

**VIRGINIA:** At a regular meeting of the Board of Supervisors of the County of Patrick, held at the Patrick County Veterans' Memorial Building thereof on Monday, February 12, 2007 at 12:00 p.m.

**PRESENT:** David G. Young, Chairman; Jonathan Large, Vice Chairman; H. Danny Foley, Sr., Crystal P. Harris, and Roger L. Martin, Board Members; Michael Burnette, County Administrator; Jeannie Frisco, Assistant County Administrator; Eric Helms Monday, County Attorney; and Mary Beth Roberson, Assistant to the County Administrator.

The Chairman called the meeting to order.

The County Attorney gave the invocation.

The Board recited the Pledge of Allegiance to the Flag, followed by a Moment of Silence in honor of U. S. military personnel serving abroad.

On motion by Crystal P. Harris, seconded by Jonathan Large and carried, the agenda for the meeting was approved.

Voting Aye: Young, Large, Foley, Harris, and Martin

Voting Nay: None

On motion by Crystal P. Harris, seconded by H. Danny Foley, Sr. and carried, the minutes of the January 8, 2007 meeting were approved.

Voting Aye: Young, Large, Foley, Harris, and Martin

Voting Nay: None

The Chairman opened the Public Comment Period. The Chairman asked for comments from the public. Seven citizens spoke during this session.

1.) Carl Smith addressed the Board regarding the voting district in which he has been placed. He advised that he lives on the south side of Peters Creek Drive and noted that he met with the Patrick County Registrar and it could not be determined which district he lives in. He stated that he must drive past the Peters Creek voting precinct in Dry Pond in order to vote at the Dan River voting precinct in Claudville. He noted that his surrounding neighbors are in the Peters Creek District. The County Attorney advised that he had spoken with Mr. Smith

regarding this issue and noted that generally, district lines are only changed during the general redistricting process; however, a problem does exist due to the fact that the Registrar is unable to make a determination of which district Mr. Smith should be in. Mr. Large noted that the side of the road that you live on determines which district you are assigned.

On motion by Crystal P. Harris, seconded by Roger L. Martin and carried, the Board does hereby direct the County Attorney to research the issue of which voting district Carl Smith's residence should be assigned and what steps are needed to correct same, if needed.

Voting Aye: Young, Large, Foley, Harris, and Martin

Voting Nay: None

2.) Jackie Davenport addressed the Board regarding the proposed Tall Structures Ordinance and her opposition to the construction of windmills in Patrick County. She asked the Board if it still plans to vote on the proposed ordinance in accordance with the results of the recent Tall Structures Survey. Mrs. Harris stated, "I think we all, with the exception of Mr. Martin, agreed to abide by it". Ms. Davenport thanked Mr. Martin for "looking out" for Patrick County landowners; however, laws have to exist to protect everyone.

3.) Gary Johnson addressed the Board regarding the possible construction of windmills in Patrick County on behalf of the Blue Ridge Parkway. He thanked the Board for seeking landowners' input for this issue and for the efforts that they have taken to protect the County.

4.) Steve Sims addressed the Board regarding the recent Tall Structures Survey. He advised that he had asked the Board to "go to the public" with the windmill issue and asked the Board to listen to the public and to vote accordingly.

5.) Gloria Hilton addressed the Board regarding the windmill issue in Patrick County. She stated that she appreciates the Board's willingness to listen to the public regarding this issue and to vote on the proposed Tall Structures Ordinance based on the results of the Tall Structures Ordinance Survey.

6.) Marcie Ardissonne addressed the Board regarding the windmill issue in Patrick County. Ms. Ardissonne thanked the Board for its hard work in

regards to its handling of the windmills issue. She stated, “I’m really impressed with the professionalism of most of the Board”.

7.) Scott Eutsler addressed the Board regarding the windmill issue in Patrick County. He stated that the Board has not made its decision lightly in regards to the windmill issue; however, it has studied the matter from an educated standpoint and consulted Patrick County residents. He noted that the United States has an energy problem, but high-tech industrial wind energy is not the answer to same.

The Chairman closed the Public Comment Period.

This day came Lisa Price Hughes, Resident Engineer, Virginia Department of Transportation (VDOT), and Joshua Hendrick, Assistant Resident Engineer, Virginia Department of Transportation (VDOT), to discuss matters pertaining to the primary and secondary road systems in Patrick County.

A. Chapter 527: Ms. Hughes advise that the General Assembly recently passed Chapter 527, which is legislation that sets a threshold for the degree of proposed land development when a traffic impact analysis is required. She stated that this policy would allow VDOT to require information that would be provided to the County before land use decisions are made. She noted that the effective date for this legislation is July 1, 2007.

B. Bridge on Route 103: Ms. Hughes advised that VDOT would begin work on the bridge over Hooker Creek on Route 103. She noted that temporary signals would be installed and traffic would be reduced to one lane.

C. Proposed 2007-2013 Secondary Roads Six-Year Plan and 2007-2008 Construction Budget: Ms. Hughes noted that the Secondary Six-Year Plan Public Hearing was held in October 2006; however, the plan was not approved until VDOT received its projected allocation figures. She stated that \$1,113,875 has been projected, which is slightly higher than the previous year’s allocation. She advised that out of that allocation, \$596,000 must be used for federally funded projects; therefore, only \$517,000 will be available for projects that are state funded. She noted that a road must be classified as a “major collector” to qualify for federal monies and that Routes 773 and 681 meet that requirement. She noted that funds for paving projects in the County were reduced to approximately \$500,000. She

presented the Board with a final work copy of the Proposed 2007-2013 Secondary Roads Six-Year Plan and the 2007-2008 Construction Budget for Patrick County.

On motion by Jonathan Large, seconded by Crystal P. Harris and carried, the Board does hereby adopt the following resolution:

WHEREAS, the 1977 Session of the Virginia General Assembly amended Sections 33.1-23 and 33.1-23.4 of the 1950 Code of Virginia, as amended, which in part, provided the opportunity for each county to work with Virginia Department of Transportation in developing a Six-Year Road Plan, and

WHEREAS, this Board had previously agreed to assist in the preparation of this plan in accordance with the Virginia Department of Transportation policies and procedures and participated in a Public Hearing on the proposed plan as well as the Construction Priority List (2007-2008) on October 16, 2006 after duly advertised so that all citizens of the County had the opportunity to participate in said hearing and to make comments and recommendations concerning the proposed plan and priority list, and

WHEREAS, Lisa Price Hughes, Resident Engineer, Virginia Department of Transportation, appeared before the Board and recommended approval of the Six-Year Plan for Secondary Roads (2007-2013) and the Construction Priority List (2007-2008) for Patrick County,

NOW, THEREFORE, BE IT RESOLVED that since said plans appear to be in the best interests of the Secondary Road System in Patrick County and of the citizens residing on the Secondary System, said Six-Year Plan (2007-2013) and Construction Priority List (2007-2008) are hereby approved as presented at the Public Hearing, as amended.

Voting Aye: Young, Large, Foley, Harris, and Martin

Voting Nay: None

D. Route 58 Update: Mr. Martin inquired about the status of the Route 58 Project. Ms. Hughes stated that she does not have any new information regarding same.

E. Subdivision Roads: Mr. Martin noted the issue of the State turning over the responsibility of subdivision roads to local governments. Ms. Hughes advised that it is proposed legislation and that she could not provide additional information at this time regarding same.

