

VIRGINIA: At a regular meeting of the Board of Supervisors of the County of Patrick, held at the Patrick County Administration Building thereof on Monday, February 9, 2004 at 2:00 p.m.

PRESENT: Crystal P. Harris, Chairperson; H. Danny Foley, Sr., Vice Chairman; Darrell Cockerham; Roger L. Martin; David G. Young, Board Members; Regena H. Handy, Interim County Administrator; Eric H. Monday, County Attorney; Mary Beth Roberson, Assistant to the Interim County Administrator.

The Chairperson called the meeting to order.

Rev. Tim Harvey from the New Hope Church of the Brethren gave the invocation.

The Board recited the Pledge of Allegiance to the Flag.

On motion by Darrell Cockerham, seconded by Roger L. Martin and carried, the agenda for the meeting was approved, as amended.

Voting Aye: Harris, Foley, Cockerham, Martin, and Young

Voting Nay: None

On motion by David G. Young, seconded by Darrell Cockerham and carried, the minutes of the January 12, 2004 meeting were approved.

Voting Aye: Harris, Foley, Cockerham, Martin, and Young

Voting Nay: None

The Interim County Administrator reported on the activities of her office for the preceding month, as required by Section 15.2-407 (B), 1950 Code of Virginia, as amended.

a. School Resource Officer Funding: Interim County Administrator Regena H. Handy advised that the Board had tabled the issue of funding the School Resource Officer (SRO) at the January 12, 2004 meeting pending further information from the State concerning the funding grant status. She spoke with the staff at the Sheriff Department last Friday and was informed that the review process had been moved to April or May. Mrs. Handy stated that she also spoke with Mrs. Judy Lacks, Patrick County School Superintendent, who advised that at the end of January, the School Board had reviewed its budget but could not find any funds for this position. Ms. Lacks also said that she had contacted the Sheriff Department and requested that an on-duty deputy direct traffic at the Patrick County High School between 3:25 and 3:50 p.m. due to traffic problems that the students incur during that time of the day. Mrs. Handy then stated that there is currently no SRO Officer at the high school. Mr. Martin recommended that the Board table this issue until they get the needed information on the upcoming budget because the funding could be short-changed by the State and the Board does not know where they are at this point. He further stated that he feels the Board should put off making a decision until the needed information is received.

On motion by Roger L. Martin, seconded by Darrell Cockerham and carried, the Board hereby agrees to table the issue of funding the School Resource Officer (SRO) until more information is received.

Voting Aye: Harris, Foley, Cockerham, Martin, and Young

Voting Nay: None

Mr. Cockerham stated that this position needs to be filled and that the County needs to look long and hard to find the money to fund a SRO officer. The Chairperson announced that this position would be discussed during the upcoming County budget process.

b. Magistrate's Office Space: The Chairperson and Mr. Cockerham advised that they have spoken with Richard Cox, Magistrate, and have hopefully resolved the issue of where to locate the local Magistrate's Office. The Chairperson confirmed with Mr. Cox, who was in attendance, that he would present the new proposal to Henry County for their approval. The Board assigned the Building Committee to work with the Interim County Administrator to finalize the relocation of the Magistrate's Office, with Sheriff Hubbard's approval, to the available space in the basement of the old Virginian Motel, now owned by the County. Mr. Cockerham stated that using this space would be an expense upfront due to some needed "cosmetic surgery", but that it would save the County a lot of money that would otherwise be used to pay rent. The Board noted that this space would provide a decent and permanent office for the Magistrates and would be located in close proximity to the Patrick County Sheriff Department.

This day came Ms. Deanna Cox and Gordon Jones, Robinson, Farmer, Cox Associates and presented the Patrick County Fiscal Year 2002-2003 Audit Report. She stated that there were some changes made to this year's report due to new accounting standard GASB 34. Ms. Cox gave a brief review of the report and stated that the only section of this new format that was not included this year was a Management Discussion Analysis (MDA), which was not included due to tight time constraints. She

then suggested that the Board take time to digest the audit's contents, after which she would be willing to return at a later date to answer any questions that the Board may have. Ms. Cox noted that Patrick County has a high rate of tax collections and that the County's fund balance looks good.

