

VIRGINIA: At a regular meeting of the Board of Supervisors of the County of Patrick, held at the Patrick County Administration Building thereof on Monday, March 8, 2004 at 2:00 p.m.

PRESENT: Crystal P. Harris, Chairperson; H. Danny Foley, Sr., Vice Chairman; Darrell Cockerham; Roger L. Martin; David G. Young, Board Members; Regena H. Handy, Interim County Administrator; Michael Burnette, Assistant Administrator; Eric Helms Monday, County Attorney; and Mary Beth Roberson, Assistant to the Interim County Administrator.

The Chairperson called the meeting to order.

Rev. Anderson from Pleasant View Baptist Church gave the invocation.

The Board recited the Pledge of Allegiance to the Flag, followed by a Moment of Silence in honor of U. S. military personnel serving abroad.

On motion by Roger L. Martin, seconded by David G. Young and carried, the agenda for the meeting was approved, as amended.

Voting Aye: Harris, Foley, Cockerham, Martin, and Young

Voting Nay: None

On motion by David G. Young, seconded by H. Danny Foley, Sr., and carried, the minutes of the February 9, 2004 meeting were approved.

Voting Aye: Harris, Foley, Cockerham, Martin, and Young

Voting Nay: None

The Interim County Administrator reported on the activities of her office for the preceding month, as required by Section 15.2-407 (B), 1950 Code of Virginia, as amended.

a. Soil Erosion Staffing Update: The Interim County Administrator stated that she and Jason Brown, Building Inspector, met with the Soil and Water Conservation Board to discuss the possibility of employee Tony Collins becoming certified to conduct Erosion and Sediment Plans. She advised that the Soil and Water Board has submitted a letter since that meeting in which they agreed to begin plan review effective July 1, 2004 thru June 30, 2005, for an additional \$12,000.00 per year. Mrs. Handy stated that she appreciates this offer yet it may be possible to hire a part-time employee who could work two to three days per week and not only review plans, but also conduct inspections. She asked the Board to consider both possibilities while working on the upcoming budget. Mrs. Handy noted that Mr. Brown has spoken with the Department of Conservation and Recreation and they are willing to work with the County until the end of this fiscal year. Mr. Martin asked how many reviews and inspections are expected per year. Mrs. Handy reported that Mr. Brown receives approximately one-hundred plans per year, each of which can take anywhere from one day to several weeks to review. Mr. Martin asked what the hourly rate would be for this potential part-time employee. Mrs. Handy said that a dollar amount has not been set and that she does not have a recommendation at this time. Mr. Martin stated that the Board needs additional information before making a decision on this issue. Mr. Young noted that more and more regulations will be created and that means more work for whoever takes this position. Mr. Martin stated that this needs to be well thought out and he does not want this to eat up the taxpayers' money. The Chairperson asked the

Interim County Administrator to check with Floyd County and the other surrounding counties and to compare their fee schedules.

b. School Resource Officer Funding: Mrs. Handy discussed a letter forwarded to the Board from Rickie Fulcher, School Board Chairman. She stated that the School Board is asking the Board of Supervisors to fund the SRO program for the remainder of this school year. Mrs. Handy noted that she had compiled a list of expenditures for this position, but the following expenditures were not included: patrol car, gasoline, or uniform. She noted that additional information given this day to the Board included a corrected list of expenditures. Mr. Martin commented on the recent announcement made by the School Board concerning the loss of one hundred and six students for the next school year, which would mean a loss of \$300,000. He noted that the School Board then reported a \$91,000 surplus and he is concerned about creditability. The Chairperson asked that the Board table this issue until she is able to share additional documents concerning the funding of the SRO position with the other Board members and the County Attorney.

c. Confirmation of DMV Clerk: Mrs. Handy stated that due to tight time constraints to fill the DMV position, the personnel committee used the pool of applicants that had applied for the Administrative Assistant position in the County Administration Office. She stated that with the recommendation of the committee and a majority vote by the Board, Ms. Shirley H. Rorrer was hired as the new DMV Clerk and commenced work in the DMV office on February 23, 2004. Mrs. Handy asked for a formal approval from the Board.

On motion by David G. Young, and seconded by Roger L. Martin and carried, the Board hereby formally approves the employment of Shirley H. Rorrer for the position of DMV Clerk in Patrick County.

