

# **Patrick County Board of Supervisors**

## ***Work Session***

Third Floor – County Administration Building, Stuart, Virginia  
2:00 p.m. – Monday, January 24, 2005

**PRESENT:** H. Danny Foley, Sr., Chairman; Roger L. Martin, Vice Chairman; Darrell Cockerham, Crystal P. Harris, and David G. Young, Board Members; Regena H. Handy, County Administrator; Michael Burnette, Assistant County Administrator; Eric Helms Monday, County Attorney; and Mary Beth Roberson, Assistant to County Administrator.

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***Call to Order:*** Chairman H. Danny Foley, Sr.

Michael Burnette, Assistant County Administrator, was temporarily absent.

### ***Items for Consideration:***

#### **I. Presentation by Jeannie Frisco, Assistant for Economic Development and Tourism:**

a. **Crooked Road Music Trail Waysides:** Jeannie Frisco gave the Board a presentation regarding a proposed Wayside Program in connection with the Crooked Road Music Trail. Mrs. Frisco stated that because Patrick County is a member of the Music Trail, it is able to receive a wayside, which is also called a transmitter, that would advertise upcoming events through the county. She said that Joe Blevins, Department of Housing and Community Development, advised that the purpose of waysides is to attract tourists to musical sites and that the initial placements of waysides would be at strategic locations. Mrs. Frisco stated that the County's cost would be an in-kind match for installation and the County's Maintenance Staff may be able to install the equipment. She noted that installation is scheduled to begin this summer and that a consultant would be coming through Patrick County on the 26<sup>th</sup> of this month to determine the most effective location for a proposed wayside. Mr. Foley asked about the number of waysides that Patrick County could receive. Mrs. Frisco advised that Patrick County could receive one wayside, but that it may be possible to receive additional transmitters in the future. Mr. Young asked what type of range these waysides would have. Mrs. Frisco stated that the range would not be known until Requests for Proposals are received. She advised that an electrical supply would be needed at the site and that the Crooked Road Committee has suggested installing the wayside at the Courthouse in Stuart. She stated that she would keep the Board up-to-date on this proposal.

b. **Bicycle Event:** Mr. Cockerham asked that Mrs. Frisco discuss a proposed bicycling event. Mrs. Frisco noted that she and Carolyn Beale would be attending a meeting, hosted by West Piedmont Planning District, concerning a proposed bicycling trail. She advised that she and Mr. Cockerham have been discussing a possible bicycle event to be held in June or July, which would begin in Mount Airy, continue through Ararat, and then enter into Carroll County. The Chairman said that this is something that we could work with and see where it goes. Mrs. Harris stated that this is a very good idea.

**II. Arts Programs in Patrick County:** Carolyn Beale, Reynolds Homestead Acting Director, appeared before the board to discuss a proposed art event. She advised that March is “Youth Art Month” as well as “Music in Schools Month”. She stated that students would present their artwork, teachers would select best work from each class, and the selected artwork would be displayed in a central location in the school during the week of March 7<sup>th</sup>. She proposed that each member of the Board of Supervisors and School Board visit the elementary school(s) in their district and choose twenty-five pieces of art; those art pieces would be displayed in area businesses for a week and then taken to the Blue Ridge Regional Library to be judged for best in show. Ms. Beal stated that this event would recognize the incredible art that is produced by the elementary school students and asked that the Board consider passing a proclamation for “Youth Art Month” and “Music in Schools Month”.

**III. Upcoming Leadership Session:** Ms. Beal, representing the Chamber of Commerce, advised that the Chamber’s emphasis is on promoting businesses in our county and offering educational opportunities for workshops, lectures, etc. for elected officials, businesses, etc. She advised that the Chamber of Commerce and Patrick Henry Community College would be co-sponsoring a leadership foundation for governing boards and introduced Tracy Gasperini, PHCC representative. Mr. Gasperini noted that all of Patrick County’s elected officials have agreed to enroll in a course at the college and advised that a customized course could be created for officials in a leadership position. He noted that a minimum of twelve people is needed for each course. Ms. Beale stated that this course would build upon the planning session that the Board held last October and encouraged the Board to participate in this proposed course.

