal property exempt from taxation by ordinance adopted by this Board on March 11, 1968, as provided for by Section 58-829 of the 1950 Code of Virginia, as amended, but said tax shall be applicable to and include the property classified by Section 58-829.2 of the 1950 Code of Virginia, as amended, located within the County on January 1, 2005, the levy of \$1.46 and \$0.50 on personal and corporate property hereby being also applicable to the real estate and tangible

personal property of Public Service Corporations, based on the assessment of, thereto fixed by the State Corporation Commission and duly certified.

**IT IS FURTHER ORDERED** that such taxes, when and if appropriated by the Board of Supervisors of this County, shall be used to defray the County charges and expenses and all necessary charges arising from the execution of the lawful authority of the Board of Supervisors of this County. The foregoing is set and the County budget for fiscal year, 2005-2006, shall be as follows:

**Voting Aye: Cockerham, Harris, and Young**

**Voting Nay: Foley**

**Absent: Martin**

COUNTY OF PATRICK, VIRGINIA

Synopsis of the Budget

For the Year July 1, 2005 to June 30, 2006

In accordance with the provisions of Section 15.2-2506, 1950 Code of Virginia, as amended, notice is hereby given that a Public Hearing will be held by the Board of Supervisors of the County of Patrick, on the proposed County budget for fiscal year, 2005-2006 on Friday, June 17, 2005, at 6:00 p.m. in the Boardroom of the Patrick County Administration Building, Stuart, Virginia, at which time any citizen of this County shall have the right to attend and state his or her views thereon.

The following proposed budget synopsis is for informative and fiscal planning purposes only and does not constitute an obligation or commitment on the part of the Board of Supervisors to appropriate funds for any items or purpose, except the public school budget, which is required to be funded to comply with the Standards of Quality as set by the Virginia General Assembly. No funds may be expended until appropriated by the Board of Supervisors.

<u>Tax Levy</u>	<u>2004-2005</u> <u>Rate</u>	<u>2005-2006</u> <u>Proposal</u>
For Real Estate	\$ .50	\$ .50
For Personal Property	1.46	1.46
For Public Utilities	1.46	1.46
	.50	.50

A detailed copy of the budget is available for inspection by the public in the office of the Patrick County Administrator, Patrick County Administration Building, Stuart, Virginia, and may be examined by any citizen between the hours of 8:00 a.m. and 5:00 p.m. daily, Monday through Friday.

ESTIMATED REVENUES

Revenue from the Commonwealth

Share of ABC Profits \$ 10,814

Share of Wine Tax	11,335
State Recordation/Grantor's Tax	28,932
State's Portion of Coroner's Fees	750
State's Portion of Expenses and Salaries:	
Jail and Sheriff's Department	1,241,354
Office of Commissioner	95,884
Office of Commonwealth Attorney	210,567
Office of Treasurer	87,559
Clerk of Circuit Court	182,095
Prisoner Per Diem Reimbursement	78,591
SRO Grants	108,709
Public Assistance (Welfare)	1,335,329
Reimbursement for Elections	45,795
3% Motor Vehicle Sales and Use Tax	60,000
Fire Program Funds	24,722
Senate Bill 10: EMS Funding	9,334
Victim/Witness Grant	25,943
DMV License Agent Reimbursement	31,000
Litter Grant	6,385
Comprehensive Services Act	279,787
Tobacco Grants	200,000
Wireless Communications Fund	38,252
Auto Rental	1,000
Additional Anticipated Sales Tax	100,000
Miscellaneous	5,000

TOTAL COMMONWEALTH REVENUE \$4,219,137

Revenue from Local Sources

Taxes: Current, Delinquent, etc.	\$7,320,000
City of Danville - Payment in Lieu of Taxes	70,000
Local Transfer Fees	1,000
Fees of Commonwealth's Attorney	1,000
Fees of Sheriff and Deputies	894
Fines and Costs	5,000
County Vehicles Tax (Decals)	450,000
Building Permit Fees	121,698
Dog Tag Sales	10,250
Recreation (Fees and Charges)	6,000
Tax on Bank Stock	30,000
Interest on County Funds	43,000
Parks and Recreation Association	22,607
Land Disturbing Permits	15,947
Reimbursement for Landfill Services	230,000
Consumer's Utility Tax	680,000
Gross Receipts Utility Tax	62,500
Miscellaneous (Vending Machines, etc.)	5,000