The Interim County Administrator continued with her report.

c. Soil Erosion Staffing Update: Mrs. Handy informed the Board that the County has received another letter from the Department of Conservation (DCR) concerning the soil erosion staff situation in Patrick County. Mrs. Handy stated that Floyd Nunn reviewed the soil and erosion plans and conducted fieldwork before his passing; however, that these duties have fallen to the Building Inspection Department since that time. She stated that its staff does not hold the required certifications or the personnel to carry out these tasks further, that even while Mr. Nunn was still alive, DCR had suggested the County employ a full time person for soil erosion inspection and plan review. She advised that the State has assisted the County with plan reviews, however, the County has been asked to take full responsibility for this task. She noted that the County was inconsistent with DCR's last review and is now up for another evaluation in the very near future. She also presented proposed legislation concerning storm water management programs that are expected to pass and, if so, will likely end up "in the lap" of the locality and its Soil Erosion person. Mrs. Handy mentioned a meeting that she had with the Building Inspector Jason Brown and Tony Collins of the local Soil and Water office, to discuss the possibility of Mr. Collins becoming a certified plan reviewer. She stated that Mr. Collins discussed this matter with the Soil and Water Board and was told that they might approve this action if the County compensated for the work and if they were not held totally responsible for this project. Mrs. Handy then

stated that the Board might want to consider hiring a part-time employee to possibly work three days a week to conduct plan reviews and soil erosion inspections. The Chairperson asked Mr. Brown, who was in attendance, what role he has in these reviews and inspections. Mr. Brown stated that he and Mr. Nunn had taken and passed the inspection and administrative exams, yet had not taken the plan review exam. He said that since Mr. Nunn's passing, DCR has conducted the plan reviews for Patrick County, but that they are putting the County on a timetable to get its own plan review staff. He also noted that many local contractors are behind in work schedules because of so many violations found in their plans, and that having a local office to review and explain DCR's regulations would be very beneficial to those contractors. Mr. Martin asked who creates the plans that are being submitted to DCR and how long it takes to get a plan reviewed. Mr. Brown said that licensed architects and engineers are drawing these plans and that DCR has forty-five days in which to review the plans. Mr. Martin then asked how many plans are submitted each year. Mr. Brown stated that in 1999 there were 85 plans, 98 plans in 2000, and 104 plans in the past year. Mr. Martin questioned who would enforce the regulations from DCR. Since the Soil and Water Board does not want Mr. Collins responsible for that task, Mr. Brown stated he could be in charge of that portion. Mr. Martin suggested hiring a conservation specialist to review the plans, pay that person on a case-by-case basis, and assess a fee proportional to the complexity and size of the job. Mr. Brown stated that Mr. Nunn had set up a fee schedule that included a set amount for the permit, with further charges for additional acres. Mr. Young stated that the Board should pursue the possibility of Tony Collins becoming certified to review the plans due to the fact that Mr. Collins is a super smart young man. He then asked what percentage of this cost could be passed on to the contractor or owner of the project. Mr. Brown replied that the cost of the permit is

set by each locality and is spelled out in the Soil and Erosion Ordinance. The Board directed Mrs. Handy and Mr. Brown to attend the Patrick Soil and Water Board Meeting, which will be held on February 19, 2004, to discuss the possibility of Tony Collins becoming certified to review soil and erosion plans for the county.

d. Town Boundary Line Adjustment Request: The Board having previously considered a request from the Town of Stuart to adjust its boundaries, is in receipt of a letter from the Town Council, dated January 13, 2004, accordingly asking that this topic be placed on today's agenda for discussion and a possible vote, as to whether the County wishes to relocate the boundary lines as proposed by the Town pursuant to Section 15.2-3106 of the Code of Virginia. A group of citizens appeared before the Board regarding this matter. Ms. Terri Birkett advised that she was representing Mr. Bill Jones, of Stuart Flooring Corporation, who opposes the Town's proposed annexation. She further commented that the Town of Stuart is industry unfriendly. Ms. Jo Pierce, Administrator of R. J. Reynolds-Patrick County Memorial Hospital, appeared before the Board and stated that the Town's annexation plans do not make sense and could play a large role in determining the location of a new hospital that may be constructed in the near future. Ms. Kim Wood Hall and Messrs. Buddy Williams, David Wright, Darrell Worley, W.E. Stanley, Dorn Williams, Gerald Williams and Larry Hutchens also approached the Board and asked for their assistance in preventing the annexation of their businesses by the Town of Stuart. Mr. Martin stated that the Board has met with the Town Council and reviewed a large amount of material and the question of whether the Town should be allowed to triple in size by annexing part of the County should be addressed. He noted that his personal feelings about this issue include: (1) the Town has not been specific about or justified any needs other than they want more money; (2) the Town really is not offering any