**F. Guardrail at Lover's Leap:** Mrs. Harris noted a safety concern regarding the current guardrails at Lover's Leap in Meadows of Dan. Ms. Hughes advised that the guardrails are in "bad shape"; however, there is no current funding for same.

**G. Intersection of Shingle Shop Road and Wayside Road:** The Chairman advised that he has received concerns regarding the area surrounding the intersection of Shingle Shop Road and Wayside Road, which might be resolved with the installation of guardrails. Ms. Hughes advised that she would look into the issue and will report back to the Board at the March meeting.

**H. Intersection of Wayside Road and Big A School Road:** The Chairman noted the limited site distance at the intersection of Wayside Road and Big A School Road. He stated that the problem might be solved by giving southbound traffic on Wayside Road the right-of-way with a stop sign on the crest of Wayside Road for northbound traffic. Ms. Hughes advised that she would look into the issue and will report back to the Board at the March meeting.

**I. Route 58 Revenue Sharing Agreement with Branch Highways:** The County Administrator noted that the County entered into a Route 58 Revenue Sharing Agreement with Branch Highways a few years ago. He advised that the County received a bill in the amount of \$52,144 for its portion of the agreement, which would be included in the monthly bills packet that will be voted on by the Board later in the meeting. He noted that the County received two payments from Branch Highways in the amounts of \$50,848 and \$4,358. The Chairman noted that the funds were generated by personal property taxes for Branch Highway's equipment that was used in the construction of Route 58, which assisted in the funding of the Meadows of Dan bypass.

Mr. Foley made a motion to adopt the proposed ordinance prohibiting the construction of tall structures in Patrick County. The County Attorney noted that the possible adoption of the ordinance was advertised as required by the Code of Virginia. Mr. Monday read the proposed ordinance. Mr. Large seconded Mr. Foley's motion. Mr. Martin stated that the proposed ordinance is a land use issue because "it removes the potential for landowners to make a significant amount of money on their property". He said that it is his opinion that landowners are being

severely deprived and that the ordinance is illegal and has the potential to cost the County a lot of money.

On motion by H. Danny Foley, Sr., seconded by Jonathan Large and carried, the Board does hereby approve the following:

No structure shall be permitted to be constructed anywhere in Patrick County which exceeds one hundred (100) feet in height, excepting structures that are to be erected and used exclusively for the purposes of telecommunications and also excepting towers, spires or steeples to be constructed exclusively for places of religious worship. This prohibition shall be without any other exception and there shall be no variances, nor conditional nor special use permits granted from this ordinance.

Voting Aye: Young, Large, Foley, and Harris

Voting Nay: Martin

The County Administrator reported on the activities of his office for the preceding month, as required by Section 15.2-407 (B), 1950 Code of Virginia, as amended.

A. Accounting Software Purchase: The County Administrator noted that Carolyn I. Tatum, Treasurer, and Donna P. Shough, County Bookkeeper, were in attendance. He advised that a committee, which was comprised of Supervisor Young and representatives from County Administration, School System, and Social Services, researched the possibility of upgrading the County's accounting software and solicited requests for proposals for same. He stated that the committee's recommendation is that the County purchase Xpert accounting software from RDA at a cost of \$75,450. He noted that RDA did not provide the lowest proposal; however, it would be able to meet the County's long-term needs that the other proposals could not. He stated that per the County's auditing firm's recommendation, RDA could provide the same software package for the School System and the County. Mrs. Harris asked Mrs. Tatum and Mrs. Shough if RDA's software would meet the County's needs. They advised that it would. The Chairman stated that it became obvious to him during the committee meetings and presentations by the software companies that RDA's software was most capable of meeting the County's current and future needs. Mr. Burnette advised that the

School System is willing to upgrade to the Xpert version. Mrs. Shough noted that if both organizations obtain the recommended software, both groups could share the cost of training.

On motion by H. Danny Foley, Sr., seconded by Crystal P. Harris and carried, the Board does hereby approve the purchase of Xpert accounting software from RAD at a total cost of \$75,450.

Voting Aye: Young, Foley, Harris, and Large

Voting Nay: Martin

Mr. Martin stated that he voted nay because there are a lot of extra costs that have not been figured into RDA's proposal.

**B. Proposed County Lease of Rotary Property:** Jim Allen, Stuart Rotary Club Member, was in attendance. A copy of the proposed contract between Patrick County and the Patrick County Agricultural Fair, Inc. in regards to Rotary Field was included in the monthly board packet. The County Administrator noted that the Board has discussed this issue for some time and recommended that the Board approve the proposed contract. The Chairman stated his concern regarding number 3 in under Section 7 Use of Premises Item C, which states other fundraising projects. He advised that number 3 could allow the Patrick County Agricultural Fair, Inc. to reserve the facility every weekday and/or weekend. He requested a specific list of dates for same. Mr. Martin noted the rental fee and questioned whether Patrick County taxpayers should fund same. Mr. Large noted that he would be attending Stuart Rotary Club's Long-range Planning Committee meetings and requested that those meetings be scheduled for evenings that do not conflict with Patrick County's Park and Recreation Committee's meetings. Mr. Allen advised that he would pass Mr. Large's request onto Rick Cole.

On motion by Jonathan Large, seconded by H. Danny Foley, Sr. and carried, the Board does hereby approve the proposed contract between Patrick County and the Patrick County Agricultural Fair, Inc. in regards to Rotary Field, which includes a ten-year lease and a rental fee of \$11,500 per annum.

Voting Aye: Young, Large, Foley, and Harris

Voting Nay: Martin

Mr. Martin advised that he voted nay because of his objection to Items C and E under Section 7 Use of Premises.

On motion by Jonathan Large, seconded by Crystal P. Harris and carried, the Board does hereby agree to the following statements of understanding:

(1) The Stuart Rotary Club has a Long Range Planning Committee. The undersigned, Sonny Swails, is one of the members of this Committee. The purpose of this Committee is to evaluate and recommend improvements to Rotary Field and to the adjacent undeveloped Patrick County Fair property. Rotary has agreed that the County may designate a person (or a position on County staff) to be a non-voting member of this Committee, and the County will designate such a person to attend Committee meetings on behalf of the County.

(2) The Patrick County Fair and the County are aware that certain grant funds may be eligible for use to improve Rotary Field and the adjacent undeveloped Patrick County Fair property. With respect to grant funds that the County and the Patrick County Fair agree would be suitable for use in improving these premises, they will cooperate and provide mutual support (subject to availability of the appropriate personnel) in seeking and managing such funding.

(3) The County has a Recreation Board. The County will notify the undersigned, Sonny Swails, or his designated representative when the Recreation Board will consider matters concerning Rotary Field in sufficient time for the Patrick County Fair to have a person attend such meeting.

Voting Aye: Young, Large, Foley, and Harris

Voting Nay: Martin

Mr. Martin stated that the Statements of Understanding should have been included in the contract between the County and the Patrick County Agricultural Fair, Inc. Mr. Young noted that during Executive Session at the December meeting the Board discussed the issue and agreed that the contract and the three Statements of Understanding should remain separate. Mr. Allen noted that the three statements address the issue of cooperation between both organizations but does not directly pertain to the terms of the lease. Mr. Large stated that the Board had previously agreed to this arrangement.