Reimb.for Gas Use by Other Agencies	9,329
Tires/White Good Fees at Transfer Station	10,000
Transient Occupancy Tax	35,000
DMV Stop-Release Fees	2,000
Hazardous Materials Clean-Up Reimb.	5,000
Election Monitoring Reimb.	1,000
Sale of Old Vehicles	1,000
Recycling Proceeds	2,000
Adoption of Animals	1,000
Recording Equipment Funds	8,500
Patrick Springs Parks and Recreation (Reimbursement for Electricity)	3,600
Franchise Tax (Cablevision)	8,500
Transportation for Elderly (SAAA)	31,191
Transportation for Elderly (Contributions)	2,500
Reimb. for Fire Works	2,090
Rent from Health Dept.and Social Services	45,000
Rent Payment from STEP	3,300
County Grantee Tax	75,000
Health Department Year End Settlement	11,000
Reimbursement of Wages for Soil and Water Conservation Personnel	76,739
Reimbursement from E911 Fund	270,925
Court Appointed Attorney Fees	500
Transfer from Capital Depreciation Fund	54,928
Reimbursement of EMT Textbooks	1,600
Reimbursement for PCEF Salary/Office Exp.	246,919
General County Fund Carryover (Tobacco)	240,000
Economic Development Project Carryover	43,000

TOTAL LOCAL REVENUE \$10,276,517

Revenue from Federal Sources

Payment in Lieu of Taxes - Federal Lands	\$11,138
Commission for the Arts	5,000
Corps of Engineers – Goosepoint	11,200
Voting Machine Purchase	2,800
Homeland Security Grants	76,226
Misc. Emergency Services Grants	8,000

TOTAL FEDERAL REVENUES \$114,364

Revenue from School Related Sources

Local Sales Tax	\$ 703,073
State Funds (includes State Sales Tax)	14,108,318
Federal Funds	2,185,631
Other Funds	735,425

Other State Grants	311,633
<b>TOTAL SCHOOL SOURCES</b>	<b>\$18,044,080</b>

<u>TOTAL REVENUE SOURCES</u>	\$32,654,098
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ESTIMATED EXPENDITURES

General Government Administration

Board of Supervisors	\$50,003
County Administration	180,260
Legal Services	20,900
Auditor	21,170
Commissioner of the Revenue	231,118
Tax Mapping	38,029
DMV Agent Office	31,151
Treasurer	231,188
Electoral Board and Officials	23,957
Registrar	71,157

Judicial Administration

Circuit Court	44,056
General District Court	3,316
Magistrate's Office	4,061
Juvenile and Domestic Relations Court	7,986
Clerk of Circuit Court	245,846
Court Services	7,820
Commonwealth's Attorney	254,513
Victim/Witness Program	25,943

Public Safety

Sheriff (Law Enforcement)	1,266,339
Sheriff (SRO High School)	38,125
Sheriff (SRO Elementary Programs)	108,709
Volunteer Fire Departments	300,535
Ambulance and Rescue Services	158,082
Forestry Services	10,190
Sheriff (Maintenance of Jail)	789,595
E911 Services (Personnel)	187,302
Institutional Care	15,382
Building Inspection	121,698
Erosion and Sediment Control	15,947
Animal Control	48,059
Animal Pound	44,013
Medical Examiner (Coroner)	750
Emergency Services	150,890

## Public Works

Refuse Disposal (Landfill)	513,595
General Buildings and Grounds	177,465
Maintenance of County Administration Bldg.	43,857
Maintenance of Courthouse/Jail	34,360
Maintenance of Virginian Building	8,320
Maintenance of Community Center/PHCC Site	21,360
Maintenance of Animal Pound	4,000
Maintenance of Transfer Station	78,600
Maintenance of Library Building	18,210
Maintenance of Adult Education Building	10,360
Maintenance of Voting Precincts	2,300
Maintenance of Rotary Field Buildings	14,750
Maintenance of Park Facilities	10,100
Maintenance of Covered Bridges	2,000
Maintenance Facility	2,580