increased benefits; (3) double taxation at a time like this will kill economic development; (4) the economy is bad and a lot of people are in serious trouble right now; (5) Patrick County has the highest foreclosure rate ever and a lot of people are losing their houses and everything that they have spend their life saving for; (6) this is a serious problem and it could get a lot worse; (7) the Town has not discussed this with the people involved and most of what they have done has been done in secret, further, when it was “done in the daylight” was when the Board was there and they made the Town do that; (8) affects the whole county; and (9) the county contributes money to Town projects and provides many services to the Town. Roger L. Martin stated that the Town Council has threatened to take the County to court to accomplish what it wants to do no matter what the Board or the people say, and felt this was a poor attitude. He said that neither the Town nor the County can afford a prolonged legal battle and the people cannot afford it either, therefore, it is a no win situation. He asked the Town Council to use a little common sense to realize the problems we all have at this time, and that they should possibly come back in the future and make the request again. He felt that everyone has a responsibility to do what is best for the people and the whole county irrespective of any private or separate agendas. Roger L. Martin then commented that if those in any part of local government cannot work for the best interest of the county, they should, at least, do no harm; further, the purpose of government is to be accountable and to work for the benefit of the people instead of being another forceful means of taking money and opportunity without their knowledge, advice, and consent.

Mr. Martin made a motion to deny the request concerning annexation from the Town of Stuart, as it is not in the County’s interest in any way.

Mr. Young said that he does not want to see annexation but he has spoken

with some government leaders who have dealt with this type of situation and he was told that the Town has “all of the cards and will win”. He also noted that this legal battle will be expensive and taxes would have to be raised in order to fund the fight, and that the citizens in his district have stated they do not want half of a million dollars of their tax dollars spent on this issue. Mr. Foley stated that all of the speakers made a really good point about services that they have and have not gotten from the Town, and felt when it comes to the annex issue, the Board needs to think about whether or not it will be good for growth. He stated that at the same time, the county does not need to spend half of a million dollars to fight it either. Mr. Young noted that if the Board cannot win, it should try to make peace and make the best of a bad situation. Mr. Eric Monday, County Attorney, gave a brief explanation of how the annexation issue would proceed if the Board denies the Town’s request. He stated that the two types of annexation are amicable and hostile, and that annexations due to economic reasons have been denied in the past. Mr. Monday noted that individuals/businesses do have the opportunity to take part in this fight, yet the citizens of the County and the Town will have to foot the large legal bills that will be incurred. Mr. Martin stated that he views this question to be much larger than it appears as it will not only adversely affect the County now but also in the future. He then asked what the practicality and possibility of having a referendum to dissolve the Town charter. The Board discussed a town in Virginia that had been disbanded. Mr. Monday stated that towns are usually successful in annexation situations, yet they do not always get everything that they request. Mr. Young said he was not in favor of disbanding the Town as if it was eliminated, the County would be responsible for the Town’s liabilities. The Chairperson stated that she has spoken with the citizens of the County and the Town and that they cannot afford any additional taxes, therefore her decision has not changed concerning this issue.

A second to the motion was made by H. Danny Foley, Sr. The Chairperson called for a vote on the motion to deny the Town of Stuart's request for annexation.

Voting Aye: Harris, Foley, Cockerham, and Martin

Voting Nay: None

Abstaining: Young

The Board recessed for fifteen minutes.

The Board reconvened into regular session.

This day came Lisa Price Hughes, Resident Engineer, and Robbie Williams, Assistant Resident Engineer, Virginia Department of Transportation (VDOT), to discuss matters pertaining to the primary and secondary road systems in Patrick County.

a. Route 614: Ms. Hughes reported on the Route 614 improvement project , and stated that VDOT does not plan to close the road but will maintain two-way traffic during construction.

b. Route 58 Project: Mr. Martin asked about the timetable for the Route 58 bypass around Meadows of Dan. Ms. Hughes stated that work is scheduled to begin in March and the project will proceed from that point.

c. Hardie Stone Road: Mr. Foley mentioned that he has received some inquiries about putting lines on Hardie Stone Road. Ms. Hughes stated that she has some concerns about doing so due to narrow areas on the road, however, that she would be glad to meet with him to discuss her concerns.

d. **Duke Energy Project:** The Chairperson stated that Duke Energy has left a mess on many of the roads they crossed while installing pipeline, and asked what is being done to fix the problem. Ms. Hughes said that Duke Energy has done temporary repairs with tar and gravel until permanent repairs can be made in the spring.