C. Jail Issues Discussion: The County Administrator noted that since the Board's January meeting, the Jail Study Committee has met twice regarding jail issues. He advised that the Committee recommends the following: (1) The County construct a local jail; (2) Construct the facility on county-owned property adjacent to



the Transfer Station; and (3) Identify two or three alternative sites for the facility if the construction of same is not feasible near the Transfer Station. He advised that the County must meet the following requirements in order to qualify for 25% reimbursement from the State for construction costs: (1) The completion of a Community Needs Assessment, which has been completed on a regional basis; and (2) The completion of a Jail Planning Study at an approximate cost of \$35,000 to \$50,000. He noted that if the regional Community Needs Assessment does not suffice, the County would have to obtain a local study at a cost of approximately \$35,000 to \$50,000. He stated that Patrick County has requested a waiver of the State's jail moratorium and an extended deadline of May 2007 to complete the needed studies. He advised that in order to meet the May deadline, the Board must authorize him to advertise and award the contract to a consultant to complete the needed study(s) for up to \$100,000. He stated that the Committee has not determined the project cost and that the studies would have to be completed at an accelerated rate, which would increase the cost of same. Mr. Martin asked if the State would reimburse the County for the cost of the studies. Mr. Burnette advised that he would look into same. Mr. Martin inquired about possible grant money and an estimated cost for the jail. Mr. Monday advised that grants could not be obtained for the project due to the County's impending deadline. Mr. Burnette advised that figures have been "batted around"; however, no solid estimate has been determined as of yet. The Chairman advised that per the Department of Justice, the average cost per bed that meets the State's jail regulations is \$106,000 to \$153,000. Mr. Monday stated that according to the regional Community Needs Assessment, Patrick County would need 120 beds by the year 2020. Mr. Burnette advised that the Jail Study Committee does not yet have a recommendation regarding the number of beds for the facility. Mr. Monday noted that the Committee recommends that the Magistrate's Office be located in the new jail.

On motion by H. Danny Foley, Sr., seconded by Jonathan Large and carried, the Board does hereby approve the expenditure of up to \$100,000 for the completion of a Community Needs Assessment, if needed, and a Jail Planning Study for the proposed jail facility.

Voting Aye: Young, Large, Foley, Harris, and Martin

Voting Nay: None

**Mr. Burnette advised that the Jail Study Committee asked him to request authorization from the Board to create a Request for Proposals (RFP) for Courthouse repairs. He noted that an estimated cost for the project would not be known until RFP's are obtained. Mr. Monday advised that the current building is not American Disabilities Act compliant and is not a suitable working environment for employees. Mr. Burnette noted that the creation of a RFP could be done at no cost to the County.**

**On motion by Jonathan Large, seconded by H. Danny Foley, Sr. and carried, the Board does hereby authorize the Jail Study Committee to create a Request for Proposals for repairs to the Patrick County Courthouse.**

**Voting Aye: Young, Large, Foley, Harris, and Martin**

**Voting Nay: None**

**Mr. Burnette advised that a recorded survey of county-owned land at the Patrick County Transfer Station could not be located. The Chairman stated that he was told that Olver, Inc. completed a survey of same. Mr. Burnette advised that he would look into same.**

**On motion by H. Danny Foley, Sr., seconded by Crystal P. Harris and carried, the Board does hereby authorize the County Administrator to obtain a survey of county-owned property at the Patrick County Transfer Station contingent upon the determination that a survey has not yet been completed; further, it is understood that if a survey of the property is needed, a bidding process would be used for same, which is exempt from lowest bid requirements.**

**Voting Aye: Young, Large, Foley, Harris, and Martin**

**Voting Nay: None**

**The Board recessed for thirty minutes.**

**The Board reconvened into regular session**

**On motion by Jonathan Large, seconded by H. Danny Foley, Sr. and carried, the Board does hereby change the meeting time for its regularly scheduled meetings to 1:00 p.m.**

**Voting Aye: Young, Large, Foley, and Harris**

**Voting Nay: Martin**

This day came Patrick County Extension Office staff to update the Board regarding its efforts. Carol Byrd, Extension Office Unit Coordinator, Joan Wages and Christy Howe, staff, discussed each department within the office and the staff for same and gave a power point presentation, with a paper copy filled with the papers of the Board. She explained the following Extension Office programs and subject areas: ANR Programs, agriculture, 4-H Youth Development and Camp, Community Viability, Reality Store Training, Family and Consumer Sciences, Focus on Wellness, EFNEP and SCNEP, and Youth and Adult Wellness. She noted that two new programs would be introduced in 2007, which include Dining with Diabetes and Healthy Eating Every Day.

The County Administrator continued with his report.

**D. Bids for Gasoline, Heating Fuel, etc. Update:** The County Administrator presented the Board with bid tallies for gasoline, heating fuel, propane, and diesel, which were obtained in December 2006, and the re-bid of gasoline in February 2007. He advised that Petroleum Traders Corporation was the low bidder for gasoline. He stated that per Petroleum Traders Corporation, they would be using the same “outlet” and common carriers as the two other bidding firms.

On motion by Roger L. Martin, seconded by Crystal P. Harris and carried, the Board does hereby direct the County Administrator to award the following contracts based on the lowest bid received for each fuel: (1) Gasoline Bid 2007-1 awarded to Petroleum Traders Corporation in the amount of \$1.6109; (2) Heating Fuel Bid 2006-5 awarded to Hutchens Petroleum in the amount of \$1.8177; (3) Propane Bid 2006-6 awarded to Clark Gas and Oil in the amount of \$1.366; (4) Diesel 2006-7 awarded to Hutchens Petroleum in the amount of \$1.8177 for high sulfur/off road and \$1.9917 for low sulfur/on road.

Voting Aye: Young, Large, Foley, Harris, and Martin

Voting Nay: None

**E. Strategic Planning Session Recap:** The County Administrator asked the Board for comments regarding the recent Strategic Planning Session that was held on January 27<sup>th</sup>. The Board stated that the session was very beneficial and

**gave the Board more focus for the future of Patrick County. Mr. Burnette advised that he would begin preparing for the 2007 session.**

**F. General Assembly Update:** The County Administrator advised that he did not have any new information regarding bills and issues currently in front of the 2007 General Assembly. The Assistant County Administrator advised that the General Assembly is willing to designate the Virginia Covered Bridge Festival held in Patrick County as the official festival of the Commonwealth, which was passed in both the House and the Senate.

**G. 2007-2008 County Budget Schedule:** The County Administrator noted that budget requests from departments and agencies are due by February 23<sup>rd</sup> and the School System's budget request must be received by April 1<sup>st</sup>. He advised that per the Chairman's recommendation, he would prepare a draft budget, which would be presented to the full Board at the April 9<sup>th</sup> meeting. He recommended that the Board hold a work session in April to discuss the proposed budget. The Chairman asked that the Board review the draft budget when it is received and forward any comments or concerns to Mr. Burnette before the April work session. The Board scheduled a two-hour work session for Thursday, April 19<sup>th</sup> commencing at 4:00 p.m. Mr. Burnette advised that the Board could hold a public hearing on May 14<sup>th</sup> for the proposed budget, which must be advertise for two weeks prior to the hearing. He noted that the hearing could be advertised on April 25<sup>th</sup> and May 2<sup>nd</sup> with budget adoption between May 21<sup>st</sup> and May 28<sup>th</sup>. The Chairman advised that a special called meeting might be needed. Mrs. Harris directed Mr. Burnette to request each department head to note which line items in their budget are mandatory.

**H. VACo Legislative Day / Rural Caucus Recap:** The County Administrator advised that he, along with Supervisor Harris and the Assistant County Administrator, attended VACo's Legislative Day and Rural Caucus events on February 1<sup>st</sup> and 2<sup>nd</sup>, which were very beneficial and allowed them to discuss various issues relating to the County with State representatives.