## Health and Welfare

Local Health Department	128,000
Mental Health and Retardation Services	107,591
Transportation Programs for Elderly	65,000

## Education

Patrick County Educational Foundation	246,919
Community Colleges	15,937

## Parks, Recreation and Cultural

Parks and Recreation (Administration)	140,038
Supervisor of Parks (DeHart Park)	22,607
Regional Library	250,000

## Community Development

Community Development	300
Planning	8,733
Economic Development	751,565
Soil and Water Conservation District	85,239
Recycling and Litter Control	6,200
Extension Office	87,165

## Nondepartmental

Nondepartmental	177,396
Capital Depreciation	45,650
Contingency Fund Transfer	44,988

Public Safety - E911

E911 Services (Operation) 93,842

Health and Welfare - Virginia Public Assistance

Social Services Department 1,587,599  
Comprehensive Services Act 387,500

Education - Schools

Patrick County Public Schools 22,711,882

TOTAL ESTIMATED EXPENDITURES \$32,654,098

PARK CONSTRUCTION FUND

Estimated Revenue

Anticipated Balance (June 30, 2005) \$ 4,092  
Estimated Receipts and Interest 111

Estimated Expenditures

Anticipated Reserve for Future Park  
Construction (June 30, 2006 ) \$ 4,203  
\$ 4,203 \$ 4,203

FRED CLIFTON PARK AT LOVER'S LEAP

Estimated Revenue

Anticipated Balance (June 30, 2005) \$ 7,046  
Estimated Receipts and Interest 105

Estimated Expenditures

Anticipated Reserve for Future  
Construction at Fred Clifton  
Park at Lover's Leap  
(June 30, 2006) \$ 7,151  
\$ 7,151 \$ 7,151

LAW LIBRARY FUND

Estimated Revenue

Anticipated Balance (June 30, 2005) \$ 5,505  
Estimated Receipts and Interest 1,000

Estimated Expenditures

Purchase of Law Library Books and Supplies	\$ 1,000	
Anticipated Reserve (June 30, 2005)	5,505	
	\$ 6,505	\$ 6,505

CONTINGENCY FUND

Estimated Revenue

Anticipated Balance (June 30, 2005)	\$ 402,853
Estimated Receipts and Interest	10,973

Estimated Expenditures

Anticipated Reserve for Contingencies (June 30, 2006)	\$ 413,826	
	\$ 413,826	\$ 413,826

COURTHOUSE MAINTENANCE FUND

Estimated Revenue

Anticipated Balance (June 30, 2005)	\$ 11,106
Estimated Receipts and Interest	1,000

Estimated Expenditures

Anticipated Reserve for Future Courthouse Maintenance (June 30, 2006)	\$ 12,106	
	\$ 12,106	\$ 12,106

DEHART FAMILY CEMETERY FUND

Estimated Revenue

Anticipated Balance (June 30, 2005)	\$ 6,388
Estimated Receipts and Interest	128

Estimated Expenditures

Payment for Care of Cemetery	\$ 516	
Anticipated Reserve (June 30, 2006)	6,000	
	\$ 6,516	\$ 6,516

CAPITAL PROJECTS FUND

Estimated Revenue

Anticipated Balance (June 30, 2005)	\$ 6,572
Estimated Receipts and Interest	132

Estimated Expenditures

Reserved for Future Capital Projects (June 30, 2006)	\$ 6,704	
	\$ 6,704	\$ 6,704

CAPITAL DEPRECIATION FUND

Estimated Revenue

Anticipated Balance (June 30, 2005)	\$ 228,836
Estimated Receipts and Interest	16,233

Estimated Expenditures

Transfer to General Fund	44,988	
Anticipated Reserve (June 30, 2006)	200,081	
	\$ 245,069	\$ 245,069

**V. Proposed Ordinance Revisions Update: The County Administrator advised that the County Attorney would be presenting the Board with proposed revisions to the Erosions and Sediment Ordinance and the Floodplain Ordinance during an upcoming Board Meeting.**

**VI. Rockingham County Resolution:** The Board was this day in receipt of a resolution from Rockingham County regarding a position that is being taken by both of the candidates in the 2005 election for Governor of the Commonwealth that would restrict a locality's ability to utilize the real estate tax. The County Administrator advised that Rockingham County is urging all of the Counties in Virginia to review the resolution and request that gubernatorial candidates refrain from establishing local tax policies at the state and federal level.