This day came Attorney Alan Black and presented a petition requesting that a section of old public right-of-way in the Patrick Springs area be closed. He presented a new survey completed by Boundary Hunters in the name of Sadie Wiggington, deceased, and advised that her two children would like to sell the property after the right-of-way is cleared. The Board viewed the new survey and a survey entitled “George E. Wood”, dated May 15, 1946 and recorded in the Patrick County Circuit Court Clerk’s Office in Plat Book 1, Slide 25. Mr. Black asked the Board to schedule a Public Hearing for the purpose of abandoning this right-of- way and clearing the property title in terms of same. Mr. Martin asked if there would be access to Route 680 and Route 58, in order that the landowner not be landlocked, and was assured this was the case.

On motion by David G. Young, seconded by Darrell Cockerham and carried, the Board hereby agrees upon petition of affected property owners of the Sadie Wiggington Estate to hold a Public Hearing at the regular March Board meeting to receive public comments on a request to close a section of old public right-of-way in the Patrick Springs area, dedicated by survey entitled “George E. Wood”, dated May 15, 1946 and recorded in the Patrick County Circuit Court Clerk’s Office in Plat Book 1, Slide 25.

Voting Aye: Harris, Foley, Cockerham, Martin, and Young

Voting Nay: None

This day came Charles Cauley, Chief; Galen Gilbert and James Bryant of the Patrick Springs Volunteer Fire Department regarding Capital Equipment Funds provided by the county. Mr. Cauley stated that the department owns a 1974 Ford Tanker, with which they are experiencing a lot of mechanical problems, including holes in the tank that must be repaired after each use. He advised that a department truck committee had prepared specifications for a new truck and ordered a 1,800 Gallon Tanker with International 4400 Chassis last Wednesday. Mr. Cauley wanted to confirm with the Board that this purchase would qualify for the Capital Equipment Fund money that should be available in November 2005. He advised that the tanker should arrive in April and the department has worked out the financing from then until November 2005. Mr. Martin inquired about the purchase price. Mr. Cauley stated that the purchase price was \$161,000 and noted that the Patrick Springs Volunteer Fire Department currently has 43 members. The Chairperson commended the fire department for doing a great job. The County Attorney stated that, under the current agreement, if there is an emergency loss of a vehicle by another department, a change in the funding rotation between the fire chiefs and captains might occur. The Chairperson stated that the Patrick Springs Volunteer Fire Department would receive the Capital Equipment money in November 2005 unless an emergency arises and the money would be needed for another department.

The County Administrator continued with her report.

e. 2004 Regional Comprehensive Economic Development Strategy:

The Board this day gave consideration to the Comprehensive Economic Development Strategy (CEDS) priority projects, as compiled by the West Piedmont Planning District

Commission (WPPDC) for the area. Michael Burnette, Patrick County Economic Development Director, appeared before the Board and presented a list of projects to be submitted to the Economic Development Administration in hopes of qualifying for funding. He noted that the approved list would be sent to WPPDC where it would then be bundled with other lists from localities in the district and forwarded to the federal government. Mr. Burnette stated that any project that is not included on this list would not be eligible for consideration; therefore, every conceivable project was included on the list in case any changes in the County's circumstances arise. He advised that this year's list was compiled from the 2003 list, along with a few new projects. He explained some of the new projects on the list: Rural Broadband Demand Aggregation Study, U.S. Routes 58, 220, and 360 Optical Fiber Line (Mid-Atlantic Broadband Cooperative), Commerce Street Recreational Park, Rocky Knob Appalachian Heritage Center, Wood Products Research Center, and Patrick County Last Mile Telecommunications. He then stated that the Board approved all other projects on that list last year. Mr. Burnette submitted a draft letter, which stated the Board supports the West Piedmont Economic Development District Designation and which approves the proposed list of projects and its prioritization.

On motion by David G. Young, and seconded by Darrell Cockerham and carried, the Board hereby expresses its desire to maintain its status as a Redevelopment Area under the Economic Development Administration and supports the West Piedmont Economic Development District Designation; further, it elects to be covered by the 2004 Comprehensive Economic Development Strategy Program for WPPDC in its capacity as an EDA Economic Development District, which includes projects listed within the prioritized project list of same.