**I. Resolution on Personnel and Purchasing Responsibilities:** The County Attorney presented the Board with a proposed Personnel and Purchasing resolution, which was discussed during the Strategic Planning Session in January. He advised that the portion relating to the centralized accounting system had been

removed due to the need for further negotiations with the School System regarding same. He stated that if the proposed resolution is adopted, the centralized purchasing system would become effective July 1<sup>st</sup>, which does not automatically apply to the School System and would require further negotiations by the County Administrator with same. Mr. Large asked if it would still be necessary for the Board to continue to review the County's monthly bills after this authority is delegated to the County Administrator. The Assistant County Administrator stated that the County's auditing firm recommends that the Board review the bills for internal auditing purposes. The Chairman and Supervisors Foley, Harris, and Martin advised that the Board should continue to review same.

On motion by Roger L. Martin, seconded by Crystal P. Harris and carried, the Board does hereby adopt the following resolution:

WHEREAS the Board of Supervisors of Patrick County desires to promote the efficient administration of the government of the County.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Effective July 1, 2007 and pursuant to Code of Virginia §15.2-1231, the County adopts a centralized system of purchasing. The County Administrator is authorized to undertake all acts necessary to put such adoption into effect, and to invite and negotiate an agreement with the Patrick County School Board to participate in this system. The County Administrator is authorized to execute on behalf of the County all contracts or other instrument arising from purchases made under this system. This authority shall extend also to all contracts executed by the County, whether for purchasing or for any other purpose.

2. Effective immediately, and pursuant to Code of Virginia §15.2-1501, the County Administrator is delegated the authority to make all decisions relating to personnel in the employment of the County, with the exception of the County Administrator and County Attorney, which shall be reserved to the Board of Supervisors. The County Administrator shall be vested with the authority to hire, terminate, promote, demote, review, discipline and assign work tasks to any such employee, and to in general make and execute all decisions concerning the employment of any County employee or applicant for employment by the County. The Board of Supervisors, while not adopting the County Executive form of government, adopts the policy and spirit expressed in Code of Virginia §15.2-703:

Neither the board nor any of its members shall in any manner dictate the appointment or removal of any county administrative officers or employees who are appointed by the County Administrator or any of his subordinates. However, the Board may express its views and fully and freely discuss with the County Administrator anything pertaining to appointment and removal of such officers and employees. Except for the purposes of inquiry and investigation, the Board and its members shall deal with county officers and employees who are subject to the direction and supervision of the County Administrator solely through the County Administrator, and neither the Board nor any member thereof shall give orders either publicly or privately to any such county officer or employee.

Voting Aye: Young, Harris, and Martin

Voting Nay: Large and Foley

Mr. Foley advised that he voted nay because it is his opinion that county employees should be allowed to discuss various issues with the Board.

J. Discussion of Wellness Center Feasibility Study: The County Administrator noted that during the recent Strategic Planning Session, the Board directed the County Administrator to begin compiling information regarding a proposed wellness center in Patrick County. He stated that the Board recommended the creation of a committee to study the issue, which would be comprised of representatives from County departments, Patrick County Parks and Recreation Committee, School System, Town of Stuart, and citizens. Mr. Large requested that a representative from the Stuart Rotary Club be included. The Chairman stated, "I think it's very important that people realize that what we are trying to do is to get the ball rolling on what will be truly not a public endeavor, because what has got to be the result is a community, not for profit operation that we don't own". The County Administrator noted that a cost figure for the construction of the center has not been discussed nor has the idea of the County owning the facility. He stated, "I personally look at this the same way we did with the dialysis center, which was we identified a need, we got a group together to identify what we needed, to actually market the idea, and find a private person to come in and do it". He advised that a feasibility study could be done internally.

On motion by Roger L. Martin, seconded by Crystal P. Harris and carried, the Board does hereby direct the County Administrator to form a committee to complete a Wellness Center Feasibility Study, which would be comprised of the full Patrick County Parks and Recreation Committee; representatives from the Stuart Rotary Club, Town of Stuart, School System, a recognized senior organization such as SAAA, Extension Office, County Administration; and the Patrick County Recreation Director.

Voting Aye: Young, Large, Harris, and Martin

Voting Nay: Foley

k. Landfill / Transfer Station Issues: The County Administrator discussed various issues relating to the Patrick County Landfill and Transfer Station.

1.) Annual Training for Transfer Station Staff: The County Administrator advised that Olver, Inc. has submitted a proposal to conduct an onsite, one-day Storm Water Pollution Prevention Plan (SWPPP) training for Transfer Station staff at a cost of \$1,500, which will assist the staff in the compliance of the facility's Storm Water General Permit and will cover all important aspects of the SWPPP.

On motion by Jonathan Large, seconded by Roger L. Martin and carried, the Board does hereby accept Olver, Inc.'s proposal to conduct an onsite, one-day Storm Water Pollution Prevention Plan (SWPPP) training for Transfer Station staff at a cost of \$1,500.

Voting Aye: Young, Large, Foley, Harris, and Martin

Voting Nay: None

2.) Notification from Virginia DEQ: The County Administrator stated that notification was received from Virginia Department of Environmental Quality (DEQ) advising that the County's 127-day extension request for the installation of a deep well and two sentinel wells had been approved. He advised that the wells must be installed by March 2<sup>nd</sup> and that within forty-four days of installation, the County must submit certification and an installation report for each well. He noted that a preliminary cost estimate for the project is \$20,000. He requested authorization to seek bids for the project.

On motion by Jonathan Large, seconded by H. Danny Foley, Sr. and carried, the Board does hereby direct the County Administrator to take the necessary steps to comply with Virginia Department of Environmental Quality's requirement regarding the installation of a deep well and two sentinel wells at the Patrick County Closed Landfill.

Voting Aye: Young, Large, Foley, Harris, and Martin

Voting Nay: None

3.) Virginia DEQ Unannounced Compliance Inspection: The County Administrator advised that the Patrick County Transfer Station was found to be incompliant in regards to financial assurance demonstration obligation requirements. He advised that the County received the required financial disclosure form on February 5, 2007, which would be forwarded to DEQ today. He stated that the facility disclosure statement list includes Ralph Hall, who recently retired and should be removed from same. He noted that DEQ reported that the lid on the used motor oil tank was observed to be open and requested that the lid remain closed when not actively in use. He advised that a grassy area of approximately 1'x1' near the containment area was observed to be black with evidence of petroleum-stained soils and grass. He stated that staff installed a metal bucket to catch any dripping oil from the tank.

4.) Virginia Department of Labor & Industry Notification: The County Administrator advised that the Patrick County Transfer Station was found to be incompliant with the Virginia Department of Labor and Industry's Occupational Safety and Health Compliance inspection that was completed from December 29, 2006 to December 29, 2006, which was discussed during the January Board Meeting. He stated that Mike Hudson, Emergency Services Coordinator, conducted a training session for all full-time employees at the facility, which have now obtained First Aid certification.

L. Patrick County Historical Society Time Capsule Request: The County Administrator advised that the Patrick County Historical Society has requested permission to place a time capsule in front of the museum and library building in Stuart, which would take place in conjunction with the Jamestown 2007 celebration. He noted that no funds are requested for this project.



On motion by H. Danny Foley, Sr., seconded by Crystal P. Harris and carried, the Board does hereby authorize the Patrick County Historical Society to bury a time capsule in front of the Blue Ridge Regional Library and Museum in Stuart in conjunction with the Jamestown 2007 celebration.