Voting Aye: Harris, Foley, Cockerham, Martin, and Young

Voting Nay: None

d. **Exotic Animal Ordinance:** Eric Helms Monday, County Attorney, provided the Board with examples of Exotic Animal Ordinances from other localities in Virginia. He noted that the application of some of these ordinances does not seem to cause any problems, however, some are very cumbersome and vague. He stated that he was not recommending a particular ordinance, but that Gloucester County's ordinance is the most thorough. Mr. Young proposed that a couple members from the Board meet at a later time to discuss this issue. The Board decided to have Supervisors Young and Cockerham meet with Attorney Monday to create a draft Exotic Animal Ordinance, which would be available for the Board's review at the next monthly meeting. Mr. Martin stated that he would like to add wording relating to a certain breed of domestic dogs that have a known propensity to be vicious and inflict damage. Mr. Monday noted that most localities have a separate ordinances for vicious dogs and exotic animals, and that he would be glad to provide copies of vicious dog ordinances in Virginia. Mr. Martin said that people who own these types of dogs should not have them in public due to the threat that these dogs may impose.

e. **Road Abandonment Request:** Mrs. Handy stated that Attorney Alan Black had requested the Board at its last meeting to hold a Public Hearing for abandonment of an old road upon petition of affected property owners of the Sadie Wigington Estate. She advised that since this notice was required to be advertised and posted for thirty days, it would be necessary to hold the hearing in April.

f. **DMV Travel Team Discontinuance:** Mrs. Handy informed the Board of notification from the Virginia Department of Motor Vehicles that the Travel Team will discontinue their visits to Patrick County. She stated that this is effective April 1, 2004.

g. **WPPDC Clearinghouse Action Request:** Mrs. Handy presented a clearinghouse action request from West Piedmont Planning District Commission (WPPDC) requesting comments on proposed funding of vehicles for the Southern Area Agency on Aging (SAAA). Mrs. Handy stated that Patrick County tries to replace one of its vans every year to maintain a fleet of dependable vehicles for the Transportation for Elderly program. She advised that Patrick County's share for a new van through this program would be \$6,600.00, which amount is budgeted annually.

On motion by David G. Young, seconded by Darrell Cockerham and carried, the Board voted to comment favorably on the WPPDC Clearinghouse Action Request concerning Southern Area Agency on Aging, Year 2004-05 Federal Transit Administration Grant Application, Request for Funding for Purchases of Vehicles for Area Agencies, Project ID VA040212-23801210690.

Voting Aye: Harris, Foley, Cockerham, Young, and Martin

Voting Nay: None

h. **Budget Update:** Mrs. Handy updated the Board on the 2004-2005 budget preparation process. She stated that funding requests were due on February 17th and County staff is currently in the process of assembling a draft budget. She advised that the School Board Budget Committee is in the process of creating their own draft budget, that the committee held a public input session on February 11th and will meet again later this month. She further advised that the full school board will consider a budget proposal on March 29th and a public hearing will be advertised for April 14th. In regards to State funding, she stated that the Richmond Times Dispatch reported that

the House and Senate Conference Committee are not close to a budget at this time. Mrs. Handy reported that the County staff is still working toward meeting the budget calendar with hopes of having a draft budget for the committee's review by early April, even though the County may not know how much funding the State will approve.

i. Adelphia Cablevision Update: Mrs. Handy discussed a letter from Adelphia Cablevision updating the Board on its progress with their Chapter 11 bankruptcy process. She stated that the organization plans to emerge from Chapter 11 later this year. The Chairperson stated that she has received multiple complaints from residents in the Buffalo Ridge community concerning the service they are receiving, and that cable TV seems to stay off a lot in that area. Mrs. Handy said that she will contact Adelphia concerning this problem.