**IV. Homeland Security Program:** Mike Hudson, Emergency Management Coordinator, advised that the County has obtained the equipment needed to perform atmospheric monitoring and is now capable of responding to hazardous material spills.

a. **Identification Card System:** Mr. Hudson stated that the County’s current Identification Card system is not secure; the current cards that are used could be easily reproduced. He discussed a more secure system that would cost approximately \$12,000 that includes a hologram on the card. He advised that fire departments, rescue squads, Sheriff’s Department, County Administration, and the school system could utilize this system. Mr. Hudson reported that the proposed system would include two scan readers, which are easily transported, and that surrounding counties have this system in place. The Chairperson asked if this equipment would be totally funded by grant money. Mr. Hudson advised that Homeland Security Grant money would pay for 100% of this system and that after the initial cost of the machine, the card cost is \$0.67 per card to print. Mrs. Harris noted that the County had purchased two identification card systems within the last ten years. Mr. Hudson stated that the software could be updated in the future and that North Carolina uses this system to print driver’s licenses. The County Administrator stated that in the past, County employees had received ID cards from the Department of Motor Vehicles and that her

staff had begun looking into getting those cards again. Mr. Hudson noted that the staff at the Sheriff's Department receives ID cards through DMV, which expire every five years at a cost of \$10.00 per card. The Chairman stated that it appears that the proposed system could be used for the next five to ten years.

On motion by Darrell Cockerham, seconded by Crystal P. Harris and carried, the Board does hereby approve the purchase of the proposed identification card system to be purchased with Homeland Security Grant Funds at a cost of approximately \$12,000.

Voting Aye: Foley, Martin, Cockerham, Harris, and Young

Voting Nay: None

b. Mass Casualty Trailer: Mr. Hudson advised that Homeland Security Grant money is earmarked for first response uses and noted the recent plane crash. He stated that grant money could be used to purchase a mass casualty trailer, which could be taken to the scene of an accident that involved a large number of people. He reported that the advantage to this type of trailer is that a triage system could be set up and all of the needed equipment would be on site. He noted that this trailer could be used for school bus accidents. The Chairman stated that this issue needs to be discussed further. Mr. Young asked Mrs. Harris if this trailer is needed. Mrs. Harris stated that the trailer is not something that would be used often; however, it is needed. She asked that more information be brought to the next meeting. Mr. Martin asked for an inventory of all equipment that has been purchased with Homeland Security. Mrs. Harris requested an inventory of all equipment for Fire and Rescue, Office of Emergency Management, and Homeland Security.

**V. Report from Janet H. Rorrer, Commissioner of the Revenue:**

a. Transient Occupancy Tax: Mrs. Rorrer advised that for the tax year 2004, which was the first year that the tax was enacted, the Transient Occupancy Tax brought in \$34,540 for the County.

b. Tax Relief Program: Mrs. Rorrer reported that in 2004, the tax relief program equaled \$36,301.89. She noted that 141 citizens were eligible for this program in 2003 and 208 citizens in 2004.

c. Proposed Meals Tax: Mrs. Rorrer asked that should a meals tax be passed that the Board allow enough time for departments to prepare for any other changes before the effective date. She advised that her department, local businesses, etc. need ample time to prepare for these types of changes.

**VI. Report from Robert Smith, Natural Resources Office:** Robert Smith and Tony Collins, Representatives from the Natural Resource Office, appeared before the Board to discuss the recent flooding in the County and programs addressing same. Mr. Smith reported that he has received a large number of phone calls from landowners whose property was damaged due to the flooding. He discussed an Emergency Watershed Protection Program, which was set up by Congress to respond to emergencies created by natural disasters. He noted that all projects undertaken must be sponsored by a political subdivision of the State, such as a County, and that the

United States Department of Agriculture's Natural Resources Conservation Service is responsible for administering the program. Mr. Smith asked the Board if it would be interested in participating in this program. The Chairman asked if Mr. Smith had any idea of the number of farmers who have reported damages. Mr. Smith advised that he has received ten phone calls to date. Mr. Martin asked if the farmers would bear any of the expense and if taxpayers' money should be spent on repairs for individual landowners' property. Mr. Smith stated that the County could ask landowners to bear a portion of the cost. He noted that the program allows NRCS to pay up to 75% of the construction cost and the remaining 25% must be borne by local sources and may be in the form of cash or in-kind services. Mrs. Harris suggested County sponsorship for this program; however, the landowner would be responsible for the remaining 25%. Mr. Smith advised that his office could do the assessments and that the next step is for the County to submit a request to the NRCS office for additional information. Mr. Young advised that he would like for the County to take the next step. Mr. Martin stated that he would like to see something in written that lays out the details of this project.