Voting Aye: Young, Large, Foley, Harris, and Martin

Voting Nay: None

M. Voting Precincts: The County Administrator advised the per Teddy Doss, Maintenance Director, all voting precincts in Patrick County now meet American Disabilities Act requirements.

N. County Audit Contract: The County Administrator advised that the County's audit contract with Robinson, Farmer, Cox Associates would expire with the completion of the 2005-2006 fiscal year audit. He requested permission to obtain proposals for the County's audit and to add the following items in the request for proposals: (1) A five-year revenue forecast for the County; and (2) A cost allocation plan that would enable the County to receive greater reimbursement from some state and/or federal programs by accounting for expenses in the proper fashion.

On motion by Crystal P. Harris, seconded by Roger L. Martin and carried, the Board does hereby authorize the County Administrator to solicit proposals to perform a financial and compliance audit for the fiscal year ending June 30, 2007, with a two-year renewal option with the inclusion of proposals to perform a five-year revenue forecast and cost allocation plan for the County.

Voting Aye: Young, Large, Foley, Harris, and Martin

Voting Nay: None

O. Noted for Record Receipt of Department Head Reports:

(1) Sheriff: The report of Patrick County Sheriff David Hubbard of prisoners confined during the previous month in the County Jail was this day presented, which report was examined as required by Section 53-178, 1950 Code of Virginia, as amended, and found to be correct.

(2) Building Inspector: A report of the activities of Jason Brown, County Building Inspector, for the preceding month, including a list of the number of new and used mobile homes for which permits were issued during the

past month, was presented and examined. Said reports are approved and ordered filed with the papers of this meeting.

(3) **DMV Agent:** A report of office activities of Shirley Rorrer, Patrick County Division of Motor Vehicles (DMV) Agent, was presented for the Board's information. Said report is noted and ordered filed with the papers of this meeting.

(4) **Treasurer:** A trial balance of the records of Carolyn I. Tatum, Patrick County Treasurer, as of the last day of the previous month and a statement of depositories made during the same month was submitted. Said report is noted.

(5) **Animal Control Officer:** A report of the activities of C. Leon Handy, County Animal Control Officer, were presented and examined for the preceding month. Said report is noted and ordered filed with the papers of this meeting.

(6) **Maintenance Supervisor:** A report of activities of Teddy Doss, Maintenance Supervisor was presented and examined for the preceding month. Said report is noted and filed with the papers of this meeting.

(7) **Emergency Management:** A report of the activities of Michael Hudson, Emergency Management Coordinator, was presented and examined for the preceding month. Said report is noted and ordered filed with the papers of this meeting.

(8) **Tourism Director:** A report of the activities of Jeannie Frisco, Tourism Director, was presented and examined for the preceding month. Said report is noted and ordered filed with the papers of this meeting.

(9) **Recreation Director:** A report of the activities of Clyde Crissman, Recreation Director, was presented and examined for the preceding month. Said report is noted and ordered filed with the papers of this meeting.

(10) **Erosion and Sediment Control Inspector:** A report of the activities of Charles Vernon, Erosion and Sediment Control Inspector, was presented and examined for the preceding month. Said report is noted and ordered filed with the papers of this meeting.

Mr. Large asked if the Board would continue to receive monthly department head reports; he recommend that it be discontinued.

On motion by Jonathan Large, seconded by Crystal P. Harris and carried, the Board does hereby direct that County Department Heads are no longer required to submit a monthly report for inclusion in the Board's monthly board packet; however, the County Administrator is authorized to continue requesting monthly reports from department heads to be used for his discretion.

Voting Aye: Young, Large, Foley, Harris, and Martin

Voting Nay: None

**P. WPPDC Intergovernmental Review Clearinghouse Memorandum #2:**

The County Administrator presented the Board with a WPPDC Intergovernmental Review Clearinghouse Memorandum #2 requesting comments regarding Southern Area Agency on Aging's FY08 Federal Transit Administration Grant Application to obtain Section 5310 funding for the purchase of vehicles for the transportation of elderly citizens program. He noted that the total purchase cost is estimated to be \$194,000 with a federal share of 80% and a local share of 20%. He recommended that the Board submit a favorable response regarding the project.

On motion by H. Danny Foley, Sr., seconded by Crystal P. Harris and carried, the Board does hereby direct the County Administrator to submit a favorable response to West Piedmont Planning District Commission's request for comments in regards to Southern Area Agency on Aging's (SAAA) FY08 Federal Transit Administration Grant Application requesting Section 5310 funding for purchase of vehicles for SAAA.

Voting Aye: Young, Large, Foley, Harris, and Martin

Voting Nay: None

**Q. Stuart Uptown Revitalization Project:** The County Administrator advised that the Town of Stuart is in the process of developing a competitive Community Development Block Grant Application (CDBG) for Stuart Uptown Revitalization for submission to the Virginia Department of Housing and Community Development (VDHCD). He stated that the Town is requesting that the County agree to seek \$43,000 in Virginia Department of Transportation Revenue Sharing Funds at no cost to the County for the Town of Stuart's Uptown Revitalization Project, which includes a Community Development Block Grant Application to the Virginia Department of Housing and Community Development. He advised that the Town of Stuart has committed to fund the required 50-50 match, which totals

**\$21,500. He noted that the County assisted the Town in the same manner during the Town's Downtown Revitalization Project.**

**On motion by Crystal P. Harris, seconded by Jonathan Large and carried, the Board does hereby agree to seek \$43,000 in Virginia Department of Transportation Revenue Sharing Funds at no cost to the County for the Town of Stuart's Uptown Revitalization Project, which includes a Community Development Block Grant Application to the Virginia Department of Housing and Community Development; it is understood that the Town of Stuart has committed to fund the required 50-50 match, which totals \$21,500.**

**Voting Aye: Young, Large, Foley, Harris, and Martin**

**Voting Nay: None**

**R. Correspondence from the Roanoke Valley-Alleghany Regional Commission: The County Administrator presented the Board with correspondence from the Roanoke Valley-Alleghany Regional Commission regarding an upcoming meeting of local jurisdictions regarding wind turbines. He advised that this notification is simply for the Board's information.**

**The County Administrator noted that this is his first Board Meeting as Patrick County Administrator and asked the Board to allow him to make a brief statement regarding same. I want to humbly thank the Board and the people of Patrick County for the opportunity you have given me to serve you in the role of County Administrator. When I first moved back to the County some eleven years ago to become the second ever Economic Development Director, I never believed I would come into a position like this. In the economic development job, I had to live up to a very high standard set forth by my predecessor David Ratliff. The task this time is even more daunting as I follow some of the giants of local Patrick County government. I have been blessed to have the chance to know and watch County Administrators like Bernie Day, Dave Hoback, and Regena Handy and have been even more fortunate to call them friends. They are the gold standard to which I aspire. As you are vividly aware, Regena has left some incredibly large shoes to fill and I will do my best to live up to the example she set. I view my role as both a manager and as an agent for continuous improvement. Patrick County has been hard hit in many ways over the past several years, but I am here to tell you that we**