Voting Aye: Harris, Foley, Cockerham, Martin and Young

Voting Nay: None

f. **Exotic Animal Ordinance:** The Interim County Administrator advised that the discussion of an Exotic Animal Ordinance was included on the agenda at the request of Mr. Cockerham, and turned this matter over to him for further review. Mr. Cockerham noted recent incidents in other counties where individuals have been mauled or killed, and he would like to prevent this from happening in Patrick County. Mr. Young felt this was an important issue for discussion and acknowledged the danger that exotic animals can pose, i.e. a fire or rescue person entering a house on an emergency call and possibly being attacked by the animal. He said that he did not want an ordinance that would keep any kind of business, such as a wild animal park, from functioning or allowing responsible individuals to express themselves, if that is their notion, but the Board must protect the public. He also felt the County needs to know who owns exotic animals and to be able to enforce some kind of control over this issue. The Board authorized the County Attorney to review ordinances from other localities concerning exotic animals and draft a sample for the Board's consideration at its March meeting.

g. **Front End Loader:** The Interim County Administrator announced, that as decided at a previous Board meeting, a purchase order was issued for a new John Deere 440J from James River Equipment and is due to arrive this week at the Transfer Station. She advised that the County Attorney had recommended that if the Board decides to sell the current loader, as previously discussed, that it should be done through a bid process. Mr. Martin made a motion to dispose of the loader by a bid process to be advertised and done after the new John Deere loader is received. Mr. Cockerham inquired as to how this would be done, what papers the advertisement

would run in, etc. Mr. Martin said that the ad should be run in the Mount Airy, Roanoke, and local papers. Mr. Young said the Board needed to know exactly what would be advertised for sale, as it purchased that loader without wheels, tires, or a bucket. The Chairperson asked the Solid Waste Committee to review all details of the loader purchase and to bring their recommendation back to the full Board at the March meeting.

h. Audit RFP Request: The Interim County Administrator informed the Board that the County's current contract with Robinson, Farmer, Cox Associates for auditing services has expired and the County needs to issue a Request for Proposals (RFP) for future services.

On motion by Darrell Cockerham, seconded by David G. Young and carried, the Board authorizes the Interim County Administrator to issue Request for Proposals (RFP) to obtain auditing services for the County of Patrick, effective for the year ending June 30, 2004.

Voting Aye: Harris, Foley, Cockerham, Martin, and Young

Voting Nay: None

i. Cleaning Services RFP Request: The Interim County Administrator stated that the current cleaning services contract for the county buildings ends June 30, 2004 and requested authorization to proceed with acquiring sealed bids for this service. The Chairperson asked that the Board be informed of what services are to be provided by the selected cleaning company.

On motion by Darrell Cockerham, and seconded by Roger L. Martin and carried, the Board authorized the Interim County Administrator to solicit for sealed bids to provide cleaning services for various County local government offices.

Voting Aye: Harris, Foley, Cockerham, Martin, and Young

Voting Nay: None

j. VACo Legislative Update: The Interim County Administrator provided the Board with several updates from a Virginia General Assembly website. She urged the Board to review at their leisure the various proposed legislation under consideration by same.

k. Sheriff's Vehicle Bids: The Interim County Administrator stated that the Sheriff Department recently solicited bids for four (4) used vehicles, and presented two responses in reply to same. She advised that the request was advertised in The Enterprise and the Martinsville Bulletin and copies of the bid document were mailed to two (2) local dealers at the department's request. She presented the bids, as follows: P&D Motors of Stuart for \$10,480.00 per car, or a total of \$41,920; and T&K Enterprises of Mount Airy for a total of \$40,000 for four vehicles. She advised that the Sheriff had informed her that once the bids were received, someone from his staff would go to each location to determine which vehicles best met the department's needs, and would then make a recommendation to the Board. She presented a letter from the Sheriff's Department recommending the acceptance of the low bid from T&K Enterprises. She stated that there is money in the law enforcement budget to cover this purchase and requested approval from the Board for the purchase of same. Mr. Foley asked several questions about specifications in the bid package as received by potential bidders. Mr. Young suggested, that since Mr. Foley is knowledgeable about car sales that a dialog be set up between he and the staff at the Sheriff Department to modify the specifications and rebid for the vehicles.

On motion by Darrell Cockerham, seconded by David G. Young and carried, the Board agreed that Supervisor Foley should work with the Sheriff's Department to

revise specifications and bid packets for the purchase of four (4) vehicles for department usage.