j. Transient Occupancy Tax Clarification: Mrs. Handy stated that the Transient Occupancy Tax Ordinance was adopted by the Board in September, 2003 and that the County is now going through its first round of enforcement. Janet H. Rorrer, Commissioner of the Revenue, appeared before the Board and sought clarification concerning this ordinance. She stated that this is a very basic ordinance but it does not state how it is to be enforced. Mr. Young said that additional information may need to be added to the ordinance, including penalties. Mrs. Rorrer noted that there are some campgrounds in Patrick County that sponsor events, such as singings, which have space occupied free but do charge for things such as electricity. Mr. Young advised that a 5% (five percent) tax should be applied to the total bill. He said that in the case of campgrounds that do not charge a fee for space, the campground would collect tax on "anything that makes the stay livable", such as electricity. The County Attorney stated that he will provide language from other localities' ordinances for the Board's review. He also advised that two penalties need to be addressed in this ordinance which include

one for failing to collect the tax and the other for collecting the tax but not paying same to the County. The Board decided to have a committee comprised of Supervisors Young and Cockerham to meet with the Commissioner and Commonwealth's Attorney to revise this ordinance. Mr. Martin asked if the Board should table this issue to give further consideration to same and inquired if it will be necessary to advertise again if changes are made. Attorney Monday did not feel the Board is required advertise an amendment to an ordinance and that they cannot table the enforcement of this ordinance since the commencement date was at the beginning of the year. He suggested leaving the existing ordinance in place and that he and the committee will have an amendment at the next monthly meeting.

On motion by Roger L. Martin, seconded by Darrell Cockerham and carried, the Board hereby advises Janet H. Rorrer, Commissioner of the Revenue, to hold the collection and enforcement in abeyance until we get it done in a form, which is agreeable with the County Attorney.

Voting Aye: Harris, Foley, Cockerham, Young, and Martin

Voting Nay: None

k. Transfer Station "Daylight" Hours: Mrs. Handy stated that last year during Daylight Saving Time, the Transfer Station stayed open from 5:00pm until 7:00pm on Wednesdays to accommodate people who could not utilize the services during normal business hours. She asked the Board if they intend to extend the hours of operation again this year. Mr. Young inquired about the cost to the County and approximately how many people came during those hours last year. The Chairperson noted that the extended hours began late in the season last year; therefore, it is difficult to draw a conclusion on how many people took advantage of the extra hours. Mrs. Handy mentioned that staff at the Transfer Station receives compensatory time for

working the extra hours on Wednesdays. The Chairperson asked the press to inform the public that the Transfer Station will be open until 7:00pm on Wednesdays effective the first Wednesday in April.

The Board recessed for fifteen minutes.

The Board reconvened into regular session.

Eric Helms Monday, County Attorney, reviewed documents provided by the Chairperson concerning funding of the SRO position. He stated that there was nothing in any of the documents that contains any agreement from the County to pick up funding if the grant program were discontinued, nor how the funding would be provided by the Sheriff's Department, School Board and County, or any combination of the three. He said that these documents do not indicate any expressed understanding regarding the funding. In reply to an inquiry from the Chairperson, Mrs. Handy noted that she did not find anything that obligates the Board to fund the SRO. Mr. Cockerham stated that he feels the Sheriff's Department has done their share and if the School Board has an excess funding of \$91,000, then they can fund the SRO for the remainder of this school year. Mr. Young stated that he agreed with Mr. Cockerham. Mr. Martin said that the Sheriff went over and above what he was required to carry out this program. Mr. Foley stated that he agrees that the School Board should provide the funding for the remaining school year if, in fact, they have \$91,000.00 extra in their budget; if they do not, the Board will need to address the issue again. Mr. Martin suggested tabling the issue until the May meeting in order to know what the budget will look like. Mr. Young stated that he does not see a need to table this issue due to the fact that the School

Board looked for the money to fund this position in the past and stated that they would fund it if they had the money, and now that they have an extra \$91,000, he would proposed they use it to fund the SRO. Mr. Martin and Mr. Cockerham agreed with Mr. Young's comment. The Chairperson asked Mrs. Handy to draft a letter to this effect to the School Board.

On motion by David G. Young, seconded by Darrell Cockerham and carried, the Board does hereby agree that the Patrick County School Board should fund the SRO position, using their excess \$91,000, for the remainder of this school year.