are well on our way back and that our brightest days are still ahead. Every day more and more people choose to make Patrick County their home; more businesses open their doors; and more of our children get a world-class education. Home building is going up while unemployment rates are going down. There is much to be proud of and excited about in Patrick County today. However, there is much still to do. We can do more to bring jobs and tax base to the community and our new Economic Development Director is well on his way to doing that already. Governor Gerald Baliles just a month ago talked about the tremendous potential we have in tourism development. Our schools are some of the best in the Commonwealth, and I believe in the nation, yet this is being done with per pupil spending and teacher salaries both well toward the bottom in the state. Our recreation program in Patrick County is tremendous but we must do more and invest more to bring recreational opportunities to people all over the County. We have an excellent staff in local government serving the people of Patrick County and I intend to expect highly of them and support them and help them in every way I can to make the great job they are doing even better. As you know, during my time as Economic Development Director and as Assistant County Administrator, I have been a strong supporter of progressive ideas. I hope that the Board and the citizens of the County will allow me to continue this work to bring new and exciting projects and policies to the forefront. Some ideas will be good and some may not be, but I can promise you that every one will have the best interests of the entire County at heart. I have a vision of a Patrick County that offers the highest quality of life and cutting edge services while doing so at a low cost of government. Projects like the new jail and the county-wide wireless broadband system are just two examples of the way I believe Patrick County must go to reach its brightest potential. For too long we have put off what needs to be done or spent thousands on futile repairs to things like the jail that we knew would not be smart investments in the long run. Simply stop and think of where we would be today had we made the necessary investments to construct a new jail thirty years ago when it was known that it would one day have to be done. How many millions of dollars would we be better off today? This is at the core of my vision as County Administrator. Doing things the right way and only having to do them once is not usually the cheapest alternative in the short run but it is always the smart decision in the long run. My goal, and one I know the Board shares, is to

provide excellent customer service to the citizens of the County and to offer as many services as possible while keeping taxes and other costs to the taxpayer as low as possible. While there is much going right in our local economy today, there are many who are hurting and cannot handle additional expenses. I understand that. I truly believe that we can strike that balance between providing the right kinds of government services while at the same time protecting the pocketbooks of taxpayers. It is a balance I will strive every day to accomplish. Our County is changing and growing by leaps and bounds. We must keep nudging it forward in a hundred different ways simultaneously to bring about the bright days I see ahead. We cannot focus on just one piece or on one segment and say that this is what Patrick County is or what it should become. That is the way that we found ourselves in economic crisis when the manufacturing plants we had staked our lives on suddenly were crushed by global trade. By diversifying and making our community a multifaceted one, we can weather any storm that may come our way. As I take on the role of County Administrator, I felt it appropriate that the Board and the citizens of the County understand my vision and my beliefs because they will shine through every day that I am in the position. I cannot begin to express my appreciation to the Board for its guidance and support over the past decade and for its trust in me as I begin this part of the journey. I promise to do everything in my power to make sure it is a decision of which you are always proud. Thank you once again.

The Assistant County Administrator reported on the activities of her office.

A. Appointment of Tourism Advisory Council: The Assistant County Administrator proposed the creation of a local Tourism Advisory Council, which was discussed during the Board's recent Strategic Planning Session. She advised that the proposed council would be beneficial to the County's future tourism efforts and long-range planning of same. She presented a proposed list of members for the Council and the mission of same. Mr. Large requested that a representative from the Patrick County Chamber of Commerce serve as a member on the council. Mrs. Frisco advised that Cindy Hoback currently serves as a Chamber Member.

On motion by Jonathan Large, seconded by H. Danny Foley, Sr. and carried, the Board does hereby approve the creation of a Patrick County Tourism Advisory Council with the following appointments:

Dan River District	Cindy Hoback, Accommodation
Dan River District	Jeannie Puckett, Agritourism
Mayo River District	Charlotte Gardner, Artisan
Smith River District	Sam Jensen, Attraction
Blue Ridge District	Leslie Shelor, Event
Peters Creek District	Mary Jo Leet, Musician
Peters Creek District	Marcus Norman, Restaurant

Voting Aye: Young, Large, Foley, Harris, and Martin

Voting Nay: None

**B. Resolution of Tourism Authority for 2008 General Assembly:** The Assistant County Administrator requested authorization from the Board to request the County's state legislative delegation to submit appropriate bills in the 2008 General Assembly Session to allow the creation of a Patrick County Tourism Authority.

On motion by H. Danny Foley, Sr., seconded by Crystal P. Harris and carried, the Board does hereby adopt the following resolution:

WHEREAS, the Board of Supervisors of Patrick County has appointed a Tourism Advisory Council consisting of seven voting members from various Patrick County tourism-related business sectors serving staggered terms; and

WHEREAS, the mission of this Council is to enhance the existing and potential tourism industry throughout Patrick County through actions of business development, marketing and promotion, education, and all other activities which may contribute to economic and cultural growth and the quality of the Patrick County tourism industry; and

WHEREAS, Patrick County desires to create a non-profit, incorporated organization namely a Patrick County Tourism Authority for appointed Council.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors of Patrick County respectfully requests its state legislative delegation to undertake the creation of said Tourism Authority for Patrick County during the 2008 session of the General Assembly.

**Voting Aye:** Young, Large, Foley, Harris, and Martin

**Voting Nay:** None

**C. Raven Den Arts Centre Feasibility Study Contract** The Assistant County Administrator presented the Board with an overview of the Raven Den Arts Centre Feasibility Study, with a copy filled with the papers of the Board. She advised that the interview panel for the project, which is comprised of the Board Chairman, County Administrator, and the Assistant County Administrator, recommend the negotiation of a contract with Basile Baumann Prost & Associates from Annapolis, Maryland for the completion of a feasibility study for the project. She noted that the firm submitted a quote of \$24,660 with a sixteen-week timetable for the study of one or two sites in the Woolwine community; however, the Board requested that the scope of work be expanded to include one site per each magisterial district. She advised that the firm has requested an additional \$2,500 for the change in the original scope of work. The Chairman recommended that the proposed facility be constructed on county-owned property. Mr. Large asked if the proposed facility would create a conflict with Patrick County Music Association (PCMA) events. Mrs. Frisco advised that the recording studio in the proposed facility would assist the PCMA and would complement the organization.

On motion by Roger L. Martin, seconded by Crystal P. Harris and carried, the Board does hereby accept Basile Baumann Prost & Associates' proposal to conduct a feasibility study for the Raven Den Arts Centre at a cost of \$27,100, which includes the study of one site in each magisterial district in the County.

**Voting Aye:** Young, Harris, and Martin

**Voting Nay:** Large and Foley

**D. Lover's Leap Overlook Graffiti Issues:** The Assistant County Administrator noted the graffiti issue at Lover's Leap Overlook in Meadows of Dan. She proposed the following possible solutions to remove or cover the graffiti: (1) Create a memorial wall by installing etched stainless steel plaques that would



require no future maintenance at an approximate cost of \$630,000; (2) Soda blasting both sides of the rock wall at an estimated cost of \$14,500 with the assistance of volunteers; or (3) Paint the wall with a exterior washable paint at a cost of \$600 per coat with the assistance of volunteers. She noted that if the County cleaned or painted the rocks, it would have to repeat the process each time graffiti is put on the wall. She suggested that the County install signage at the site advising the public that defacing the rock wall is illegal. Mr. Large suggesting the installation of a web camera to monitor the area. Mrs. Frisco advised that the County's Maintenance Department has \$2,700 in its Repair and Maintenance Budget that could be used for this project. The Chairman requested that the area be patrolled as much as possible by the Sheriff's Department.