On motion by Crystal P. Harris, seconded by David G. Young and carried, the Board hereby tables any action relating to the Rockingham County Resolution and will seek council from the County Attorney.

Voting Aye: Foley, Cockerham, Harris, and Young

Voting Nay: None

Absent: Martin

**VII. Livestock Damage Claims:** The Board was this day in receipt of a livestock damage claim from Patricia A. Houchin for the loss of a goat and sheep. Mr. Young stated that he would like additional information before making a decision on this issue. The County Administrator advised that the Animal Control Officer has not had an opportunity to file his report. She stated that during her phone conversation with Mr. Martin, he recommended basing the payment of the claim on the amount that would be brought at a livestock market, not on the full price market value.

On motion by Crystal P. Harris, seconded by David G. Young and carried, the Board hereby tables the Livestock Damage Claim from Patricia A. Houchin for sheep and a goat until additional information and a report from the Animal Warden is received.

Voting Aye: Foley, Cockerham, Harris, and Young

Voting Nay: None

Absent: Martin

**VIII. WPPDC Clearinghouse Memo:** The Board is this day in receipt of a memo from the West Piedmont Planning District Commission requesting comments on a project of regional significance for the Virginia Department of Transportation regarding the Draft FY-06 SPR Work Program. Mr. Young advised that this project has already been

approved. The Board took no action on the WPPDC's request for comment.

**IX. VACo Legislative Program Recommendations:** Mr. Young advised that Board members need to bring their recommendations to the July 11<sup>th</sup> Board Meeting and suggested resubmitting last year's recommendations as well.

**X. Department of Game and Inland Fisheries Assessment:** The Board, having previously discussed this issue and found to have no affect on Patrick County, took no action on the Department of Game and Inland Fisheries' assessment of mandates on local government.

**XI. Official Abstract of Votes from the Electoral Board:** The County Administrator presented an official and formal certification of votes cast in Patrick County during the Primary Election held on June 14, 2005, which was prepared by the Electoral Board. Said report was approved and ordered filed with the papers of this meeting.

**XII. Department Head Report Format:** The County Administrator noted that the Board had advised that it would like to create a department head report format. Mr. Cockerham suggested that each department complete a daily log. Mrs. Harris stated that she is seeking accountability from each department and would like to receive reports that include the location and time for all meetings that employees attend and his or her mileage. She advised that she likes the format that is used by the Animal Wardens and Maintenance Department. Mr. Young advised that one format would not work for every department; therefore, a loose format would need to be created and then customized for each department. Mrs. Harris stated that the monthly reports from the Offices of Economic Development and Tourism are sufficient.

On motion by Crystal P. Harris, seconded by Darrell Cockerham and carried, the Board hereby requests that all department heads submit a monthly report comprised of a daily log of departmental activities.

Voting Aye: Foley, Cockerham, Harris, and Young

Voting Nay: None

Absent: Martin

**XIII. Meeting Schedule:** The regular meeting for the month of July is scheduled for Monday, July 11th beginning at 3:00 p.m. The work session will be held on Monday, July 25th commencing at 2:00 p.m.

The Board recessed for six minutes.

The Board reconvened into regular session.

**XIV. Transfer Station Issues:** Howard Belcher, staff, in attendance.

a. **Scrap Tire Fee:** The Board asked Mr. Belcher for his recommendation concerning scrap tire fees. Mr. Belcher advised that the current scrap tire fees are: Up to 16 inches \$1.00; Farm Tractor Tires \$5.00; and Truck Tires \$7.00. He suggested increasing the fee to \$2.00 for tires 16 inches or less with no changes to farm tractor and truck tires.

b. **White Goods:** Mr. Young noted that the County had previously charged individuals for white goods that were disposed of at the Transfer Station. The County Administrator advised that a vendor began collecting those items, which did not impose a cost to the County; therefore, the fee was eliminated. Mr. Belcher noted that the cost was \$5.00.

c. **Tipping Fee:** Mr. Belcher advised that the current tipping fee is \$45.53 per ton with a cost to the County of approximately \$37.00. The Chairman recommended increasing the fee by \$1.00. The County Administrator advised that Waste Management normally raises its fee every June, which increases the tipping fee. Mr. Young suggested raising the fee by \$2.00 to cover the County's cost for staff, equipment, and fuel.