Voting Aye: Harris, Foley, Cockerham, Martin, and Young

Voting Nay: None

This day came Lisa Price Hughes, Resident Engineer, and Robbie Williams, Assistant Resident Engineer, Virginia Department of Transportation (VDOT), to discuss matters pertaining to the primary and secondary road systems in Patrick County.

a. Resolution of Additions, Discontinuances and Abandonments:

Ms. Hughes presented a resolution concerning changes as a result of the Stuart Bypass. She noted that this document had previously been approved by the Board, however, that she accidentally left out the section of the old Johnson Street. She stated that VDOT would like to discontinue that road but leave the public right-of-way.

On motion made and duly seconded:

WHEREAS, the Virginia Department of Transportation has provided this Board with a sketch dated November 18, 2003, depicting the additions, discontinuances, and abandonments required in the Primary and Secondary Systems of State Highways as a result of Project 6058-070-E20, C503, which sketch is hereby incorporated herein by reference,

WHEREAS, the portions of old road identified to be discontinued are deemed to no longer serve public convenience warranting maintenance at public expense, and

WHEREAS, the new road serves the same citizens as those portions of old road identified to be abandoned and those segments no longer serve a public need,

NOW, THEREFORE, BE IT RESOLVED, that this Board requests the Virginia Department of Transportation abandon from the Primary System of State Highways those portions of Route 58 identified as Section 4 and 5, shown in brown, a total distance of 0.12 mile, on the aforementioned sketch, pursuant to 33.1-148 of the Code of Virginia of 1950, as amended; and,

BE IT FURTHER RESOLVED, this Board abandons as part of the Secondary System of State Highways, those portions of road identified by the sketch to be abandoned, pursuant to Section 33.1-155, Code of Virginia of 1950, and Section 6,7,9,10, and 12, shown in blue on the aforementioned sketch, a total distance of 0.27 mile.

BE IT FURTHER RESOLVED, this Board requests the Virginia Department of Transportation to add to the Secondary System of State Highway those portions of road identified by the sketch to be added, pursuant to Section 33.1-229, Code of Virginia of 1950, and Section 14,15,16,17,18,19, and 20, and 20, 22 shown in red, and Section 23 of new connection shown in green on the aforementioned sketch, a total distance of 0.96 mile.

BE IT FURTHER RESOLVED, this Board concurs with the discontinuance as part of the Secondary System of State Highways, those portions of road identified by the sketch to be discontinued, pursuant to Section 33.1-150, Code of Virginia of 1950, and Sections 11 and 13, shown in yellow, on the aforementioned sketch, a total distance of 0.23 mile.

BE IT FURTHER RESOLVED, that this Board requests that the Virginia Department of Transportation renumber as part of the Secondary System of Highways the portion of old Route 743 identified as Section 8, shown in black, on the aforementioned sketch, a total distance of 0.13 mile.

BE IT FURTHER RESOLVED, that this Board requests that the Virginia Department of Transportation add to the Secondary System of Highways the portion identified as Section Frontage Road "A", shown in gray on the aforementioned sketch, a total distance of 0.15 mile.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Resident Engineer of the Virginia Department of Transportation.

Voting Aye: Harris, Foley, Cockerham, Martin, and Young

Voting Nay: None

b. **Six Year Plan:** Ms. Hughes advised that the Tentative Primary Six Year Plan will be available to the public on VDOT's website on March 18, 2004. She stated that VDOT will receive comments on April 6th via video conference call at the Salem District office.

c. **Route 58 Public Meeting:** Ms. Hughes reminded the Board of the Community meeting to be held at 7:00pm tonight concerning the section of Route 58 that will bypass Meadows of Dan. She advised that the meeting will be held at the Meadows of Dan Community Center and will give an overview and timetable of the project. She stated that Branch Highways representatives will also be at the meeting.

d. **Flashing/Stop Lights:** Ms. Hughes informed the Board of the installation of flashing lights at the intersection of Route 68 in Patrick Springs. Mr. Martin said that the stoplight in downtown Stuart seems to take a long time to get through and wanted to know what could be done to speed up the waiting time. Ms. Hughes and Mr. Williams agreed to look into the situation.

e. **"Children At Play" Signage:** The Chairperson presented a request from Mrs. Patricia Lyon that signs be placed in the Ashby Drive development designating "Children at Play" and a posted speed limit of 25mph or less. Ms. Hughes stated that she would review the request.

f. **Route 8 Improvements:** Mrs. Handy stated that she had received some complaints about the condition of the pavement on Route 8 south, which seems to have multiple potholes. Ms. Hughes stated that she would look into this matter.