On motion by David G. Young, seconded by Darrell Cockerham and carried, the Board does hereby approve the request for additional information concerning the proposed County sponsorship of the Emergency Watershed Protection Program.

Voting Aye: Foley, Martin, Cockerham, Harris, and Young

Voting Nay: None

VII. Report and Discussion of Road Matters with VDOT Officials: This day came Lisa Price Hughes, Resident Engineer, Virginia Department of Transportation (VDOT), and Robbie Williams, Assistant Resident Engineer, Virginia Department of Transportation (VDOT), to discuss matters pertaining to the primary and secondary road systems in Patrick County.

a. *Route 8 Connector Road:* Mrs. Hughes advised that the Route 8 Connector Road will run across Johnson Street, behind the County Administration Building, down Dobyons Road, and may run a short distance down Main Street. She advised that a public hearing is scheduled to be held in July. The Chairman asked if the road could run down by Stuart Flooring. Mrs. Hughes advised that the budget for this project is only \$6 million and the proposed route will cost approximately \$5 million; therefore, there is not enough money to run the road to that location. She reported that this proposed route would be three lanes wide to accommodate truck traffic and that a traffic signal would be placed at the intersection of Route 58 and Johnson Street.

b. *Highway 103:* Mrs. Hughes reported that a deck overlay would be done on the bridge over Hooker Creek on Highway 103 in March. She stated that the road will be reduced to one-way traffic and a signal will be temporarily installed.

c. *Poplar Camp Road (Route 711):* Mrs. Hughes reported that VDOT has begun cutting trees and clearing the area on Poplar Camp Road, which will be paved. She stated that work would resume as soon as weather conditions improve.

d. *Route 614:* Mrs. Hughes noted that Route 614 is ahead of schedule and that crews are working on that project as the weather permits.

e. *Virginia Byway Designation:* Mrs. Hughes noted that the Department of

Conservation and Recreation had sent a letter to the VDOT Commissioner, Phillip Shucet, recommending that Route 58 from the intersection with Route 8 to the Blue Ridge Parkway be included in the Virginia Byway System. Mrs. Handy advised that the Board is in receipt of a copy of the letter that Senator Roscoe Reynolds sent to Commissioner Shucet recommending this designation. Mrs. Hughes advised that action by VDOT's Commonwealth Transportation Board would have to be taken on this request before the byway signs could be installed.

f. *Addition of Cougar Lane to the County's Secondary Road System:* Mr. Williams reported that he had advised Kent Pendleton, Maintenance Director for the Patrick County Public School System, that a recorded plat of that road with a 30 foot right-of-way dedicated to public access is required before any further action could be taken.

g. *Commonwealth Transportation Board Vtrans 2025 Report:* The Board was presented a copy of the Vtrans 2025 Report. Mrs. Hughes stated that this report includes all modes of transportation in Virginia and construction costs.

h. *Blueberry Lane Improvement Request:* The County Administrator advised that Ann Pilson, Patrick County School Bus Garage Director, had requested that improvements be made to Blueberry Lane. Mrs. Hughes recommended holding off on the requested improvements due to the fact that the lane is included on the Six-Year Plan and work on the entire road is scheduled to begin in a few years. Mr. Young noted that this is a dead end road; therefore, the traffic volume is limited. Mrs. Hughes stated that Cherry Creek Road is ahead of Blueberry Lane on the Six-Year Plan and that it has more safety issues than Blueberry Lane.

i. *Intersection of Routes 727 and 679:* The County Administrator advised that the bank at the intersection limits the sight distance for right-hand turns. Mr. Williams advised that if the landowner would give VDOT permission, they would lay the slope down.

j. *Intersection of Highway 58 and Route 680 in Patrick Springs:* Mr. Young asked about the possibility of installing flashing lights at the intersection. Mrs. Hughes advised that VDOT should be able to install red flashing lights on Route 680 at that intersection.

k. *VDOT Revenue Sharing Program:* Mr. Williams advised that the County should receive a bill in the amount of \$48,200 in the near future. He noted that applications for the upcoming period are due in Richmond by March 1<sup>st</sup> and recommended applying for \$70,000. The County Administrator stated that the Board applied for this program last year and that the money would be used for the Route 58 project.