Voting Aye: Harris, Foley, Cockerham, Martin, and Young

Voting Nay: None

I. **Sprint Update:** The Interim County Administrator informed the Board of meeting that she, the Chairperson, and former Administrator David Hoback had with Sprint during late January. She stated that the Chairperson had received questions about unavailability of the caller identification service in certain areas of the County, and wanted a report regarding same. She advised that Sprint representatives had informed the group that there are currently 9,200 Sprint customers in Patrick County and about 92.5% of those customers have access to the service. She reported that Sprint stated that they plan to provide the service to the Patrick Springs area, including Routes 640, 697 and 680. She stated that when this is completed, 419 more customers would have this service available; further that this would take care of more than 50% of those who currently do not have Caller I.D. She advised that the Route 8 south area is also without this service and Sprint plans to rectify that in 2005. She further commented that any remaining customers that do not have Caller I.D. should receive it by 2006.

m. **Animal Pound Internet Request:** The Board is this day in receipt of a letter from the Patrick Animal Welfare Society (PAWS) offering to pay for internet service at the Patrick County Pound for one year. The Interim County Administrator stated that the internet has been a useful tool in the past for finding homes for animals, that the County owns a computer and a digital camera, which would be needed for this project. She advised that the cost of the service is approximately \$200.00 per year. Mr. Martin stated that he would like to see “the dog pound stay the dog pound and PAWS

stay PAWS” and that there should be a firewall between them. He said that they could go to the pound and take pictures of dogs and cats, if they desire, but he did not see a need for them to have internet connection at the pound. He said that it would be fine if they would like to do this on their own. He further felt if the county allowed this now, it would be responsible for paying for internet connection in the future. Mr. Young noted that this offer is almost like a grant because next year the money may not be there and the County will be expected to keep funding it. He then stated that he does not have a problem with anyone coming into the pound during regular business hours and taking pictures and so forth to help adopt out animals, but he did not want the County staff being paid to run an internet service to help adopt out animals.

On motion by Roger L. Martin, seconded by David G. Young and carried, the Board hereby denies the offer from Patrick Animal Welfare Society (PAWS) to fund one (1) year of internet service at the Patrick County Animal Pound.

Voting Aye: Harris, Foley, Cockerham, Martin, and Young

Voting Nay: None

Mr. Cockerham noted that in July 2003, the Board voted to increase county building inspection fees, and that Patrick County is now in line with other counties. He presented a report that indicated that from January-June, 2003, the County took in \$15,686 building fees; and from July-December, 2003, \$42,835.00 was collected after fees were increased. He advised that therefore, the Building Inspection Department would soon be self-supporting.

On motion by Roger L. Martin, and seconded by David G. Young and carried, the Board convened into Executive Session to discuss personnel matters

[Section 2.2-3711(A)(1), 1950 Code of Virginia, as amended] and legal matters [Section 2.2-3711 (A)(7), 1950 Code of Virginia as amended].

Voting Aye: Harris, Foley, Cockerham, Martin, and Young

Voting Nay: None

Supervisor Cockerham left the meeting and was absent for the remainder of same.

On motion by Roger L. Martin, seconded by David G. Young and carried, the Board reconvened into regular session, based upon the following:

WHEREAS, the Patrick County Board of Supervisors has convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with provisions of the Virginia Freedom of Information Act, and

WHEREAS, Section 2.1-344.1 of the Code of Virginia requires a certification by the Board that such executive meeting was conducted in conformity with Virginia law,

NOW, THEREFORE, BE IT RESOLVED that the Patrick County Board of Supervisors does hereby certify that, to the best of each member's knowledge, only such public business matters as were identified in the motion convening the executive meeting were heard, discussed or considered by the Board,

BE IT FURTHER RESOLVED that the Patrick County Board of Supervisors does hereby certify that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the executive meeting to which this certification resolution applies.

Voting Aye: Harris, Foley, Martin, and Young

Voting Nay: None

Temporarily Absent: Cockerham

On motion by Roger L. Martin, and seconded by David G. Young and carried, Mrs. Cleo George is hereby appointed as a member of the Patrick County Social Services Board, effective immediately and ending June 30, 2006.