The Interim County Administrator continued with her report.

i. **Maintenance Service Agreement:** The Board discussed the service contract with Trane, the company who works on the County's HVAC system. The

Chairperson stated that she feels that the recent bills from Trane seem too high if the County has a contract with the company. Mrs. Handy stated that she thought the County has an agreement with Trane based on an hourly rate. She then stated that the contract ends the last of March and that she sent Trane a letter giving them thirty days notice that the County may be rebidding this contract. Mr. Martin asked that the County rebid this contract. The Chairperson referred this issue to the Building Committee.

m. Confederate History Month and Re-enactment Requests: Mrs. Handy presented a resolution from Sons of Confederate Veterans that the month of April be recognized as Confederate History Month. She also mentioned a request from the Town of Stuart to allow a Confederate re-enactment group to set up a tent on the courthouse lawn during the annual Strawberry Festival.

On motion by Darrell Cockerham, seconded by David G. Young and carried, the Board hereby approves the designation of the month of April as Confederate History Month.

Voting Aye: Harris, Foley, Cockerham, Martin, and Young

Voting Nay: None

On motion by Darrell Cockerham, seconded by David G. Young and carried, the Board hereby grants approval to the Town of Stuart to allow a tent to be erected by a Confederate Reenactment group on the courthouse lawn during the Strawberry Festival on May 22, 2004.

Voting Aye: Harris, Foley, Cockerham, Martin, and Young

Voting Nay: None

n. JEB Stuart Birthplace Funding: Supervisors Cockerham stated that

the JEB Stuart Birthplace organization has submitted a proposal to the Tobacco Indemnification Commission for a grant to help fund the Heritage Center. He stated that he felt this would increase tourism in Patrick County, and noted that the organization has requested a letter of support from the Board for this project. Mr. Monday stated that the proposed grant would be just under \$200,000 and would be used for the following: restoration of two tobacco barns, which would be connected by a breezeway; constructing a handicapped restroom; a remote AM transmitter that would be on a continuous loop to provide narration for the site.

On motion by Darrell Cockerham, seconded by David G. Young and carried, the Board hereby agrees to write a letter of support to the Tobacco Indemnification Commission for a grant application submitted by the JEB Stuart Trust for construction of a Heritage Center at the JEB Stuart Birthplace in Ararat.

Voting Aye: Harris, Foley, Cockerham, Martin, and Young

Voting Nay: None

o. Easter Monday Holiday: Mrs. Handy informed the Board that the regular April meeting will fall on Easter Monday, which is a holiday for County offices. She stated that if the Board intends to meet on another day, a decision should be made at this time in order to appropriately advertise same.

On motion by David G. Young, seconded by Darrell Cockerham and carried, the Board does hereby agree to hold the next regular monthly board meeting on Tuesday, April 13, 2004, commencing at 2:00 p.m, due to the Easter Monday Holiday.

Voting Aye: Harris, Foley, Cockerham, Martin, and Young

Voting Nay: None

Michael Burnette, Assistant County Administrator, approached the Board regarding insurance coverage for the Nevamar Building in downtown Stuart. He stated that VACorp, the county's insurer, has informed the Economic Development Authority (EDA) that they are not covered under the County's umbrella policy. He stated that the EDA has requested the County write a letter to VACo requesting it be allowed coverage under the County's policy. Mr. Burnette noted that the EDA has two insurance coverage options, which are to either purchase a stand-alone policy or be covered under the County's policy. He stated that the EDA would save \$0.02 per \$100 if the County would allow the EDA to be covered under its policy. He noted that the Nevamar Building is 150,000 square feet. Mr. Young stated that the County would be better off to pay \$0.10 than it would be to pay \$0.12.

On motion by Roger L. Martin, seconded by David G. Young and carried, the Board does hereby agree to approve that the Nevamar Building be covered under the County's insurance policy with VACo, effective immediately.