On motion by David G. Young, seconded by Darrell Cockerham and carried, the Board does hereby approve the submittal of an application in the amount of \$70,000 for the Virginia Department of Transportation Revenue Sharing Program.

Voting Aye: Foley, Martin, Cockerham, Harris, and Young

Voting Nay: None

l. *2005 Subdivision Requirements:* Mrs. Hughes presented the Board with the 2005 Subdivision Requirements and advised that the fees have increased.

m. Intersection of Routes 8 and 40: Mrs. Harris stated logging trucks are traveling down Route 8 and are cutting in on the inside; she noted that a school bus makes a stop at the intersection to drop off a student. Mrs. Hughes stated that she would look into the problem. Mrs. Harris stated that the stop sign at that intersection has been knocked down again.

n. Rural Rustic Road Additions: Mr. Williams advised that VDOT would need resolutions from the Board in order to classify Ravens Den Lane, Minnies Chapel Loop, and Corns Road as Rural Rustic Roads.

**On motion by David G. Young, seconded by Darrell Cockerham and carried:**

WHEREAS, during the 2002 session of the General Assembly, legislation was passed to revise 33.1-70.1 of the Code of Virginia, to allow for the improvement and hard surfacing of certain unpaved roads deemed to qualify for and be designated a Rural Rustic Road; and

WHEREAS, such roads must be located in a low-density development area and have a minimum of fifty (50) vehicles per day (vpd), and have no more than five hundred (500) vpd; and

WHEREAS, this Board is unaware of pending development that will significantly affect the existing traffic on the road; and

WHEREAS, the citizens that utilize this road have been aware of this road being paved with minimal improvements; and

WHEREAS, this Board believes Route 678 (Ravens Den Lane), should be designated as Rural Rustic Road, From: Route 837. To: 1.14 Miles East of Rte. 837, owing to its qualifying characteristics; and

WHEREAS, the road aforesaid is in this Board's six-year plan for improvements to its secondary system of state highways;

NOW, THEREFORE, BE IT RESOLVED, this Board hereby designates and requests VDOT's Resident Engineer to concur in the aforesaid road as a Rural Rustic Road;

BE IT FURTHER RESOLVED, this Board requests that this road be hard surfaced and, to the fullest extent prudent, be improved within the existing right of way and ditch-lines to preserve as much as possible the adjacent trees, vegetation, side slopes, and rural rustic character along the road in their current state;

BE IT FURTHER RESOLVED that a certified copy of this resolution is forwarded to the Resident Engineer for the Virginia Department of Transportation.

**Voting Aye: Foley, Martin, Cockerham, Harris, and Young**

**Voting Nay: None**

**On motion by David G. Young, seconded by Darrell Cockerham and carried:**

WHEREAS, during the 2002 session of the General Assembly, legislation was passed to revise 33.1-70.1 of the Code of Virginia, to allow for the improvement and hard surfacing of certain unpaved roads deemed to qualify for and be designated a Rural Rustic Road; and

WHEREAS, such roads must be located in a low-density development area and have a minimum of fifty (50) vehicles per day (vpd), and have no more than five hundred (500) vpd; and

WHEREAS, this Board is unaware of pending development that will significantly affect the existing traffic on the road; and

WHEREAS, the citizens that utilize this road have been aware of this road being paved with minimal improvements; and

WHEREAS, this Board believes Route 768 (Minnies Chapel Loop), should be designated as Rural Rustic Road, From: Route 8 To: Route 8, owing to its qualifying characteristics; and

WHEREAS, the road aforesaid is in this Board's six-year plan for improvements to its secondary system of state highways;

NOW, THEREFORE, BE IT RESOLVED, this Board hereby designates and requests VDOT's Resident Engineer to concur in the aforesaid road as a Rural Rustic Road;

BE IT FURTHER RESOLVED, this Board requests that this road be hard surfaced and, to the fullest extent prudent, be improved within the existing right of way and ditch-lines to preserve as much as possible the adjacent trees, vegetation, side slopes, and rural rustic character along the road in their current state;

**BE IT FURTHER RESOLVED** that a certified copy of this resolution is forwarded to the Resident Engineer for the Virginia Department of Transportation.