Voting Aye: Harris, Foley, Martin, and Young

Voting Nay: None

Temporarily Absent: Cockerham

On motion by David G. Young, and seconded by Roger L. Martin and carried, the Board authorized the Interim County Administrator Regena H. Handy to make interoffice personnel changes, effective February 7, 2004, as follows: (1)

Regena H. Handy moves to Interim County Administrator at salary of \$50,853; Michael Burnette moves to Assistant Administrator for Economic and Community Development at salary of \$45,000; and Mary Beth Roberson moves to Special Assistant at salary of \$28,500.

Voting Aye: Harris, Foley, Martin, and Young

Voting Nay: None

Temporarily Absent: Cockerham

On motion by David G. Young, and seconded by Roger L. Martin and carried, the Board hereby transfers Glenda C. Morse from the DMV Office to Administrative Assistant in the County Administration Office, at her current salary of \$19,303.

Voting Aye: Harris, Foley, Martin, and Young

Voting Nay: None

Temporarily Absent: Cockerham

The Board having some months prior discussed the possible appointment of a committee to consider an ordinance to regulate outdoor music events, this day on motion by David G. Young, seconded by H. Danny Foley, Sr. and carried, hereby appoints the the following persons to said committee to ascertain whether such regulation is feasible and make recommendations to the Board:

Stanley Fain

Patty Hazelwood

Janet Hall Rorrer

Erika Johnson

Crystal Harris

Voting Aye: Harris, Foley, Martin, and Young

Voting Nay: None

Temporarily Absent: Cockerham

Mr. Martin recommended that the Board appoint a committee to study the County's bills and procurement in an effort to recommend changes to increase the County's economic efficiency as far as procurement is concerned. Mr. Young added an amendment that this group include various department heads. He suggested that the Interim County Administrator compile a list of potential individuals within the next month to appoint to this commission, and the committee will report back to the Board at the April Meeting. The Chairperson and Mr. Martin and Crystal P. Harris stated that they had been looking at the bills and had some real concerns.

On motion by Roger L. Martin, and seconded by David G. Young and carried, the Board hereby creates a committee to study the County's bills and procurement procedures, to be designated by the Interim County Administrator, with a report of recommendations from same to be at the April meeting.

Voting Aye: Harris, Foley, Martin, and Young

Voting Nay: None

Temporarily Absent: Cockerham

A number of bills and claims against the county were presented and examined. On motion by David G. Young, and seconded by H. Danny Foley, Sr. and carried, the bills and claims were ordered paid and the following warrants were issued in payment of same:

On the General County Fund: Warrants No. 21257 - 21391

On the General County Fund: Warrants No. 73649 - 73893

On the CSA Fund: Warrants No. 306 - 316

On the Asset Forfeiture Fund (State): Warrants No. 39

On E-911 Communications Fund: Warrants No. 764 - 771

Voting Aye: Harris, Foley, Martin, and Young

Voting Nay: None

Temporarily Absent: Cockerham

On motion by David G. Young, and seconded by H. Danny Foley, Sr. and carried, the requests for appropriations are approved, as presented, therefore,

BE IT RESOLVED by the Board of Supervisors of the County of Patrick, Virginia, that the following appropriations be, and the same hereby are, made for the month of February, 2004: General County Fund-\$450,000.00; Social Services (VPA) Fund- \$172,145.34; School Fund- \$2,000,000.00; Comprehensive Services Act- \$10,145.00; Asset Forfeiture-Sate-\$1,016.10; E911 Communications Fund- \$8,457.70; **TOTAL ALL APPROPRIATIONS- \$2,641,764.14.**

Voting Aye: Harris, Foley, Martin, and Young

Voting Nay: None

Temporarily Absent: Cockerham

On motion by David G. Young, and seconded by H. Danny Foley, Sr. and carried, it is hereby ordered that Carolyn I. Tatum, Treasurer, transfer the amount of Thirty Nine Thousand Nine Hundred Twenty-Three Dollars and Sixteen Cents (\$39,923.16) from the E911 Fund to the General County Fund, for payment of expenses incurred.

Voting Aye: Harris, Foley, Martin, and Young

Voting Nay: None

Temporarily Absent: Cockerham

On motion by David G. Young, seconded by H. Danny Foley, Sr. and carried, the following requests for additional appropriations are hereby approved.