Voting Aye: Harris, Foley, Cockerham, Martin, and Young

Voting Nay: None

This day came Gary Brown, representative of the Sheriff's Department, to discuss the vehicle bids for same. The County Attorney confirmed that he reviewed the bids received and most of the vehicles did not meet the mileage specifications that were stated in the bid packages. Mr. Brown stated that his department could look into the government surplus sale in Wytheville or could rebid for the vehicles. He noted that the Sheriff spoke to a dealership and was told that they could provide vehicles with 20,000 miles for the price of \$10,500.00. Mr. Martin asked who wrote the bid specifications. Mr. Brown stated that he and Supervisor Foley created the bid package.

Mr. Monday recommended the Board deny the current bid and possible make arrangement to have someone attend the auction in Wytheville, as discussed.

On motion by Roger L. Martin, seconded by Darrell Cockerham and carried, the Board does hereby deny the current bids for vehicles for the Sheriff's Department and recommends that representatives of same attend a government auction in Wytheville to try and locate vehicles that meet bid specifications.

Voting Aye: Harris, Foley, Cockerham, Martin, and Young

Voting Nay: None

A number of bills and claims against the county were presented and examined. The Chairperson noted that Regena H. Handy, Interim County Administrator, and Jeannie D. Frisco, Bookkeeper, made themselves available before the board meeting to answer any questions that the Board may have concerning the County's bills, and that she hoped the Board would take advantage of same. On motion by Darrell Cockerham, and seconded by H. Danny Foley, Sr. and carried, the bills and claims were ordered paid and the following warrants were issued in payment of same:

On the General County Fund: Warrants No. 21392 - 21670

On the General County Fund: Warrants No. 73894 - 74223

On the CSA Fund: Warrants No. 317 - 339

On the Law Library Fund: Warrant No. 190

On E-911 Communications Fund: Warrants No. 772 - 777

On the Asset Forfeiture Fund (State): Warrants No. 40

Voting Aye: Harris, Foley, Martin, Cockerham, and Young

Voting Nay: None

On motion by Darrell Cockerham, and seconded by H. Danny Foley, Sr. and carried, the requests for appropriations are approved, as presented, therefore,

BE IT RESOLVED by the Board of Supervisors of the County of Patrick, Virginia, that the following appropriations be, and the same hereby are, made for the month of March, 2004: General County Fund-\$300,000.00; Social Services (VPA) Fund-\$172,145.34; School Fund- \$2,000,000.00; Comprehensive Services Act- \$3 4,797.18; Law Library Fund- \$25.70; E911 Communications Fund- \$4,486.79; TOTAL ALL APPROPRIATIONS- \$2,511,455.01.

Voting Aye: Harris, Foley, Cockerham, Martin, and Young

Voting Nay: None

On motion by Darrell Cockerham, and seconded by H. Danny Foley, Sr. and carried, it is hereby ordered that Carolyn I. Tatum, Treasurer, transfer the amount of Two Thousand Seven Hundred Seventeen Dollars and Twenty-eight Cents (\$2,717.28) from the E911 Fund to the General County Fund, for overtime payment.

Voting Aye: Harris, Foley, Martin, Cockerham, and Young

Voting Nay: None

On motion by Darrell Cockerham, seconded by H. Danny Foley, Sr. and carried, the following requests for additional appropriations are hereby approved.

Voting Aye: Harris, Foley, Martin, Cockerham, and Young

Voting Nay: None

<u>Department</u>	<u>Amount</u>	<u>For</u>
Board of Supervisors	\$ 400.00	Advertising

Board of Supervisors	600.00	Other Operating Expenses
Board of Supervisors	200.00	Travel (Meals & Lodging)
Board of Supervisors	500.00	Travel (Conv. & Education)
Commissioner of the Revenue	81.09	Travel (Mileage)
Auditor	250.00	Auditing of County Funds
DMV	1,107.90	Hospitalization Insurance
Sheriff (Law Enforcement)	2,717.28	Salary (Overtime)
Sheriff (Law Enforcement)	8,647.05	SRO Elementary Schools
Sheriff (Law Enforcement)	900.00	Salaries
Sheriff (Law Enforcement)	1,142.56	Vehicle Supplies & Equipment
Emergency Management	22,177.03	Department of Justice Grant
Maintenance of Buildings	3,464.41	Repair & Maintenance
Maintenance of Buildings	582.32	Water & Sewer
Pat. Co. Education Foundation	10,500.00	Salary & Wages
Pat. Co. Education Foundation	5,000.00	Part-time Salaries
Pat. Co. Education Foundation	5,000.00	Salaries (Director)
Pat. Co. Education Foundation	5,500.00	Salaries (High School)
Pat. Co. Education Foundation	3,245.00	FICA
Mental Retardation	200.00	Auto Expenses (PARC Workshop)
Soil & Water Conservation District	541.56	Retirement (VRS)
Nondepartmental	600.00	Unemployment Insurance
Nondepartmental	1,000.00	Electrical Services