**Voting Aye: Foley, Martin, Cockerham, Harris, and Young**

**Voting Nay: None**

**On motion by David G. Young, seconded by Darrell Cockerham and carried:**

**WHEREAS**, during the 2002 session of the General Assembly, legislation was passed to revise 33.1-70.1 of the Code of Virginia, to allow for the improvement and hard surfacing of certain unpaved roads deemed to qualify for and be designated a Rural Rustic Road; and

**WHEREAS**, such roads must be located in a low-density development area and have a minimum of fifty (50) vehicles per day (vpd), and have no more than five hundred (500) vpd; and

**WHEREAS**, this Board is unaware of pending development that will significantly affect the existing traffic on the road; and

**WHEREAS**, the citizens that utilize this road have been aware of this road being paved with minimal improvements; and

**WHEREAS**, this Board believes Route 656 (Corns Road), should be designated as Rural Rustic Road, From: Route 653 To: Route 631, owing to its qualifying characteristics; and

**WHEREAS**, the road aforesaid is in this Board's six-year plan for improvements to its secondary system of state highways;

**NOW, THEREFORE, BE IT RESOLVED**, this Board hereby designates and requests VDOT's Resident Engineer to concur in the aforesaid road as a Rural Rustic Road;

**BE IT FURTHER RESOLVED**, this Board requests that this road be hard surfaced and, to the fullest extent prudent, be improved within the existing right of way and ditch-lines to preserve as much as possible the adjacent trees, vegetation, side slopes, and rural rustic character along the road in their current state;

**BE IT FURTHER RESOLVED** that a certified copy of this resolution is forwarded to the Resident Engineer for the Virginia Department of Transportation.

**Voting Aye: Foley, Martin, Cockerham, Harris, and Young**

**Voting Nay: None**

**VIII. Solid Waste / Transfer Station Issues: Howard Belcher, staff, in attendance.**

**a. BFI Waste Systems of Virginia, Inc.:** The County Administrator advised that the County has received a letter from BFI Waste Systems of Virginia, Inc. advising that it may reserve disposal capacity in the Old Dominion Landfill in Henrico County up to the requirements specified in Patrick County's solid waste management plan. She stated that this letter tentatively includes Patrick County in the plan; however, the County would not be committed to anything until an agreement is signed.

On motion by Darrell Cockerham, seconded by David G. Young and carried, the Board does hereby authorize BFI Waste Systems of Virginia, Inc. to reserve disposal capacity up to the requirements specified in Patrick County's solid waste management plan for Patrick County at the Old Dominion Landfill in Henrico County upon the acceptable negotiation and execution of a disposal contract between both parties.

**Voting Aye: Foley, Martin, Cockerham, Harris, and Young**

**Voting Nay: None**

**b. Loader:** The County Administrator advised that Carter Machinery, James River Equipment, and Robin Hiatt have inquired about the County's plans concerning the old loader at the Transfer Station. After much discussion, the Board instructed the County Administrator to offer the old loader to the Robin Hiatt and the equipment

companies for \$33,000. Mr. Young recommended placing the loader on govdeals.com. He stated that the wheels and tires could be offered to a prospective buyer at a later stage in the negotiations.

c. **Security System:** The County Administrator reported that the Transfer Station had been broken into again last week. Mr. Belcher advised that F&K Security, who currently monitors the facility for fire, would monitor the site at no charge. Mr. Cockerham recommended installing three door contacts and motion detector in the middle of the office.

On motion by Crystal P. Harris, seconded by Darrell Cockerham and carried, the Board does hereby authorize the County Administrator to look into the possibility of installing three door contacts and a motion detector at the Transfer Station and connecting the security system to the Sheriff's Department.

Voting Aye: Foley, Martin, Cockerham, Harris, and Young

Voting Nay: None

d. **Inclement Weather Schedule:** Mr. Cockerham advised that the wintry mix that the County received last weekend created a safety issue at the Transfer Station. After some discussion, the Board authorized Mr. Belcher to close the facility during inclement weather and advised him to get some ice melt from the Maintenance Department to use at the site.