On motion by Jonathan Large, seconded by Roger L. Martin and carried, the Board does hereby appropriate funds up to \$700 for signage advising that defacing the rock wall is illegal and the purchase of paint and/or the installation of cameras at the Lover's Leap Overlook in Meadows of Dan to monitor the area in an effort to prevent further defacing of the site with graffiti and to begin the clean-up process; further, it is understood that the appropriated funds of up to \$700 will not finance the entire clean-up and monitoring project.

Voting Aye: Young, Large, Foley, Harris, and Martin

Voting Nay: None

**E. Proposed Plan for Lover's Leap Entrance/Exit:** The Assistant County Administrator presented the Board with Virginia Department of Transportation's proposed plans for the Lover's Leap area in conjunction with the Route 58 Project through Meadows of Dan. She advised that the proposed plans designate the area near the current entrance into the Fred Clifton Park as the new entrance for east and west bound traffic into the park and the Lover's Leap Overlook. She noted that VDOT has proposed the construction of a cul-de-sac at the overlook, which might be troublesome for motorists driving RV's or pulling travel trailers and might encourage the "congregation" of citizens in that area. She recommended that the Board request VDOT to review and re-evaluate the proposed plans for the Lover's Leap Overlook area. The Chairman stated that the proposed "bottle neck" plan would not work.

On motion by Crystal P. Harris, seconded by H. Danny Foley, Sr. and carried, the Board does hereby direct the Assistant County Administrator to submit a letter to Virginia Department of Transportation requesting that the proposed plan for the Lover's Leap Overlook be reviewed and re-evaluated and that an entrance into the site be added for west bound traffic to eliminate the proposed cul-de-sac.

Voting Aye: Young, Large, Foley, Harris, and Martin

Voting Nay: None

**F. Local Jamestown Committee's Proposal Regarding NACO's Annual Conference:** Carolyn Beale, Patrick County Jamestown Committee Chairperson, presented the Committee's proposal regarding the County's participation and sponsorship of a tour bus transporting NACo delegates from Richmond to Jamestown on July 15<sup>th</sup>. She noted that each bus would be transporting up to 55 passengers; however, it has not yet been confirmed if the same group of passengers would be transported back to Richmond from Jamestown or if a new group would be assigned to Patrick County's bus, which would total up to 110 passengers. Ms. Beale stated that the Committee proposes the following activities aboard the bus: (1) Two county representatives acting as guides, possible Governor Baliles and Mrs. Frisco; (2) View the "All In A Day's Drive" and "Up and Down These Roads" videos; (3) View various music video clips of local musicians; and (4) Provide gift bags containing various Patrick County items. She advised that the proposed gift bags would cost approximately \$15.00 each for an estimated total cost of \$825.00. Mrs. Frisco noted that many of those items would be donated for the event. She stated that the proposed video clip of local musicians would cost approximately \$250.00, which could also be used at welcome centers and other locations. She noted that Governor Baliles has agreed to represent the County as a tour guide at no cost as long as there are no scheduling conflicts.

On motion by Crystal P. Harris, seconded by H. Danny Foley, Sr. and carried, the Board does hereby approve Patrick County Jamestown Committee's request for up to \$1,900.00 to purchase items for 110 gift bags and the creation of a video clip showcasing local musicians for NACO's Annual Conference bus tour on July 15, 2007.

Voting Aye: Young, Large, Foley, Harris, and Martin

Voting Nay: None

**G. Patrick County Informational Calendar:** The Assistant County Administrator advised that the Tourism Office is in the process of creating a Patrick County Informational Calendar. She stated that the Patrick Henry Photography Club is in the process of submitting pictures to be judged for the calendar and the Patrick County Shooting Association has volunteered to distribute the calendars to various retail outlets to be sold to the general public. She noted that the Shooting Association would be able to purchase the calendars at wholesale due to their willingness to distribute same. She advised that the Tourism Office is working with the County's website administrator to make the calendars available for purchase online. She noted that the calendars would be an appropriate gift for prospective businesses. She advised that the calendars are scheduled to be completed and available for sale by July.

The Economic Development Director, Jaime Hutchins, reported on the activities of his office.

**A. Rich Creek Corporate Park Shell Building Build-out:** Mr. Hutchins advised that the Patrick County Economic Development Authority received \$300,000 in grant monies from the Virginia Tobacco Commission, which was applied towards construction costs for Phase I of the Rich Creek Corporate Park Shell Building.

**B. Patrick County Enterprise Zones:** Mr. Hutchins advised that he recently attended Virginia Department of Housing and Community Development's "How to Qualify for Enterprise Zone" workshop. He stated that on January 31<sup>st</sup>, the Office of Economic Development mailed out a letter to all businesses in the Enterprise Zones advising them of the April 1<sup>st</sup> deadline for state grant applications.

**C. 2007 Comprehensive Economic Development Strategy:** Mr. Hutchins presented the Board with a proposed Comprehensive Economic Development Strategy, with a copy filed with the papers of the Board. Mr. Martin requested that T-1 Internet service be designated as a priority of the County.

On motion by H. Danny Foley, Sr., and seconded by Roger L. Martin and carried, the Board hereby expresses its desire to maintain its status as a Redevelopment Area under the Economic Development Administration and supports the West Piedmont Economic Development District Designation; further, it elects to be covered by the 2007 Comprehensive Economic Development Strategy

**Program for WPPDC in its capacity as an EDA Economic Development District, which includes projects listed within the prioritized project list of same.**

**Voting Aye: Young, Large, Foley, Harris, and Martin**

**Voting Nay: None**

**D. Meadows of Dan Enterprise Sub-Zone: Mr. Hutchins advised that the Office of Economic Development is tentatively mapping out eight hundred acres for the Meadows of Dan Enterprise Sub-Zone. He noted that the County would receive additional acreage next year due to the recent Town of Stuart annexation of portions of the County.**

**The County Attorney stated that he did not have any items to discuss in open session.**

**On motion by Crystal P. Harris, seconded by H. Danny Foley, Sr. and carried, the Board convened into Executive Session to discuss legal matters [Section 2.2-3711(A)(7), 1950 Code of Virginia, as amended]; prospective business matters [Section 2.2-3711(A)(5), 1950 Code of Virginia, as amended]; and personnel matters [Section 2.2-3711(A)(1), 1950 Code of Virginia, as amended].**

**Voting Aye: Young, Large, Foley, Harris, and Martin**

**Voting Nay: None**

**On motion by Jonathan Large, seconded by and Crystal P. Harris and carried, the Board reconvened into regular session, based upon the following:**

**WHEREAS, the Patrick County Board of Supervisors has convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with provisions of the Virginia Freedom of Information Act, and**

**WHEREAS, Section 2.1-344.1 of the Code of Virginia requires a certification by the Board that such executive meeting was conducted in conformity with Virginia law,**

**NOW, THEREFORE, BE IT RESOLVED that the Patrick County Board of Supervisors does hereby certify that, to the best of each member's knowledge, only such public business matters as were identified in the motion convening the executive meeting were heard, discussed or considered by the Board,**

**BE IT FURTHER RESOLVED that the Patrick County Board of Supervisors does hereby certify that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the executive meeting to which this certification resolution applies.**

**Voting Aye: Young, Large, Foley, Harris, and Martin**

**Voting Nay: None**

**On motion by Roger L. Martin, seconded by Crystal P. Harris and carried, the Board does hereby appoint Leslie Shelor as the Blue Ridge District representative on the Jamestown 2007 Committee.**

**Voting Aye: Young, Large, Foley, Harris, and Martin**

**Voting Nay: None**

**On motion by Roger L. Martin, seconded by Crystal P. Harris and carried, the Board does hereby appoint Jaime Hutchins as a representative to replace Michael Burnette on the West Piedmont Business Development Board.**