On motion by Darrell Cockerham, seconded by H. Danny Foley, Sr. and carried, the following requests for transfer of funds are hereby approved.

Voting Aye: Harris, Foley, Martin, Cockerham, and Young

Voting Nay: None

<u>Department</u>	<u>Amount</u>	<u>From</u>	<u>To</u>
County Administration	500.00	Travel (Conv. & Education)	Office Supplies
Electoral Board (Election Officials)	1,000.00	Anticipated Special Elections	Compensation
Electoral Board Officials)	940.20	Purchase/Repair Voting Machines	Comp. (Election
Electoral Board Officials)	100.83	Travel (Mileage)	Compensation (Election
Electoral Board Technician	399.38	Travel (Mileage)	Voting Machine Custodian &
District Court	200.00	Furniture	Office Supplies
Victim / Witness	104.03	Travel (Meals & Lodging)	Office Supplies
Victim / Witness	308.00	Pay Increase	Travel (Meals & Lodging)
Victim / Witness	308.00	Travel (Meals & Lodging)	Postal Service
Victim / Witness	275.00	Salary	Pay Increase
Sheriff (Law Enforcement)	2,172.92	Salaries (Deputies)	Part-time Temp
Sheriff (Law Enforcement)	500.00	Misc. Expenses	Travel
Animal Control	200.00	Other Operating Supplies	Telephone
Animal Control	100.00	Other Operating Supplies	Office Supplies
Animal Control	1,200.00	Other Operating Supplies	Vehicle & Equipment
Animal Control	200.00	Other Operating Supplies	Travel (Conv. & Education)
Transfer Station	91.52	Uniforms	Other Operating Supplies
Regional Library	400.00	Water/Sewer Services	Heating Fuel
Economic Development	750.00	Travel (Conv. & Education)	Telephone

On motion by H. Danny Foley, Sr., and seconded by Roger L. Martin and carried, the Board convened into Executive Session to discuss personnel matters relating to committee appointments [Section 2.2-3711 (A)(1), 1950 Code of Virginia as amended]; legal matters [Section 2.2-3711 (A)(7), 1950 Code of Virginia as amended]; and land acquisition [Section 2.2-3711 (A)(3), 1950 Code of Virginia as amended].

Voting Aye: Harris, Foley, Cockerham, Martin, and Young

Voting Nay: None

On motion by David G. Young, seconded by Darrell Cockerham and carried, the Board reconvened into regular session, based upon the following:

WHEREAS, the Patrick County Board of Supervisors has convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with provisions of the Virginia Freedom of Information Act, and

WHEREAS, Section 2.1-344.1 of the Code of Virginia requires a certification by the Board that such executive meeting was conducted in conformity with Virginia law,

NOW, THEREFORE, BE IT RESOLVED that the Patrick County Board of Supervisors does hereby certify that, to the best of each member's knowledge, only such public business matters as were identified in the motion convening the executive meeting were heard, discussed or considered by the Board,

BE IT FURTHER RESOLVED that the Patrick County Board of Supervisors does hereby certify that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the executive meeting to which this certification resolution applies.