**IX. Celebration of Pride Day Proclamation:** The County Administrator presented the Board with a letter from Judy Lacks, School Superintendent, stating that the School Board met on January 12<sup>th</sup> and reviewed the Band Booster's proposed Celebration of Pride Proclamation and unanimously voted to support the Board of Supervisors' approval of same. After some discussion, the Board agreed to approve the proposed proclamation and advised that any other club/group could make the same request to the School Board and then to the Board of Supervisors.

On motion by David G. Young, seconded by Darrell Cockerham and carried:

**WHEREAS,** the Patrick County High School Band has proven its musical and marching abilities throughout the years by its continuing achievements in local and regional recognition for its accomplishments, and

**WHEREAS,** the Patrick County High School Band was founded in 1970 by the late William F. Pons, Jr. bringing much pride and prestige to the county, and

**WHEREAS,** members of the Patrick County High School Band have brought much honor to the County and its citizens, while at the same time, maintaining high scholastic aptitudes, and

**WHEREAS,** music plays an increasingly important role in our world today and is one of the most sublime of human pursuits and is subscribed to by all races and creeds, and

**WHEREAS,** music is the language of all peoples and one of the greatest forces in creating peace and harmony, and

**WHEREAS,** the citizens of Patrick County are very proud of the Patrick County High School Band for its many accomplishments through the illustrious history of the Marching Cougars, and

**WHEREAS,** the Patrick County High School Band has received numerous awards for their performances throughout the Commonwealth of Virginia and the State of North Carolina, and

**WHEREAS,** heretofore the third Saturday in October of each calendar year will be formally proclaimed as Celebration of Pride Day throughout Patrick County, and

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of the County of Patrick, Virginia does hereby proclaim Saturday, October 15, 2005 as the 19<sup>th</sup> Annual Celebration of Pride Day and urges all citizens of the County and surrounding areas to join together in honoring and supporting this longstanding Patrick County tradition.

Voting Aye: Foley, Martin, Cockerham, Harris, and Young

Voting Nay: None

X. Proposed Waterline to Fairystone State Park: The County Attorney discussed the waterline that the Henry County Public Service Authority proposes to construct in the Highway 57 Corridor, which would service primarily Fairystone State Park and anyone else who wishes to lock onto the line. He advised that the Henry County PSA approved the agreement that was presented to the Board. Mr. Monday stated that this proposed contract includes a forty-year agreement. After much discussion, the Board requested that the County Attorney contact Henry County to negotiate the length of the agreement; the Board would like to have a twenty-year agreement with an automatic renewal unless notification is given two or three years in advance of that date.

XI. Blue Ridge Regional Library Financial Report for Year Ended June 30, 2004: The County Administrator advised that this report is being presented to the Board for its information and formal notation in the minutes. Mrs. Handy noted that she had reviewed the document and found that no comments needed to be made.

XII. 2005 General Assembly Session: The County Administrator presented the Board with information regarding the 2005 General Assembly Session for its information. She stated that the Virginia Association of Counties does a good job of keeping Patrick County up-to-date on issues that affect Virginia localities.

XIII. Proposed 2005 – 2006 Budget Calendar: Mrs. Handy presented the proposed 2005 – 2006 budget calendar.

On motion by Crystal P. Harris, seconded by Darrell Cockerham and carried, the Board does hereby adopt the following Proposed 2005 – 2006 Budget Calendar:

December 27, 2004	General Budget Call
March 15, 2005	Deadline for Receiving Budgets
April 1, 2005	Draft Copy of Budget Completed (Based on Requests from Department Heads)
April 2005	Budget Committee Review of Proposed Budget
April 25, 2005 (Board Work Session)	Presentation of Budget to Board
May 23, 2005 (Board Work Session)	Board Approves Budget for Public Hearing
June 1, 2005	Budget Advertisement
June 13, 2005 (Regular Board Meeting)	Budget Public Hearing
June 27, 2005 (Board Work Session)	Adopt Budget

Voting Aye: Foley, Martin, Cockerham, Harris, and Young

Voting Nay: None

**XIV. Marina Feasibility Analysis Meeting:** The County Administrator advised that Henry County has invited the Board of Supervisors to attend a Marina Feasibility Analysis Meeting tomorrow night. She asked Benny Summerland, Henry County Administrator, if that presentation could be made at a Patrick County Board of Supervisors' meeting; Mr. Summerland advised that he would contact the presenter, Ms. Gibson, to see if that arrangement could be made.