On motion by Darrell Cockerham, seconded by David G. Young and carried, the Board hereby approves the following revised fee schedule for the Patrick County Transfer Station commencing July 1, 2005: Scrap Tires: \$2.00 for tires up to 16 inches, \$5.00 for farm tractor tires, and \$7.00 for truck tires; White Goods (appliances): \$5.00 per item; and Tipping Fee: \$47.53 per ton for brush and industrial/commercial type debris.

Voting Aye: Foley, Cockerham, Harris, and Young

Voting Nay: None

Absent: Martin

**XV. Maintenance Shed Renovations:** Teddy Doss, staff, in attendance. Mr. Doss advised that a licensed individual from Cana laid the cinder blocks at a cost of \$1,500. Mr. Young noted that the other bids that were received equaled \$2,500 and \$3,500. Mr. Doss stated that he would begin compiling the prices for framing. Mrs. Harris inquired on the leaking roof. Mr. Doss advised that Paul Wagoner, RM Square, would inspect the roof after a significant rainfall to determine what repairs are needed.

**XVI. Voting Precincts Improvements:** Larry Cowley, Secretary, Patrick County Electoral Board, in attendance. The Board was this day in receipt of a report addressed to Mr. Cowley from the Accessibility Coordinator, State Board of Elections, concerning the improvement of physical accessibility of polling sites in Patrick County. Mr. Cowley advised that the County has thirteen polling sites and that the Stuart Community Center was the only precinct in complete compliance with applicable physical accessibility standards. He noted that most precincts need minor repairs or changes, which must be completed by January 1, 2006. Mr. Cowley advised that Patrick County has been authorized \$6,241.43 in reimbursement funding specifically for improving the accessibility of elections. Mr. Young noted that he had received some complaints from poll workers after the recent Primary Election and asked if the Electoral Board had been made aware of those concerns. Mr. Cowley advised that he had been informed of the comments and concerns from poll workers, which have been taken care of. He noted that in order to receive the authorized reimbursement funding, the County must send a list of intended improvements and repairs to the State. Dianna Vipperman, Patrick County Registrar, advised that the State must approve the County's list before any funding would be submitted. Mr. Cockerham recommended that a list of needed repairs and improvements be given to the Maintenance Staff and that Jason Brown, Patrick County Building Official, provide any needed guidance.

**On motion by David G. Young, seconded by Darrell Cockerham and carried, the Board convened into Executive Session to discuss legal matters [Section 2.2-3711(A)(7), 1950 Code of Virginia, as amended]; prospective business matters [Section 2.2-3711(A)(5), 1950 Code of Virginia, as amended]; personnel matters [Section 2.2-3711(A)(1), 1950 Code of Virginia, as amended].**

**Voting Aye: Foley, Harris, Cockerham, and Young**

**Voting Nay: None**

**Absent: Martin**

**On motion by Crystal P. Harris, seconded by Darrell Cockerham and carried, the Board reconvened into regular session, based upon the following:**

**WHEREAS, the Patrick County Board of Supervisors has convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with provisions of the Virginia Freedom of Information Act, and**

**WHEREAS, Section 2.1-344.1 of the Code of Virginia requires a certification by the Board that such executive meeting was conducted in conformity with Virginia law,**

**NOW, THEREFORE, BE IT RESOLVED that the Patrick County Board of Supervisors does hereby certify that, to the best of each member's knowledge, only such public business matters as were identified in the motion convening the executive meeting were heard, discussed or considered by the Board,**

**BE IT FURTHER RESOLVED that the Patrick County Board of Supervisors does hereby certify that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the executive meeting to which this certification resolution applies.**

**Voting Aye: Foley, Cockerham, Harris, and Young**

**Voting Nay: None**

**Absent: Martin**

**Ordered that the Board be adjourned until July 11, 2005 at 3:00p.m.**

**Work notes prepared and submitted by  
Mary Beth Roberson, Assistant to County Administrator**