**Voting Aye: Young, Large, Foley, Harris, and Martin**

**Voting Nay: None**

**On motion by Jonathan Large, seconded by Crystal P. Harris and carried, the Board does hereby authorize the County Administrator to advertise the lease of the building for public use that currently houses the STEP, Inc. program in Stuart.**

**Voting Aye: Young, Large, Foley, Harris, and Martin**

**Voting Nay: None**

**A number of bills and claims against the county were presented and examined. Mr. Foley inquired about three bills for heating fuel for the library within a thirty-day period. Mrs. Frisco stated that the supplier might have "topped off" the fuel tank. Mr. Burnette advised that he would look into same. Mr. Foley inquired about the purchase of a clutch kit for the Maintenance Department's truck. He noted that the cost of the kit was \$400 and the total bill from Brown's Automotive was**

**\$1,100, which was approximately \$300.00 more than the estimate for the repairs. The Chairman directed that the County pay the original estimates amount and discuss the approximately \$300.00 difference with the business and department head. Mr. Foley noted that the County only uses the Liberty Voting Precinct approximately one day of the year; however, the County pays a monthly electric bill. The Chairman inquired about the possibility of turning off the electricity to the building when it is not in use. The Chairman directed the County Administrator to research same.**

**On motion by Jonathan Large, seconded by Crystal P. Harris and carried, the bills and claims were ordered paid and the following warrants were issued in payment of same:**

<b>On the General County Fund:</b>	<b>Warrants No. 26909 - 27071</b>
<b>On the General County Fund:</b>	<b>Warrants No. 85691 - 86082</b>
<b>On E-911 Communications Fund:</b>	<b>Warrants No. 1209 - 1226</b>
<b>On Asset Forfeiture Fund:</b>	<b>Warrants No. N/A</b>
<b>On Law Library Fund:</b>	<b>Warrants No. N/A</b>

**Voting Aye: Young, Large, Foley, and Harris**

**Voting Nay: Martin**

**On motion by Jonathan Large, and seconded by Crystal P. Harris and carried, the requests for appropriations are approved, as presented, therefore, BE IT RESOLVED by the Board of Supervisors of the County of Patrick, Virginia, that the following appropriations be, and the same hereby are, made for the month of February, 2007: General County Fund - \$816,000.00; Social Services (VPA) Fund- \$152,753.67; Comprehensive Services Act- \$34,375.00; E911 Communications Fund- \$9,787.81; County School Funds - \$2,000,000.00; TOTAL ALL APPROPRIATIONS- \$3,012,916.48**

**Voting Aye: Young, Large, Foley, and Harris**

**Voting Nay: Martin**

On motion by Jonathan Large, seconded by Crystal P. Harris and carried, it is hereby ordered that Carolyn I. Tatum, Treasurer, transfer the sum of Three Hundred Seventy Thousand Eight Hundred Seventy-five Dollars and Zero Cents (\$370,875.00) from the General County Fund to the County School Fund to meet costs for February 15, 2007 contingent upon the definite need for funds and availability in the General County Fund.

Voting Aye: Young, Large, Foley, and Harris

Voting Nay: Martin

On motion by Jonathan Large, seconded by Crystal P. Harris and carried, the following requests for additional appropriations are hereby approved.

Voting Aye: Young, Large, Foley, and Harris

Voting Nay: Martin

<u>Department</u>	<u>Amount</u>	<u>For</u>
Non-Departmental	\$52,144	Revenue Sharing Match Project
County Administration	\$5,294.82	Wal-Mart Adjacent Property
County Administration	\$0.16	Telephone
County Administration	\$3.32	Telephone
County Administration	\$150.00	Telephone
Clerk of Circuit Court	\$212.50	Repair and Maintenance
Clerk of Circuit Court	\$10,506.00	Clerk's
Technology Trust Fund		
Sheriff – Law Enforcement	\$300.00	Overtime – High School Security
Sheriff – Law Enforcement	\$1,530	Investigative Equipment
Sheriff – Law Enforcement	\$506.85	Ammunition and Targets
Sheriff – Law Enforcement	\$305.95	Investigative Equipment
Sheriff – Law Enforcement	\$811.96	Miscellaneous Equipment
Sheriff – Law Enforcement	\$632.50	Investigative Equipment
Sheriff – Law Enforcement	\$100.04	Investigative Equipment
Sheriff – Law Enforcement	\$1,619.00	Miscellaneous
Volunteer Fire Department	\$17,069.04	Dept. of Fire Programs Contribution
Animal Pound	\$168.85	Food Supplies
Animal Warden	\$5,311.79	Vehicle & Equipment Supplies
Office of Emergency Services	\$847.50	EMT Textbooks – Paramedic Care

Office of Emergency Services	\$16.00	Training Supplies
Transfer Station	\$142.10	Recycling
Transfer Station	\$1,436.50	Recycling
Maintenance: Buildings&Grounds	\$104.48	Repair & Maintenance
Maintenance: Voting Precincts	\$13.09	Telephone
Maintenance: Voting Precincts	\$23.88	Telephone

On motion by Jonathan Large, seconded by Crystal P. Harris and carried, the following requests for transfer of funds are hereby approved.

Voting Aye: Young, Large, Foley, and Harris

Voting Nay: Martin

<u>Department</u>	<u>Amount</u>	<u>From</u>	<u>To</u>
Board of Supervisors	\$165.53	Travel (Conv. & Education)	Other Operating Supplies
County Administration	\$97.52	Vehicle & Equip. Supplies	Other Operating Supplies
County Administration	\$456.92	Travel (Conv. & Education)	Travel (Meals & Lodging)
Commissioner of the Rev.	\$200.00	Travel (Conv. & Education)	Travel (Mileage)
Clerk of Circuit Court	\$55.00	Maintenance Srv. Contracts	Repair & Maintenance
Clerk of Circuit Court	\$200.00	Recording Costs	Repair & Maintenance
Clerk of Circuit Court	\$500.00	Audit by Auditor	Travel (Conv&Education)
Sheriff – Law Enforcement	\$35.00	Office Supplies	Advertising
Sheriff – Law Enforcement	\$92.71	Office Supplies	Uniforms&Wearing Apparel
Sheriff – Law Enforcement	\$17.00	Office Supplies	Training Expenses
Sheriff – Law Enforcement	\$583.36	Medical Supplies	Doctor's Fees
Sheriff – Law Enforcement	\$2,735.28	Medical Supplies	Hospital Services
Animal Warden	\$143.49	Office Supplies	Uniforms&Wearing Apparel
Transfer Station	\$1,252.72	Recycling	Vehicle & Equip. Supplies
Maint: County Administration	\$1,088.91	Rug Rental/Cleaning Supplies	Repair & Maintenance
Maint: Courthouse/Jail	\$342.63	Heating Fuel	Repair & Maintenance
Maint: Library	\$115.96	Heating Fuel	Repair & Maintenance
Maint: Animal Pound	\$72.29	Repair & Maintenance	Rug Rental/Cleaning Supp.
Economic Development	\$13.63	Office Supplies	Marketing
Tourism	\$1,000.00	Travel (Conv & Education)	Travel (Mileage)
P.C. Extension Office	\$112.14	Reimb. To VPI for Ext. Agents	Office Supplies

Ordered that the Board be adjourned until March 12, 2007

commencing at 1:00 p.m.

,Chairman