**XV. Patrick County School Board Letter:** The County Administrator presented the Board a letter from the Patrick County School Board congratulating Mr. Foley and Mr. Martin upon their election to Chairman and Vice Chairman. She advised that the letter stated that the School Board asked Mr. Mangrum, School Board Chairman, to send a letter to the Board expressing their appreciation for their support last year. The Board asked the County Administrator to respond to the letter expressing their appreciation of the School Board.

**XVI. Meeting Schedule:** The regular meeting for the month of February is scheduled for Monday, February 14<sup>th</sup> beginning at 6:00 p.m. and the work session will be held on Monday, February 28<sup>th</sup> commencing at 2:00 p.m..

On motion by Roger L. Martin, seconded by Darrell Cockerham and carried, the Board convened into Executive Session to discuss legal matters [Section 2.2-3711(A)(7), 1950 Code of Virginia, as amended]; prospective business matters [Section 2.2-3711(A)(5), 1950 Code of Virginia, as amended]; personnel matters [Section 2.2-3711(A)(1), 1950 Code of Virginia, as amended].

Voting Aye: Foley, Martin, Harris, Cockerham, and Young

Voting Nay: None

Mr. Burnette joined the meeting during executive session.

On motion by Darrell Cockerham, seconded by Roger L. Martin and carried, the Board reconvened into regular session, based upon the following:

WHEREAS, the Patrick County Board of Supervisors has convened an Executive Meeting on this date pursuant to an affirmative recorded vote and in accordance with provisions of the Virginia Freedom of Information Act, and

WHEREAS, Section 2.1-344.1 of the Code of Virginia requires a certification by the Board that such executive meeting was conducted in conformity with Virginia law,

NOW, THEREFORE, BE IT RESOLVED that the Patrick County Board of Supervisors does hereby certify that, to the best of each member's knowledge, only such public business matters as were identified in the motion convening the executive meeting were heard, discussed or considered by the Board,

**BE IT FURTHER RESOLVED** that the Patrick County Board of Supervisors does hereby certify that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the executive meeting to which this certification resolution applies.

**Voting Aye: Foley, Martin, Cockerham, Harris and Young**

**Voting Nay: None**

On motion by Crystal P. Harris, seconded by Roger L. Martin and carried, as provided by Code of Virginia sections 27-30 through 27-34.1, the Board hereby appoints Mr. Michael Hudson as Fire Marshal of Patrick County to serve at the pleasure of the Board; and that as provided by Code of Virginia section 27-34.2 through 27-34.3, the Fire Marshal shall not exercise police powers or the other powers referred to in those sections; further, the Board requests that the Sheriff's Department dispatch a deputy to accompany the Fire Marshal when he is conducting any investigation, and that if a deputy is not dispatched, that the Fire Marshal be authorized to refuse to perform a particular act unless accompanied by a deputy.

**Voting Aye: Foley, Martin, Cockerham, Harris, and Young**

**Voting Nay: None**

On motion by Roger L. Martin, seconded by Darrell Cockerham and carried, the Board does hereby appoint the following members to the Jamestown 2007 Committee, which will serve as planning committee for various events and activities associated with the 400 Year Anniversary and celebration of the founding of Jamestown:

Jo Moricle, Smith River    Felecia Shelor, Blue Ridge    Col. James Love, Peters Creek  
Faye Williams, Mayo River    Sandra H. Clement, Dan River

**Voting Aye: Foley, Martin, Cockerham, Harris, and Young**

**Voting Nay: None**

On motion by David G. Young, seconded by Darrell Cockerham and carried, Board authorizes the Patrick County Economic Development Authority to proceed with design and construction bidding for the 20,000 square foot shell building at the Rich Creek Corporate Park.

**Voting Aye: Foley, Martin, Cockerham, Harris, and Young**

**Voting Nay: None**

On motion by Crystal P. Harris, seconded by David G. Young and carried, the Board does hereby appoint Mrs. Joan Rogers, Patrick County Social Services Director, and Mr. Charlie Bowman to the West Piedmont Disability Services Board with a three (3) year term of appointment ending December 31, 2007.

**Ordered that the Board be adjourned until February 9, 2005.**

**Work notes prepared and submitted by  
Mary Beth Roberson, Assistant to County Administrator**