Voting Aye: Harris, Foley, Cockerham, Martin, and Young

Voting Nay: None

On this day came Mrs. Judy Lacks, Patrick County Superintendent of Schools, and Rickie Fulcher, School Board Chairman, to discuss the interim financing package for Woolwine and Patrick County High School renovations. Mr. Fulcher informed the Board that SunTrust Bank proposed the lowest interest rate, which was 1.58% for the previously approved literary loan in the amount of \$1,572,467.00. He stated that SunTrust Bank will honor this interest rate until March 26th of this year. Mr. Martin asked the School Board representatives to review the projects that will be funded by this literary loan. Mrs. Lacks and Mr. Fulcher listed the following items: (1) Patrick County High School: \$1,205,467.00 for the installation of a new roof and the restoration of two unused wells and installation of a water tank for fire suppression purposes; (2) Woolwine Elementary School: \$367,000 to replace the gym roof and complete American Disabilities Act modifications. Mr. Martin asked what the cost of the well project and water storage is estimated to be. Mrs. Lacks and Mr. Fulcher stated that the approximate cost is \$75,000. Mr. Martin asked about the age of and the warranty period of the roof on the Woolwine Elementary School, and was advised that the roof is over fifteen years old and was expected to last fifteen years. Mr. Martin asked if the School Board has a schedule of identified and described deficiencies with assessments of methods of repair to cure the deficiencies are reliable cost estimates prioritized for action as far as when funds become available. Mrs. Lacks asked if he was referring to a long-range capital improvement plan, to which Mr. Martin replied in the affirmative. Mrs. Lacks stated that the School Board does have a six-year

capital improvement plan. Mr. Martin asked why the loan is for a two-year period. Mr. Fulcher stated that the loan from SunTrust is needed until the literary loan is received.

On motion by Darrell Cockerham, and seconded by David G. Young and carried, the Board convened into Executive Session to discuss legal matters [Section 2.2-3711 (A)(7), 1950 Code of Virginia as amended]; and land acquisition [Section 2.2-3711 (A)(3), 1950 Code of Virginia as amended].

Voting Aye: Harris, Foley, Cockerham, Martin, and Young

Voting Nay: None

On motion by Darrell Cockerham, seconded by David G. Young and carried, the Board reconvened into regular session, based upon the following:

WHEREAS, the Patrick County Board of Supervisors has convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with provisions of the Virginia Freedom of Information Act, and

WHEREAS, Section 2.1-344.1 of the Code of Virginia requires a certification by the Board that such executive meeting was conducted in conformity with Virginia law,

NOW, THEREFORE, BE IT RESOLVED that the Patrick County Board of Supervisors does hereby certify that, to the best of each member's knowledge, only such public business matters as were identified in the motion convening the executive meeting were heard, discussed or considered by the Board,

BE IT FURTHER RESOLVED that the Patrick County Board of Supervisors does hereby certify that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the executive meeting to which this certification resolution applies.

Voting Aye: Harris, Foley, Cockerham, Martin, and Young

Voting Nay: None

On motion by H. Danny Foley, Sr. and seconded by David G. Young and carried, the Board hereby appoints Jerry R. Adams as a citizens representative to the West Piedmont Planning District Commission Board.

Voting Aye: Harris, Foley, Cockerham, Martin, and Young

Voting Nay: None

On motion Darrell Cockerham and seconded by H. Danny Foley, Sr. and carried the Board accepted the recommendation from the Building Committee to hire Clark Brothers to construct a handicapped entrance at the new Magistrate's office for the proposed price of \$6,250.

Voting Aye: Harris, Foley, Cockerham, Martin, and Young

Voting Nay: None

The Interim County Administrator presented department head reports for the preceding month, as follows:

a. Sheriff: The report of Patrick County Sheriff David Hubbard of prisoners confined during the previous month in the County Jail was this day presented, which report was examined as required by Section 53-178, 1950 Code of Virginia, as amended, and found to be correct.

b. Building Inspector: A report of the activities of Jason Brown, County Building Inspector, for the preceding month, including a list of the number of new and used mobile homes for which permits were issued during the past month, was

presented and examined. Said reports are approved and ordered filed with the papers of this meeting.

b. DMV Agent: A report of office activities of Shirley H. Rorrer, Patrick County Division of Motor Vehicles (DMV) Agent, was presented for the Board's information. Said report is noted and ordered filed with the papers of this meeting.

d. Treasurer: A trial balance of the records of Carolyn I. Tatum, Patrick County Treasurer, as of the last day of the previous month and a statement of depositories made during the same month was submitted. Said report is noted.

e. Animal Control Officer: A report of the activities of C. Leon Handy, County Animal Control Officer, was presented and examined for the preceding month. Said report is noted and ordered filed with the papers of this meeting.

Ordered that the Board be adjourned.

, Chairman