Voting Aye: Harris, Foley, Martin, and Young

Voting Nay: None

Temporarily Absent: Cockerham

Department Amount For

Board of Supervisors	\$ 600.00	Advertising
Board of Supervisors	600.00	Other Operating Supplies
Board of Supervisors	500.00	Travels (Meals and Lodging)
County Administration	7,721.03	Accrued Leave
Sheriff (Law Enforcement)	13,000.00	Board of Prisoners, Other Jails
Sheriff (Law Enforcement)	1,500.00	Board of Prisoners, Juvenile Homes
Sheriff (Law Enforcement)	588.70	Vehicle Supplies
Sheriff (Law Enforcement)	1,750.00	Salaries
Sheriff (Law Enforcement)	8,647.05	Salaries
Sheriff (Law Enforcement)	24,000.00	Board of Prisoners- Other Jails
Sheriff (Law Enforcement)	5,000.00	Board of Prisoners- Juveniles
Sheriff (Law Enforcement)	1,000.00	Electrical Services
Transfer Station	5,000.00	Vehicle and Equipment Supplies
Maintenance of Buildings	20,000.00	Repair and Maintenance
Nondepartmental	3,200.00	Contribution to Pat. Co. Music Assoc.
Nondepartmental	1,100.00	Surveying: DeHart Park

On motion by David G. Young, seconded by H. Danny Foley, Sr. and carried, the following requests for transfer of funds are hereby approved.

Voting Aye: Harris, Foley, Martin, and Young

Voting Nay: None

Temporarily Absent: Cockerham

<u>Department</u>	<u>Amount</u>	<u>From</u>	<u>To</u>
County Administration	\$31.70	Office Supplies	Computer Equipment
Electoral Board	492.23	Other Operating Supplies	Printing & Binding

Electoral Board	66.87	Miscellaneous Expenses	Printing & Binding
Treasurer	800.00	Part Time	Treasurer Salary
Treasurer	610.00	Part Time	Deputy Salary
Treasurer	200.00	Part Time	VRS Retirement
Treasurer	500.00	Part Time	Hospitalization
Treasurer	800.00	Office Supplies	Capital Outlay-Equipment
Sheriff (Law Enforcement)	300.00	Office Supplies	Code Book, etc.
Sheriff (Law Enforcement)	50.00	Laundry Services	Electrical Services
Sheriff (Law Enforcement)	2,172.92	Sheriff Deputies Salary	Part Time Salaries
Sheriff (Law Enforcement)	687.00	Part Time Temporary	Over Time Payments
Sheriff (Law Enforcement)	150.00	Advertising	Postal Service
Sheriff (Law Enforcement)	270.00	Travel	Code Books
Sheriff (Law Enforcement)	687.00	Part Time Temporary	Overtime
Animal Control	500.00	Other Operating Supplies	Telephone
Animal Control	500.00	Other Operating Supplies	Vehicle and Equipment
Transportation for Elderly	200.00	Other Operating Supplies	Telephone
Transportation for Elderly	406.73	Salaries	Motor Vehicle Insurance
Economic Development	971.35	Marketing	Code Books & Supp.

The Chairperson advised Mr. Jamie Clark, a Verizon dealer and representative of WHEO Radio, that Patrick County needs additional Verizon towers and better service.

The Interim County Administrator presented department head reports for the preceding month, as follows:

a. **Sheriff:** The report of Patrick County Sheriff David Hubbard of prisoners confined during the previous month in the County Jail was this day presented, which report was examined as required by Section 53-178, 1950 Code of Virginia, as amended, and found to be correct.

b. **Building Inspector:** A report of the activities of Jason Brown, County Building Inspector, for the preceding month, including a list of the number of new and used mobile homes for which permits were issued during the past month, was presented and examined. Said reports are approved and ordered filed with the papers of this meeting.

c. **DMV Agent:** A report of office activities of Glenda C. Morse, Patrick County Division of Motor Vehicles (DMV) Agent, was presented for the Board's information. Said report is noted and ordered filed with the papers of this meeting.

d. **Treasurer:** A trial balance of the records of Carolyn I. Tatum, Patrick County Treasurer, as of the last day of the previous month and a statement of depositories made during the same month was submitted. Said report is noted.

e. **Animal Control Officer:** A report of the activities of C. Leon Handy, County Animal Control Officer, was presented and examined for the preceding month. Said report is noted and ordered filed with the papers of this meeting.

f. **Maintenance Supervisor:** A report of activities of Teddy Doss, Maintenance Supervisor, was presented and examined for the preceding month. Said report is noted and filed with the papers of this meeting.

Ordered that the Board be adjourned.

, Chairperson

